



BOARD OF SCHOOL TRUSTEES

## KELLER INDEPENDENT SCHOOL DISTRICT

**11B. Report**

**Date: February 25, 2010**

**SUBJECT: POLICY DLB (LOCAL) REGARDING EFFORTS TO MINIMIZE  
TEACHER PAPERWORK**

**BOARD GOAL: All students will achieve educational excellence.  
All systems in the Keller Independent School District will be  
effective, efficient, and accountable in support of the district's  
mission.**

**FISCAL NOTE: None.**

### **Background Information:**

- Policy DLB(Local) requires that, annually, the administration make a report to the Board regarding efforts to minimize paperwork for teachers.
- The law requires that the District limit redundant requests for information and the number and length of written reports that a classroom teacher is required to prepare.
- Data regarding paperwork was gathered from stakeholders at each campus.

### **Administrative Considerations:**

- The administration is continually striving to be more efficient and, in that effort, identify areas in which the burden on teachers' may be lessened.
- The administration will continue to track key paperwork areas to continue to minimize paperwork impact on the teachers to the greatest extent possible.
- This Board report identifies areas for improvement and areas where progress has been made.

### **Communication Deployment:**

- Board Meeting Minutes
- Direct communication with principals

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Respectfully submitted,

Amanda Bigbee  
General Counsel