

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jessica Elder
ADDRESS: Dallas, TX
POSITION: Campus Career Center Manager
DEPARTMENT: Career Services, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Brookhaven College	03/18 – 07/20	Career Coach
University of Texas at Dallas	06/14 – 02/18	Career Consultant
University of Texas at Dallas	08/12 – 05/14	Resume and Program Coordinator
University of North Texas	09/10 – 07/12	Graduate Assistant
United States Census Bureau	04/10 – 08/10	Crew Leader
The Wireless Source	03/06 – 08/10	Sales Associate

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	2012	M.Ed., College Student Personnel
University of Toledo	2009	B.A., Economics and Spanish