



Catalina Foothills Unified School District #16
2101 E. River Road, Tucson, AZ 85718
(520) 209-7500 (520) 209-7570 FAX www.cfsd16.org

BOARD AGENDA ITEM

ITEM NO: 4.2

BOARD MEETING DATE: Thursday, September 25, 2025

UNFINISHED BUSINESS: Approval of Revisions to Policy IKF, *Graduation Requirements* (second reading)

SUBMITTED BY: Sheryl Castro, Executive Director of Curriculum and Assessment

PRESENTED BY: Sheryl Castro, Executive Director of Curriculum and Assessment

Presented for your approval are the revisions to Policy IKF, *Graduation Requirements*. House Bill 2540 amended A.R.S. 15-741 to include requirements regarding high school assessments conducted by a source outside of the school district and allowances for a written assessment. The policy has been updated to ensure compliance with the new requirements.

Two sections were added to the policy as described below.

- *Assessments* (p. 4)
 - If an enrolled high school student takes a nationally recognized assessment that is adopted by the State Board of Education and administered outside the District, the student or student's parent/legal guardian may submit the student's official score report to the District.
 - Upon receiving the official score report, the District is required to:
 - Record the score in the student's file;
 - Report the score to the State Board of Education and the Department of Education; and
 - If the student or student's parent/legal guardian submits an official score report before the date on which the school administers the tests, allow the student to opt out of participation

in the assessment. If a student opts out, the District shall use the data from the student's official score report for the student's achievement test data.

- *Written Assessments* (pp. 4-5)
 - The District may administer the statewide assessment in the form of a written test if: 1) a written test is required pursuant to an individualized education program or a section 504 plan; 2) to accommodate special circumstances; 3) for religious purposes; or 4) on request by a student's parent/legal guardian.

One change was made to the policy since the first reading:

The last paragraph on p. 4 was edited to provide clarity. Changes to the policy are highlighted in yellow on pp. 4-5.

RECOMMENDED MOTION: I move the governing board approve the revisions to Policy IKF, *Graduation Requirements*, as presented.