

**TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES 5:00 PM MEETING MINUTES  
August 26, 2008**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, August 26, 2008, at Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

**CALL TO ORDER**

The meeting was called to order by President Shawn Brevard who welcomed guests attending the meeting.

**ROLL CALL AND ESTABLISHMENT OF A QUORUM**

The following School Board members were present during roll call:

Members Present: Mrs. Shawn Brevard  
Mr. Mike Clayborne  
Mrs. Amy Heyer  
Mr. John Nail

Members Absent: Mr. Lee Tucker

Staff Present: Dr. Randy McCoy  
Mr. George Noflin, Jr.  
Mrs. Diana Ezell  
Mr. Jim Turner  
Mrs. Linda Pannell  
Mrs. Kay Bishop  
Ms. Patrice Tate

Mrs. Brevard announced a quorum and stated that the meeting was lawfully in session.

**APPROVAL OF THE AGENDA**

Upon a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to approve the agenda as presented.

Mrs. Brevard announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

**APPROVAL OF THE MINUTES**

Upon a motion by Mr. Clayborne, seconded by Mr. Nail, the Board voted unanimously to approve the minutes of the August 12, 2008, regular meeting as presented. The President of the Board declared the motion passed.

## **WELCOME, PUBLIC COMMENTS AND RECOGNITIONS**

### **A. Public Comments**

No requests for Public Comments were received at this meeting of the Board.

### **B. Recognitions**

The following recognitions were held:

- A. Dr. Terry Harbin – selected as Mississippi Administrator of the Year
- B. Mrs. Linda Pannell – received a certificate for Achievement in Reporting from the Office of the State Auditor for the year ended June 30, 2007.
- C. Mrs. Brenda Meriweather, Mrs. Lauren Hurt, Mrs. JoAnn Henderson and Ms. Ann Murphy were honored for earning a Certificate of Excellence for the timely reporting of monthly data during school year 2007-2008.

## **COMMUNICATION TO THE BOARD**

### **A. 2008-2009 Report of Enrollment as of August 15, 2008**

At the noon meeting Mr. David Meadows presented for information and discussion a 2008-2009 Report of Enrollment as of August 15, 2008. Mr. Meadows reported that enrollment counts will be taken following Labor Day. At the 5:00 p.m. session, Superintendent Randy McCoy summarized the report for the benefit of those not present at the noon meeting.

A copy of the 2008-2009 Report of Enrollment as of August 15, 2008, is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

### **B. FY08 Shortfall Amount as Verified by Final Calculations**

At the noon meeting Dr. McCoy led a discussion regarding the final calculations of the FY08 Shortfall. Dr. McCoy stated that meetings with City of Tupelo officials have been ongoing for the last several weeks and the final calculation of the allowable shortfall amount is \$232,290.00. Dr. McCoy stated that he and Financial Director Linda Pannell will continue discussions with the City regarding the complex funding formulation that computes the revenue due the district in an effort to prevent further shortfall in revenue.

At the 5:00 p.m. session, Superintendent Randy McCoy summarized the report for the benefit of those not present at the noon meeting.

## **SUPERINTENDENT'S REPORT**

### **A. Consent Agenda**

In accordance with Dr. McCoy's recommendations, Mr. Nail moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements #CO9013 and #CO9014  
Contract for Rental of School Facility #SFR901 through #SFR904
2. Granted Permission to Advertise for Sealed Bid #BD571 Band Instruments
3. Accepted TPSD Grant #825  
Grant Source: Mississippi Department of Education  
Grant Site: School District  
Grant Title: School Nurse Intervention Program

The motion was seconded by Mr. Clayborne and was approved unanimously by all members present. The President of the Board declared the motion passed.

A copy of the Consent Agenda report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

### **B. Student Transfer Report**

In accordance with Dr. McCoy's recommendations, Mr. Clayborne moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of four (4) resident student transfers (in-district)
- b. Denial of two (2) resident student transfers (in-district)
- c. Approval of nine (9) nonresident student transfers (tuition)
- d. Denial of one (1) nonresident student transfer (tuition)
- e. Approval to release two (2) resident students

The motion was seconded by Mrs. Heyer and was approved unanimously by all members present.

A detailed copy of the Student Transfer Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

### **C. Personnel Recommendations**

Mr. Nail moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes
- d. Request for Three Year Interim License
- e. Request for New Temporary Part-Time Administrative Trainer Position

The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed.

A detailed copy of the Personnel Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

#### **D. Docket of Claims**

Mr. Clayborne reviewed the Docket of Claims for the period August 2 through August 15, 2008, Docket of Claim #65836 through #66162 for Accounts Payable Checks #48480 through #48695 in the amount of \$1,172,478.93.

The motion was seconded by Mr. Nail and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

#### **E. July 31, 2008 Financial Statements**

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month-ending July 31, 2008, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

With one noted correction, on a motion by Mr. Nail, seconded by Mr. Clayborne, the Board voted unanimously to approve the July 31, 2008 Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the July 31, 2008 Financial Statements is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

### **UNFINISHED BUSINESS**

#### **A. TPSD Strategic Plan**

At the noon meeting Superintendent Randy McCoy presented for review and consideration for approval the revised Tupelo Public School District Strategic Plan. Discussion was held regarding a human resource software program that would provide tracking data for applicants who were interviewed and/or hired. Dr. McCoy stated that further information about this program will be discussed at a future board meeting.

At the 5:00 p.m. session, Superintendent Randy McCoy summarized the report for the benefit of those not present at the noon meeting.

Mrs. Heyer moved to approve the revised TPSD Strategic Plan as recommended. The motion was seconded by Mr. Clayborne and approved unanimously. The President of the Board declared the motion passed.

A copy of the revised TPSD Strategic Plan is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

## **NEW BUSINESS**

### **A. Final Amendment to the 2007-2008 School Year Budget**

Superintendent Randy McCoy and Finance Director Linda Pannell requested authorization from the Board to allow the superintendent to amend the 2007-2008 budget to reflect the actual revenue and expenditure amounts.

Mr. Nail moved to allow the superintendent to amend the 2007-2008 budget to reflect the actual revenue and expenditure amounts. The motion was seconded by Mrs. Heyer and approved unanimously. The President of the Board declared the motion passed.

## **MISCELLANEOUS BUSINESS**

### **A. Executive Session**

An Executive Session was held during the noon meeting to discuss personnel and property matters.

## **ADJOURNMENT**

On a motion by Mr. Clayborne, seconded by Mr. Nail, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 5:18 p.m.

APPROVED:  
TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES

ATTEST:

\_\_\_\_\_  
Shawn Brevard, President

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Lee Tucker, Secretary