



# Brownsville Independent School District

Agenda Category: General Function Board of Education Meeting: 12/16/2025

Item Title:	<u>Partnership Agreement with Workforce Solutions Cameron and Brownsville ISD to Pay Teacher Stipend for Summer Externship</u>	<u>X</u>	Action Information Discussion
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## **BACKGROUND:**

The Career & Technical Education (CTE) Department is requesting the approval to pay CTE teachers a Supplemental Duty Stipend for participating at the 2024 (1 teacher) and the 2025 (7 teachers) Summer Teacher Externship offered through Workforce Solutions (WFS) Cameron. WFS Cameron was awarded funding for the summers of 2024 and 2025, and cordially extended an invitation to BISD CTE to recruit eligible teachers to participate in the Summer Teacher Externship. In the agreement between BISD CTE and WFS, the School District was to be responsible to compensate each participant with a stipend for their participation.

The Workforce Solutions summer teacher externship program is a paid professional development opportunity that connects CTE educators with local businesses to bridge the gap between the classroom and the workplace. Teachers spent time in a professional setting, learning about industry skills, career paths, and workforce needs, which they then integrated into their lesson plans to prepare their students for future careers.

## **FISCAL IMPLICATIONS:**

Stipend of \$300 per teacher from CTE State Funds (164) not to exceed \$2,400.00.

## **RECOMMENDATION:**

Recommend the approval to pay CTE teachers a Supplemental Duty Stipend of \$300 per teacher for participating at the 2024 and 2025 Workforce Solutions (WFS) Cameron Summer Teacher Externship.

A handwritten signature in blue ink, appearing to read "A. Dunsen".

Submitted by: Principal/Program Director

Approved for Submission to Board of Education:

Recommended by: Asst. Supt./Exec. Dir.

A large, stylized handwritten signature in blue ink, likely belonging to the Chief Officer.

Approved by: Chief Officer

A handwritten signature in blue ink, reading "Jesus H. Chavez".

Dr. Jesus H. Chavez, Superintendent

When Necessary, Additional Background May Follow This.

## **Brownsville ISD Certified Personnel**

### **Workforce Solutions Cameron - Summer Externship Stipend**

<b>Campus Location</b>	<b>Employee ID</b>	<b>Employee Name</b>	<b>Supplemental Duty</b>
Lopez ECHS	213829	Virginia Ramirez	Summer Extern
Stillman MS	205311	Eric Rodriguez	Summer Extern
Porter ECHS	178403	Adriana Leal	Summer Extern
Porter ECHS	351886	Joanna Lyles	Summer Extern
Porter ECHS	126918	Michele Solis	Summer Extern
Perkins ECHS	196282	Marco A. Gonzalez	Summer Extern

Due in Fall 2025; reminders will be sent as it gets closer

**RGV INTRO TO EXTERNSHIPS**  
**DISTRICT CERTIFICATE OF 2025-2026 ACADEMIC YEAR IMPLEMENTATION**  
*(Implementation no later than October 31, 2025)*  
*(Form Due no later than October 31, 2025- Required for payment of \$300 District Stipend)*

**TO BE COMPLETED BY EXTERN (Please Print):**

Extern's Name: Virginia B. Ramirez

School District: Brownsville Independent School District

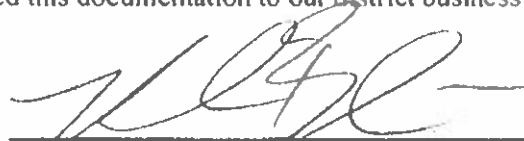
I certify that I have taught the lesson plan developed during my RGV Summer Externship for Teachers experience and submit this document as a requirement to receiving the district's \$300 stipend.

☒ Lesson plan was taught on (date) 10-28-31

  
\_\_\_\_\_  
Extern's Signature                      Date

**TO BE COMPLETED BY EXTERN'S SUPERVISOR:**

I certify that this teacher has taught the lesson plan developed during the RGV Intro to Externship for Teachers program and have forwarded this documentation to our district business office for payment of the \$300 stipend.

