

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 4/24/19



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**Recognition:**     Students                       Staff                       Parents  
**Information:**    Building Report             Old Business             Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other:  
This action request pertains to  Elementary (only)     High School/District Wide

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**Date:**        6/9/19

**To:**            **Corrina Guardipee-Hall**  
                    Superintendent

**From:**        Everett Armstrong  
**Title:**        Student Activities Director

**Subject:**    **In State Travel: Class A Conference June Meeting**

**Description:** Request travel to attend the Class A Conference June meeting as the AD of BPS on June 9-12, 2019 in Big Sky MT.

**Financial Impact:** \$767.70

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** Travel Request/Agenda for Class A Conference

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Class A Conference June Meeting – The Wilson Hotel  
Big Sky, Montana  
June 9 – 11, 2019

**Sunday: June 9, 2019**

3:00 P.M.

Call to Order

- Introductions – Roll Call
- Welcome – Kipp Lewis President Class A
- Class “A” directory and Committees - update
  - Basketball – Chairman Jim Daniels, Travis Blome, Mike Erickson , Jay Krantz  
**2019-20 Chairman Travis Blome**
  - Cross Country – Chairman Tony Wagner, Nate Fry, Rick Phillips, Mike Erickson  
2019-20 Chairman \_\_\_\_\_
  - Football – Chairman Rich Powell, Lori Dust, John English, Aric Harris  
**2019-20 Chairman Lori Dust**
  - Golf – Chairman Chad Petersen, Jim Germany, Chris Lee, Jim Daniels  
**2019-20 Chairman Jim Germany**
  - Tennis – Chairman Troy Bowman, Chad Petersen, Dennis Murphy, Rob Hankins  
**2019-20 Chairman Chad Petersen**
  - Track – Chairman Paul Lamb, Ryan Buckley, Tyson Tucker, Nik Rewerts  
**2018-19 Chairman Ryan Buckley**
  - Wrestling – Chairman Roger Heimbigner, Bert Horsely, Aric Harris, Kipp Lewis  
**2019-20 Chairman Bert Horsely**
  - Volleyball – Chairman Tony Wagner, Regina Wood, Jim Hawbaker, John English  
**2019-20 Chairman Jim Hawbaker**
  - Music – Chairman Brian Gum, Dennis Murphy, Jay Sampson, Wade Murphy  
**2019-20 Chairman Dennis Murphy**
  - Forensics – Chairman Dan Kimzey, Troy Bowman, Mike Erickson, Dennis Murphy  
**2019-20 Chairman Troy Bowman**
  - Softball – Chairman Beez Lucero, Lucky Larson, Kipp Lewis, Rick Phillips  
**2018-19 Chairman Lucky Larson**
  - Swimming – Chairman Dennis Murphy, Troy Bowman, Jim Hawbaker  
**2019-20 Chairman Troy Bowman**
  - Soccer – Chairman Regina Wood, Roger Heimbigner, Jim Germany, Tyson Tucker  
**2019-20 Chairman Roger Heimbigner**
- Golfing numbers \_\_\_\_\_
- Chopper’s Grub & Pub dinner numbers \_\_\_\_\_
- Committee Work
  - o Football
    - All-State/Conference Selections – Aric Harris
    - All-Star Football game with Class B – Dennis Murphy
  - o Tournament tickets – 10 additional (required tickets per team) – Kipp Lewis
  - o Volleyball
    - State Bracket - MHS A
  - o Wrestling
    - Common seeding criteria – East and West – Dennis Murphy
  - o Committee breakout
    - Class “A” handbook, MHS A handbook, proposals

Meeting recessed until 8:00 A.M. June 10, 2019

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6:30 P.M.

- Dinner at Choppers Grub & Pub
  - o Recognize retiree's and others
  - o Walking distance to "The Wilson Hotel"

**Monday: June 11, 2019**

7:30 A.M. Breakfast

8:00 A.M.

- Reconvene meeting
  - Introductions/Roll Call
  - Confirm numbers for fishing/golfing
  - Approval/Discussion of Winter (MHSA) minutes 2017
  - Financial Report – Balance 8034.43

