



SOUTHEAST ISLAND SCHOOL DISTRICT

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MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Lauren Burch, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc.

A handwritten signature in cursive script, appearing to read "Lucienne Smith", is written over the printed name and title.

Date: May 22, 2017

SUBJECT: FINANCIAL REPORT NARRATIVE

FY 2018 E-rate – All required forms have been filed and certified. We will undoubtedly receive questions as this is a new internet contract, and we will be responding to those question as they arise.

FY 2018 Budget - The 4th proposed budget is presented in this meeting. Assumptions built into the budget are provided in the cover memo for the budget. Once this budget has been approved we shall complete the DOED form, obtain required signatures and submit to the State before their deadline.

FY 2017 Audit – The auditors have provided their representation letter which has been signed and returned, and we will begin providing documents once the specific requests are received.

Please do not hesitate to ask any questions. Thank you.