

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**SCHOOL BOARD MEETING**  
**August 15, 2019**

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 6:00 pm on Thursday, August 15, 2019, at the School District Offices. Roll was called and the following members were present: Julie Corcoran, Alex Keto, Kate Luthner, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Dr. Steve Massey, ex officio.

**3.0 CONSENT AGENDA ITEMS:**

Member Peterson moved approval of agenda items 3.1 – 3.4. The motion was 2<sup>nd</sup> by Member Keto. All members present voted aye and the motion carried.

3.1 Approved Bills as of August 15, 2019

3.2 Approved Classified Personnel:

Authorization of Transfer:

- Abel, Michelle – School Age Childcare Program Aide from the FLAS Education Center to Lino Lakes Elementary, 27.5 hours per week and 52 weeks per year, effective August 5, 2019.
- Gillette, Travis – from General Custodian/Weekend Coordinator at the Senior High to Pool Custodian III at the FLAS Education Center, 40 hours per week and 52 weeks per year, effective July 29, 2019.
- Hayworth, Abby – Special Education Office Assistant at the FLAS Education Center, from 40 to 35 hours per week and 37 weeks per year, effective August 26, 2019
- Juhl, Steven – from Forest View Elementary to Night Lead Custodian at the FLAS Education Center, 40 hours per week and 52 weeks per year, effective July 29, 2019.
- Shelafoe, Torri – Healthcare Specialist from the Senior High to Early Childhood Special Education at the FLAS Education Center, 18 hours per week and 37 weeks per year, effective August 28, 2019.
- Windisch, Krista – School Age Childcare Assistant Site Manager from Lino Lakes Steps Ahead to Forest Lake Elementary, 32.5 hours per week and 52 weeks per year, effective August 26, 2019.
- Martinson, Craig - from General Custodian to Weekend Coordinator at the Senior High, 40 hours per week and 52 weeks per year, effective August 12, 2019.
- Rosha, Christina – from C-Print Captionist at the Senior High to Special Education Paraprofessional at Forest View Elementary, 30 hours per week and 37 weeks per year, effective August 28, 2019.

Change in Position(s):

- Instructional Assistant Paraprofessional at Forest Lake Elementary, 32.5 hours per week and 37 weeks per year, effective September 3, 2019.
- School Age Childcare Office III position from 20 to 25 hours per week and 40 weeks per year, effective August 15, 2019.

- Special Education Office Assistant at the FLAS Education Center, from 40 to 35 hours per week and 37 weeks per year, effective August 26, 2019.

End of Employment/Position(s):

- Arntson, Geramy – School Bus Driver, effective July 29, 2019.
- Davis, Laura – General Education Paraprofessional at Columbus Elementary, effective June 6, 2019.
- Johnson, Jordan – General Education Paraprofessional at Scandia Elementary, effective June 6, 2019.
- Lumbert, Heather – General Education Paraprofessional at Lino Lakes Elementary, effective June 6, 2019.
- Mohr, Brady – General Education Paraprofessional at Linwood Elementary, effective June 6, 2019.
- Myhra, Lisa – General Education Paraprofessional at Linwood Elementary, effective June 6, 2019.

Lay off Status:

- Mollet, Barbara – School Age Childcare Program Aide at the Steps Ahead Program at Lino Lakes Elementary, effective 8/23/19.

Leave of Absence(s):

- Karstens, Heather – Administrative Assistant at Linwood Elementary, from August 6 through 28, 2019.
- Larter, James – Custodian for Forest Lake Area Middle School, from July 25 through 30 and August 9, 2019.
- Nguyen, Tony – Bus Driver, from August 1 through 15, 2019.
- Shelafoe, Torri – Early Childhood Special Education at the FLAS Education Center, working 3 days per week for the 2019-20 school year.
- Stanton, Mary – Cook Helper at Lakes International, from May 20 through September 2, 2019.

Recommendation of Employment:

- Arntson, Geramy – School Bus Driver, 25 hours per day and 37 weeks per year, effective July 22, 2019.
- Chiodin, Joseph – School Bus Driver, 25 hours per week and 37 weeks per year, effective July 10, 2019.
- Cornell, Amber – Early Childhood Teaching Assistant II at the FLAS Education Center, 15.75 hours per week and 29 weeks per year, effective August 20, 2019.
- Curtis, Darlene – Cook Manager at Wyoming Elementary, 40 hours per week and 37 weeks per year, effective August 26, 2019.
- Hanson, David – General Custodian at the Senior High, 40 hours per week and 52 weeks per year, effective August 19, 2019.
- Jents, Pattie – Early Childhood Family Education Teaching Assistant at the FLAS Education Center, 19.25 hours per week and 29 weeks per year, effective August 26, 2019.
- Lutz, Denise – School Bus Driver, 25 hours per week and 37 weeks per year, effective July 16, 2019.
- Lutz, Mark – School Bus Driver, 25 hours per week and 37 weeks per year,

- effective July 10, 2019.
- Manderud, Debra – School Bus Driver, 25 hours per day and 37 weeks per year, effective July 22, 2019.
- Morey, Cindy – Cook Helper at the Senior High School, 17.5 hours per week and 37 weeks per year, effective September 3, 2019.
- Orhn, Tony – School Bus Driver, 25 hours per week and 37 weeks per year, effective July 10, 2019.
- Nutter, Janet – Secondary Youth & Adult Program Planner for Community Education at the Education Center, 40 hours per week and 47 weeks per year, effective July 29, 2019.
- Tague, Randall – School Bus Driver, 25 hours per week and 37 weeks per year, effective July 10, 2019.

