

TO: Dr. Randy McCoy
FROM: Nancy Williams McReynolds
RE: Contractual Agreement Considerations
DATE: June 24, 2008

Please request that the Board acknowledge and award the following contracts:

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Technology C08039	District Novell Agreement PO#910020	\$14,320.00 Funding: Technology Fund	Novell Inc.

Ms. Brenda Meriweather wishes to cover the district student use of Novell Open Enterprise Server, ZENworks, Desktop Management, GroupWise Bundle FTE School License for 7160 students. This agreement will cover the 2008-2009 school year at a cost of \$2.00 per student. This also qualifies as a sole source purchase.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Administrative C08040	Cleaning Services PO#910000	\$600 Mo. Funding: Janitorial Funds	C.J.'s Cleaning Serv.

Bobby Sheffield wishes to renew a contract for cleaning services for the Admin. Office for a term of July 1, 2008 until June 30, 2009, 12 months. The monthly cost will be the same as last year. This **price includes carpet cleaning monthly**.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Finance C08041	Cleaning Services PO#910006	\$280 Mo. Funding: Janitorial Funds	C.J.'s Cleaning Serv.

Bobby Sheffield and Linda Pannell wish to renew a contract for cleaning services for the Finance Office at the same cost as last year. Service will begin July 1, 2008 and end June 30, 2009, 12 months. Cost **includes carpet cleaning** twice yearly, Summer and Christmas Break. The total cost will be \$3,360 for the year.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Food Service C08042	Cleaning Services PO#910007	\$125 Mo. Funding: Food Service Funds	C.J.'s Cleaning Serv.

Bobby Sheffield and Lynne Rogers wish to renew a contract for cleaning services "**twice a week**" for the Food Service Office for a term of July 1, 2008 until June 30, 2009, 12 months. The monthly cost will remain the same as last year. The total cost per year is \$1,500.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Special Programs C08043	Cleaning Services PO#910009	\$785 Mo. Funding: Janitorial Funds	C.J.'s Cleaning Serv.

Bobby Sheffield wishes to renew a contract for cleaning services for several areas housed at the Fillmore Center for a term of July 1, 2008 until June 30, 2009. This amount includes **daily** service for (1) Special Education area, the (2) Gifted Education and Psychology area, the (3) Central Supply area, and (4) **services three times weekly** for the Technology area. **Prices include carpet cleaning and other floor care** to occur **twice yearly** at Christmas break and in June of 2009.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Transportation CO8044	Cleaning Services PO#910014	\$200 Mo. Funding: Janitorial Funds	C. J. Cleaning

Bobby Sheffield and Kenneth Roberts wish to renew the cleaning service contract for the Transportation Department for a term of July 1, 2008 until June 30, 2009. C.J.'s Cleaning Service agreed to renew the contract at the same cost as last year. The cost of \$200 per month includes cleaning services twice weekly, for 12 months. Total cost for the year will be \$2,400.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Baseball Complex CO8045	Cleaning Services PO#910103	\$200 Mo. Funding: Janitorial Funds	Traylors Janit.

Bobby Sheffield wishes to renew the cleaning service contract for the Baseball Complex for a term of July 1, 2008 until June 30, 2009. Traylor's Janitorial Service agreed to a new contract negotiated to be \$200 a month for cleaning daily – 5 days per week for 12 months. Total cost for the year will be \$2,400.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Alternative School CO8046	Cleaning Services PO#910010	\$18,649.95 for 11 Mo. Funding: Janitorial Funds	C.J.'s Cleaning

Bobby Sheffield wishes to renew a contract for cleaning services for the Alternative School for a term of August 1, 2008 until June 30, 2009 – **eleven months**. No services or payment for the month of July although floor cleaning that is included in the cost may be done in July without additional payment. The monthly **amount includes floor care twice yearly** to include stripping and waxing with district supplies. This cost has increased slightly to cover the classrooms added and the extra floor care requirements. (\$1,695.45 X 11 Mo)

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Carver Elementary CO8047	Cleaning Services PO#910012	\$3,250 Mo. Funding: Janitorial Funds	HeadsUp Cleaning

Bobby Sheffield and Kim Britton wish to renew the cleaning service contract for Carver Elementary School from July 1, 2008 until June 30, 2009, **12 months**. HeadsUp Cleaning agreed to renew the contract. The cost of \$3,250 per month includes two Day Porters for thirty nine (39) weeks of the contract term, beginning August 1, 2008-May 30, 2009 for eight hours a day. Day porters do not work on school holidays. The total cost will be \$39,000.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Parkway Elementary CO8048	Cleaning Services PO#910013	\$4,000 Mo. Funding: Janitorial Funds	Traylor's Janitorial