<u>Expenditures:</u>	<u>Income:</u>
Food (MHSA) \$216.00	Dues \$400.00
Retirement (Universal) \$192.50	
  - Discussion of Old Business
    - o Football
      - Class A Huddle Account - Travis
      - All-State team selection - Aric
    - o Golf
      - Spectators on course - Jim
      - Birdie-Fire - Roger
    - o Soccer
      - Tip-Off Tournament – Travis
      - State Bracket 3 year rotation – Kipp
    - o June meeting
      - 3 years out – rotation – Kipp
    - o Class A website – Kipp
  - Discussion of New Business
    - o Volleyball State Bracket
    - o Softball Concerns – Ryan
      - Who has authority to move the tournament games ahead of schedule to attempt to avoid a weather event? A majority vote of school officials, a unanimous vote of school officials, or the sole discretion of the tournament manager?
      - Who has authority to cancel, move games, postpone, or reschedule tournament games? A majority vote of school officials, a unanimous vote of school officials, or the sole discretion of the tournament manager?
      - What is the definition of a "school official" in the MHSA rules? Is it the Athletic Director or a coach; or can it be both? My opinion is that "official" is in reference to the Athletic Director.
      - Please provide the rule that prohibits the playing of divisional softball games the week of state tournament. I have been unable to locate this rule.
      - A clear understanding of why the tournament was not move ahead, and who and which schools were involved in making that decision.
      - A clear understanding of why the tournament was cancelled, and who and which schools were involved in making that decision.
      - What is procedure for a school to file a protest or grievance with MHSA?
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- Track – Tyson
  - Divisionals – Pole Vault – seeded to state – scored without completing the event
  - Electronic devices: Electronic devices may be used in unrestricted areas and coaching boxes, providing the location does not interfere with progress of the meet as determined by the meet referee. Electronic devices shall not be used to transmit information to competitor during a race or trial. **Electronic devices shall not be used for any review of an official’s decision.**
    - PENALTIES: a. A competitor shall be disqualified from the event. 21 b. Team personnel (e.g., coach, manager, etc.) shall be disqualified from further participation in the meet for unsporting conduct.
  - Situations that are not subject to protest:
    - Any judgment decision pertaining to violations or alleged violations of the rules.
    - A decision made by the finish judges or timers that does not involve misapplication of a rule, or the terms and conditions of competition. NOTE: “Yellow Flags” are not appealable unless there has been a misapplication of a rule.
    - Whether a start is fair and legal.

- Committee work
  - Basketball – Jim Daniels
  - Cross Country – Mike Erickson
  - Football – Lori Dust
  - Golf – Chad Petersen
  - Tennis – Troy Bowman
  - Track – Ryan Buckley
  - Wrestling – Roger Heimbigner
  - Volleyball – Jim Hawbaker
  - Music – Brian Gum
  - Forensics – Ryan Wells
  - Softball – Lucky Larson
  - Swimming – Dennis Murphy
  - Soccer – Regina Wood
- Round Table Break-outs
  - Principal/Vice Principals –
  - Athletic Directors –

12:00 P.M. Meeting recessed until 8:00 A.M. June 12, 2018

1:00 P.M. Activities: Golfing

6:00 P.M. No host social “TBA”

**Tuesday: June 12, 2019** (To be updated prior to Tuesday meeting)

7:30 A.M. Breakfast (Continental)

- 8:00 A.M.
- Reconvene meeting
  - Roll Call
  - Round Table report by designee
  - **Guest Speaker – Slim Kimmel/Richie Melby – Montana Sports – Q & A**

- General Business – voting
- Items for steering committee to discuss 2019-2020
- Election of President - East
- Election of Vice President - West
- Selection of 2020 June meeting date and location
  - o Fairmont June 14 – 16, 2020
  - o Fairmont or Big Sky June 13 – 15, 2021
- Revisions to handbooks (MHSA/Class A) completed and submitted to Kipp prior to departure
- Adjournment

**BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request**

Employee Name Everett Armstrong  
Building BHS

Employee # \_\_\_\_\_  
Substitute Name NA

**LEAVE REPORT**

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>6/10 - 6/12/19</u>	<u>30</u>	<u>SR.</u>
_____	_____	_____

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

**Approved; Condition upon the specific leave being available for the specific employee**     **Not Approved**  
Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

**TYPE OF LEAVE**

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

**(Master Contract Relationship)**

**\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**  
**TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)**

Conference/Workshop Class A Conference **(Attach Brochure/Agenda)**

Location Big Sky Montana

Departure Date 6/9/19

Return Date 6/12/19

Departure Time 8:00 a.m.

Return Time 8:00 p.m.

Transportation:     Personal Vehicle  
                           District Vehicle  
                           Professional Development

Mileage .58.    = \$ 0.00  
Per Diem 4 Day @ \$36    = \$ 144.00

Registration PO# \_\_\_\_\_ = \$ 0.00  
 Hotel PO# 37096    = \$ 623.70  
 Other PO# Airfare    = \$ 0.00  
 Other PO# Luggage    = \$ 0.00

To be reimbursed: shuttle/taxi/parking

Sub Total \$ 767.70

Budget 226.60.720.3500.582 (100 %) 144.00

**Check Total \$ 144.00**

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_

Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_

Date \_\_\_\_\_