

### **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves a contract to purchase custodial services for the Celina Campus from D&A Building Services.

### **BACKGROUND**

This contract will provide all labor, equipment, and materials needed to perform custodial services at the Celina Campus. D&A Building Services has provided custodial services at the Plano Campus since 2017.

Request for Proposal (RFP) Number 4429 was issued to procure custodial services for the Celina Campus. Six responses were received and evaluated by a team consisting of District Facilities Managers. The proposal submitted by D&A Building Services is recommended as the best value to the District, based upon evaluation scores.

### **IMPACT OF THIS ACTION**

Contracting for custodial services at the campuses provides a safe, functional, and clean working/learning environment for the students, faculty, staff, and guests to prevent illness and accidents.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$900,000 for three years, which is budgeted in the Celina Campus Facility Plant Operations department's FY21 operating budget and subsequent years' budgets subject to Board approval.

### **MONITORING AND REPORTING TIMELINE**

The contract term will be three years beginning July 1, 2021 through July 31, 2024.

### **RESOURCE PERSONNEL**

Christopher Eyle, VP Facilities & Construction  
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