Bobby Sheffield and Joan Dozier wish to renew the cleaning service contract for Parkway Elementary School from July 1, 2008 until June 30, 2009, 12 months. Traylor's Janitorial Service agreed to renew the contract at the same cost as last year. The cost of \$4,000 per month includes a Day Porter for thirty nine (39) weeks of the contract term, beginning August 1, 2008 until May 30, 2009 for eight hours a day. Day Porters do not work on school holidays. The total cost for one year is \$48,000.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Maintenance C08049	Cleaning Services PO#910008	\$400 Mo. Funding: Janitorial Funds	Traylor's Janitorial

Bobby Sheffield wishes to renew a contract for cleaning services for the Maintenance Office for a term of July 1, 2008 until June 30, 2009, 12 months. The monthly cost will remain the same as last year. Total cost will be \$4,800.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Chu/Rank/Thom/TMS C08050	Termite FollowUp PO#910017	\$see below Funding: District Funds	Orkin Pest Control

Bobby Sheffield wishes to have follow-up termite treatment for the 2008-2009 school year at Church Street \$775 yr., Rankin \$1,168 yr., Thomas St. \$640 yr., and TMS \$2,872. These prices are based on the "Request For Proposals" awarded in the 2002-2003 school year.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
King Early Center C08051	Termite FollowUp PO#910018	\$1,502 yr. Funding: District Funds	Tri State Pest

Bobby Sheffield wishes to have termite treatment at King Early Childhood Center for the 2008-2009 school year. This price is based on the "Request For Proposals" awarded in the 2002-2003 school year.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Lawhon/Pierce C08052	Termite FollowUp PO#910019	\$see below Funding: District Funds	Terminex Pest

Bobby Sheffield wishes to have termite treatment for 2008-2009 at Pierce Street \$750 yr. and Lawhon \$1,455 yr. These prices are based on the "Request For Proposals" awarded in the 2002-2003 school year.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Transportation C08053	Copier Rental Agrmt. PO#910175	\$245.71 Mo. Funding: Transportation Funds	R J Young Co.

Kenneth Roberts wishes to enter a rental agreement based on State Contract with the R J Young Company for Ricoh MPC 3500 color digital copier beginning July 2008. Maintenance will cover all service and supplies except paper and staples and will charge per copy based on actual use at a rate of .0109 per black copy and .0913 per each color copy. The term for this rental will be 36 months, July 2008 – July 2011.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Athletics C08054	Professional Services PO 910001	\$19.50 Each Funding: Athletic Fund	DATS

Dr. Noflin wishes to contract with the DATS (Drug and Alcohol Testing Service) for drug tests for athletes on various teams. Each drug screening will cost \$19.50 per test. The term of this contract will be July 1, 2008 until June 30, 2009. We estimate an expense of less than \$12,000 for services with no administrative cost charged for this school year.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Students/Other C08055	Professional Services PO 910002	\$36 each Funding: District Funds	DATS

Dr. McCoy wishes to contract with the DATS (Drug and Alcohol Testing Service) for drug tests for any students or other people as needs are determined. Each drug screening will cost \$36 per test and Breath Alcohol Test \$15.00 per test for services at DATS facility. The term of this contract will be July 1, 2008 until June 30, 2009. We estimate an expense of less than \$400 for services with no administrative cost charged for this school year.

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
Transportation C08056	Professional Services PO 910003	\$36 each Funding: Transportation Fund	DATS

Dr. McCoy and Mr. Kenneth Roberts wish to contract with the DATS (Drug and Alcohol Testing Service) for drug tests for bus drivers. Each drug screening will cost \$36 per test and breath alcohol screening will cost \$15 each. After hours testing will be \$50. Services may be done at DATS local office or they will set up to come to our facility. The term of this contract will be July 1, 2008 until June 30, 2009. We estimate an expense of less than \$5,000.

AVAILABILITY OF FUNDS: It is expressly understood that the fulfillment of the conditions of the Agreement between Customer and Vendor is conditioned upon the receipt of governmental funding, and that any cessation or reduction of such funds shall constitute grounds for termination of the Agreement. In the event of the contingency herein described, the Agreement shall terminate on the last day for which funds were available, without penalty or expense to Customer of any kind whatsoever, except as to payment for services or performances actually received or rendered for which funds exist.

RENEWAL OF BIDS FOR 2008-2009 SCHOOL YEAR

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
District Wide C08057	Pest Control Services PO#910061& 62	\$14,720 YR Funding: District & Food Service	ORKIN INC.

This bid included a renewal clause for the 2008-2009 school year to provide pest control services at the same price as bid. Orkin has agreed to provide services again this year. If services prove unsatisfactory, we will deliver three written notices and terminate the contract. (BD518 awarded June 28, 2005))

<u>SITE</u>	<u>Type of Service</u>	<u>Cost</u>	<u>Company</u>
District Wide C08058	Waste Services PO#910198	\$90,600 YR Funding: District	Waste Management

This bid included three years firm bid and two possible extensions at the same cost. The 2007-2008 school year was the last of the three years firm bid. Waste Management has agreed to hold the price in spite of the rising fuel cost for one more year only. The cost for the 2008-2009 school year will remain the same as the last three years. The term will be September 2008 through September 2009. (RFP510 awarded August 23, 2005))