



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler  
FROM: Adam Law Ed.D.  
RE: October 24, 2016 Personnel Report  
DATE: October 20, 2016

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I request that the Board of Education approve the following personnel recommendations:

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**CERTIFIED STAFF**

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**I. New Hires**

None

**II. Resignations**

None

**III. Reappointments**

None

**IV. Reclassifications**

None

**V. Long-Term Substitutes**

Length of Assignment	Name	School	Subject/Grade	FTE
1/30/17 - 5/3/17	Stall, Ken (Kelly Hesselbaum)	GHS	Social Worker/ Prevention Coordinator	1.0

## VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Gaetani, Tina	FS	Special Education	12/1/16 - 12/16/16	1.0
Freeman, Lisa	MCS	Kindergarten	4/3/17 - 5/17/17	1.0
Sweeney, Pat	GHS	Science	2/27/17 - 3/13/17	1.0

## VII. Retirement

None

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## SUPPORT STAFF

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### I. New Hires

Start Date	Name	School	Position	School Year
10/31/16	Wagner, Thomas	GHS	Hallway Supervisor - 4 hrs per day	9 month
10/31/16	Trierweiler, Katherine	FS	Special Education Assistant - 6.25 hrs per day	9 month

### II. Resignations

None

### III. Reappointments/Reclassifications

None

## IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Clement, Ron	FES	2nd Shift Custodian	9/19/16 - 12/1/16	12 month
Conklin, Leslie	GHS	Library Assistant	10/14/16 - 10/31/16	9 month

## V. Retirement

None