



## ASSISTANT SUPERINTENDENT'S MONTHLY REPORT – APRIL 2021

Student Learning and Achievement	<ul style="list-style-type: none"> <li>• Met weekly with instructional coaches and biweekly with the administrative team</li> <li>• Met with world language content area specialists to develop department philosophy and professional development</li> <li>• Scheduled testing for 2020-21 school year including LAS Links, SBA, NGSS, SAT and began planning for remote administration</li> <li>• Met with middle and high school social studies department leaders to discuss vertical articulation</li> <li>• Hired summer school directors and confirmed dates and programming options</li> <li>• Participated in hiring events related to new Director of Pupil Personnel Services and first transition meeting</li> <li>• Collaborated on the Kelly Lane Primary School School Improvement Plan</li> <li>• Finalized draft Vision of a Graduate for stakeholder feedback</li> <li>• Met with Elementary Principals to discuss specials scheduling and staffing</li> <li>• Review staffing implications related to the Granby Memorial Middle School schedule changes and impact on shared staffing</li> <li>• Met with representative from EduPlanet to learn more about Granby's use of the curriculum platform</li> </ul>
Community Engagement	<ul style="list-style-type: none"> <li>• Held the third Vision of a Graduate meeting</li> <li>• Planned for and communicated out to education staff in Granby about COVID-19 vaccine clinics (4/6 completed)</li> <li>• Collaborated with the Granby Public Library on the community book discussion forum</li> <li>• Participated in GMMS Wellness Teacher Interviews</li> <li>• Met with GEA for monthly meeting</li> <li>• Continued to collaborate with Farmington Valley colleagues</li> <li>• Met with Granby Parks and Recreation and the Farmington Valley YMCA to learn more about their summer programming so that could be communicated out to parents and guardians in the summer programming letter</li> </ul>
Safety and Social Emotional Well-Being	<ul style="list-style-type: none"> <li>• Continued meeting with CSDE and DPH around monitoring the COVID-19 pandemic impact on education</li> <li>• Conducted contact tracing and communications for all positive COVID-19 cases</li> <li>• Recruited nominations for Teacher of Year and hand-delivered applications to staff nominated</li> <li>• Met to plan how to hold prom, drama, band concerts, field trips with COVID-19 mitigation strategies in place</li> <li>• Held a meeting for new teachers to gather feedback and support them in their new roles</li> </ul>
Budget Development and Fiscal Management	<ul style="list-style-type: none"> <li>• Explored renewal of Perkins grant for unified and practical arts at the secondary level and potential collaboration with Canton</li> <li>• Began drafting the ESSR-2 grant</li> <li>• Reviewed processes for posting and filling stipend positions</li> </ul>



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	<ul style="list-style-type: none"> <li>• Worked alongside Summer School Directors to develop budget conscious practices for Summer 2021</li> </ul>
Embracing Diversity	<ul style="list-style-type: none"> <li>• Co-facilitated the sixth Granby Equity Team Meeting</li> <li>• Met with new Director of Open Choice and reviewed seat declarations and applications</li> <li>• Participated in final Equity Focused Community of Practice with Administrative Team</li> <li>• Communicated out book club information and dates and recruited participants</li> <li>• Recruited Mentors for the CT Teacher Residency Program</li> <li>• Met with NCCJ to learn more about the Bridges and Anytown Programs</li> </ul>
Professional Learning	<ul style="list-style-type: none"> <li>• Held mid-year evaluation meetings with teachers across the district</li> <li>• CREC Math consultants held teacher sessions on universal best practices for math instruction</li> <li>• Along with Colleen Bava, launched Kelly Lane teachers on their journey with TC Phonics UOS</li> <li>• Held PDEC meeting to review teacher evaluation and begin planning for 2021-21 professional development</li> <li>• Planned for March 25th Early Release Professional Learning sessions, including the Foundations of Reading Survey for identified K-3 teachers</li> <li>• Continued discussion around essential elements of effective instruction with Administrative Community of Practice</li> </ul>