



Brownsville Independent School District

Agenda Category: General Function Board of Education Meeting: 02/03//2026

Item Title:	<u>Change order #001 to Amend the Owner/Contractor</u>	<u>X</u>	Action
	<u>With Victoria Air Conditioning, LTD</u>		Information
	<u>CSP #23-153A - Sharp Elementary Improvements</u>		Discussion

BACKGROUND:

Approval of Change Order #001, to the Owner/Contractor Agreement with Sigma HN Engineering, PLLC for the CSP #23-153A HVAC Improvements -Sharp Elementary. The Change Order #001, is a credit back to the district of \$16,087.00, for the unused funds in the Contingency Allowance.

Attached is the following document:

- Change Order – AIA Document G701- 2017

FISCAL IMPLICATIONS:

Contract amount reduced by \$16,087.00

Fund 197

RECOMMENDATION:

Recommend approval of Change Order #001, to amend the Owner/Contractor Agreement with Sigma HN Engineers, LLC for the CSP #23-153A HVAC Improvements-Sharp Elementary. The amount of \$16,087.00 represents unused funds in the Contingency Allowance Fund 197 (credit back to the district).

Alonso Guerrero/
Submitted by: Health Services & Operations

Alonso Guerrero/
Recommended by: Health Services & Operations

Rosario Pena/
Approved by: Chief Financial Officer

Approved for Submission to Board of Education:

Dr. Jesus H. Chavez, Superintendent

When Necessary, Additional Background May Follow This.



Document G701® – 2017

Change Order

PROJECT: (Name and address)
Brownsville ISD ESSER HVAC
Improvements Sharp Elementary School
CSP #23-153A

CONTRACT INFORMATION:
Contract For: General Construction

CHANGE ORDER INFORMATION:
Change Order Number: 1

Date: October 7, 2022

Date: January 14, 2026

OWNER: (Name and address)
Brownsville ISD
1900 Price Road
Brownsville, TX 78521
956-698-2400

ARCHITECT: (Name and address)
Sigma HN Engineers, PLLC
701 S 15th St
McAllen, TX 78501
956-332-3206

CONTRACTOR: (Name and address)
Victoria Air Conditioning, LTD
200 S. Ben Jordan St.
Victoria, TX 77901

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

This change order is to reduce the original contract sum by the unused contingency allowance. The contingency allowance was \$73,000. Contingency expenditure reduced the allowance by a total of \$16,087. The contingency balance remaining is \$56,913.

The original Contract Sum was	\$ 1,714,300.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,714,300.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 16,087.00
The new Contract Sum including this Change Order will be	\$ 1,698,213.00

The Contract Time will be unchanged by Zero (0) days.

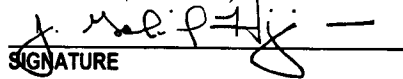
The new date of Substantial Completion will be unchanged from February 7, 2025

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Sigma HN Engineers

ARCHITECT (Firm name)



SIGNATURE

Jesus Gabriel Hinojosa

PRINTED NAME AND TITLE

January 14, 2026

DATE

Victoria Air Conditioning, LTD.

CONTRACTOR (Firm name)

Gilbert Flores Jr

Digitally signed by Gilbert Flores Jr
DN: cn=Gilbert Flores Jr, o=Victoria Air Conditioning, c=US, email=gilbert.flores@vairconditioning.com, serial=1, version=1

SIGNATURE

Gilberto Flores Jr. - Project Manager

PRINTED NAME AND TITLE

January 14, 2026

DATE

OWNER (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE