



OFFICE OF THE SUPERINTENDENT OF SCHOOLS

KELLER INDEPENDENT SCHOOL DISTRICT

350 KELLER PARKWAY
KELLER, TEXAS 76248
PHONE: 817-744-1000

September 26, 2005

Texas Education Agency
State Waiver Unit
1701 North Congress
Austin, Texas 78701-1494

To Whom It May Concern:

The Keller Independent School District is applying for a Class Size Waiver at Whitley Road Elementary. The student count in the 3rd/4th grade bilingual class was reviewed on September 9, 2005 and the student/teacher ratio was 23:1. All other sections are below 22:1.

Whitley Road Elementary is a "Recognized" campus that serves the elementary bilingual students of Keller ISD. A third grade bilingual teaching position has been posted and advertised in hopes of hiring a certified bilingual teacher and splitting the 3rd/4th grade class into two classes. In addition, a \$3000.00 stipend has been offered in order to recruit qualified applicants. At the time of this letter, the position remains unfilled. A bilingual teacher assistant will be utilized in the 3rd/4th grade classroom along side the teacher until a certified bilingual teacher can be hired. The district will continue to advertise and recruit qualified bilingual applicants for this opening and future openings.

I appreciate your consideration of this request.

Sincerely,

James R. Veitenheimer, Ph.D.
Superintendent