Resignations:

- Brown, Jenna – Early Childhood Family Education Preschool Educator at the Central Learning Center, effective May 24, 2019.
- DeHaven, Jana – School Bus Driver, effective August 11, 2019.
- Hines, Suzanne – School Age Childcare Office Assistant III, effective June 14, 2019.
- Holt, Suzanne - Healthcare Specialist at STEP, effective June 6, 2019.
- Larsen, Amy J – Noon Duty Supervisor at Lino Lakes Elementary, effective June 6, 2019.
- Levar, Laura – Deaf/Blind Intervener at Wyoming Elementary, effective June 6, 2019.
- Lukin-Sobolewski, Alisha – Community Education Athletic & Facilities Coordinator at the FLAS Education Center, effective August 8, 2019.
- Newcomb, Megan – School Age Childcare Assistant Site Manager at the FLAS Education Center, effective August 11, 2019.
- Oglesby, Mary – School Bus Driver, effective June 6, 2019.
- Partyka, Jodell – Cook Helper at Forest View Elementary, effective June 6, 2019.
- Samec, Lisa – Special Education Paraprofessional at the Senior High School, effective June 6, 2019.
- Tack, Paige – Early Childhood Family Education Preschool Teacher at Columbus Elementary, effective August 19, 2019.
- Utgard, Stacy – Early Childhood Family Education Preschool Educator, effective August 20, 2019.
- Zeleny, Joseph – Health Office Assistant at Lino Lakes Elementary, effective June 6, 2019.

3.3 Approved Licensed Personnel:

- A. NON-CURRICULAR ASSIGNMENT(S):
1. Allen, Jacob: .25 Asst Boys' Soccer (SR)
  2. Brett, Amanda: Asst Girls' Swim/Dive (SR)
  3. Evans, Abbigael: 7/8 Head Girls' Tennis (SR)
  4. Fick, John: Head Girls' Cross Country (SR)
  5. Holmes, Trent: Head Girls' Soccer (SR)
  6. Johnson, Jennifer: Head Girls' Tennis (SR)
  7. Jones, Kimberly: Head Girls' Swim/Dive (SR)

8. Klawitter, Dawn: Asst Fall Adaptive Athletics (SR)
9. Rodewald, Brittni: Asst Girls' Cross Country (SR)
10. Tomas, Joseph: Head Boys' Soccer (SR)
11. Welch, Deborah: Asst Girls' Swim/Dive (SR)

B. EMPLOYMENT:

1. Anderson, David J: 1.0 FTE effective 19-20 sy
2. Bauer, Stephanie: 1.0 FTE effective 19-20 sy
3. Beaudette, Michael: 1.0 FTE effective 19-20 sy
4. Brown, Jenna: 1.0 FTE effective 19-20 sy
5. Buhman, Megan: .5 FTE effective 19-20 sy
6. Ellefson, Emily: 1.0 FTE effective 19-20 sy
7. FitzPatrick, Brenda: 1.0 FTE effective 19-20 sy
8. Friesen, Wendy: 1.0 FTE effective 19-20 sy
9. Geary, Irving: 1.0 FTE effective 19-20 sy
10. Hayes, Kayla: 1.0 FTE effective 19-20 sy
11. Haynes, Jenny: 1.0 FTE effective 19-20 sy
12. Johnson, Traci: .67 FTE effective 19-20 sy
13. Kohler, Kasey: 1.0 FTE effective 19-20 sy
14. Martineau, Alicia: 1.0 FTE effective 19-20 sy
15. Pendleton, Michael: 1.0 FTE effective 19-20 sy
16. Rice, Miranda: 1.0 FTE effective 19-20 sy
17. Rickart, Aaron: 1.0 FTE effective 19-20 sy
18. Zierden, Grace: 1.0 FTE effective 19-20 sy

C. CHANGE IN FTE:

Hartman, Kaitlyn: from .75 FTE to 1.0 FTE effective 19-20 sy

D. RELEASE FROM CONTRACT:

Vojtech, Devon: effective 8/15/19

### 3.4 Agreement to Provide Special Education and Related Staffing

#### 4.0 OLD BUSINESS:

Member Theisen moved to approve Strategic Planning Process. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye. The motion carried.

#### 5.0 NEW BUSINESS: No new business reported.

As there was no further business, Member Theisen moved to adjourn. The motion was 2<sup>nd</sup> by Member Peterson. All members present voted aye and the meeting adjourned at 6:31pm.

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Rob Rapheal, President

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Jill Olson, Clerk

Approved Date: \_\_\_\_\_