  
\_\_\_\_\_  
Signature of Authorized ISD Representative

Printed Name: Ricardo Bolivar

Title: Asst. Principal

Date: 10-31-25

**IMPORTANT:** Please email a copy of this signed certification to RGV LEAD at [ycarez@rgylead.org](mailto:ycarez@rgylead.org)

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**RGV INTRO TO EXTERNSHIPS**  
**DISTRICT CERTIFICATE OF 2025-2026 ACADEMIC YEAR IMPLEMENTATION**  
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**TO BE COMPLETED BY EXTERN (Please Print):**

Extern's Name: Michelle Solis 126918

School District: Brownsville ISD - Porter ECHS

I certify that I have taught the lesson plan developed during my RGV Summer Externship for Teachers experience and submit this document as a requirement to receiving the district's \$300 stipend.

☒ Lesson plan was taught on (date) 8/15/25

Michelle Solis 8/15/25

Extern's Signature

Date

**TO BE COMPLETED BY EXTERN'S SUPERVISOR:**

I certify that this teacher has taught the lesson plan developed during the RGV Intro to Externship for Teachers program and have forwarded this documentation to our district business office for payment of the \$300 stipend.

[Signature]

Signature of Authorized ISD Representative

Printed Name: Jessie Montes

Title: CIT Coordinator

Date: 8/15/25

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**TO BE COMPLETED BY EXTERN (Please Print):**

Extern's Name: Adriana Beal 178403

School District: BISD

I certify that I have taught the lesson plan developed during my RGV Summer Externship for Teachers experience and submit this document as a requirement to receiving the district's \$300 stipend.

☒ Lesson plan was taught on (date) 8/15/2025

Adriana Beal 8/15/2025  
Extern's Signature Date

**TO BE COMPLETED BY EXTERN'S SUPERVISOR:**

I certify that this teacher has taught the lesson plan developed during the RGV Intro to Externship for Teachers program and have forwarded this documentation to our district business office for payment of the \$300 stipend.

Josie Montes  
Signature of Authorized ISD Representative

Printed Name: Josie Montes

Title: CTE Coordinator

Date: 8/15/2025

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Due in Fall 2025; reminders will be sent as it gets closer

**RGV INTRO TO EXTERNSHIPS**  
**DISTRICT CERTIFICATE OF 2025-2026 ACADEMIC YEAR IMPLEMENTATION**  
*(Implementation no later than October 31, 2025)*  
*(Form Due no later than October 31, 2025- Required for payment of \$300 District Stipend)*

**TO BE COMPLETED BY EXTERN (Please Print):**

Extern's Name: Mr. Marco Gonzalez

School District: Brownsville ISD

I certify that I have taught the lesson plan developed during my RGV Summer Externship for Teachers experience and submit this document as a requirement to receiving the district's \$300 stipend.

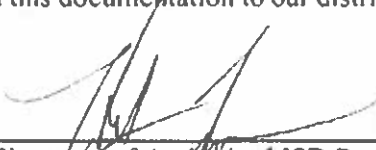
☒ Lesson plan was taught on (date) 9-2-25

  
Extern's Signature

09-02-25  
Date

**TO BE COMPLETED BY EXTERN'S SUPERVISOR:**

I certify that this teacher has taught the lesson plan developed during the RGV Intro to Externship for Teachers program and have forwarded this documentation to our district business office for payment of the \$300 stipend.

  
Signature of Authorized ISD Representative

Printed Name: Hector Zamora

Title: Assistant Principal

Date: 9-2-25

**IMPORTANT:** Please email a copy of this signed certification to RGV LEAD at [vcarez@rgvlead.org](mailto:vcarez@rgvlead.org)

RGV INTRO TO EXTERNSHIPS  
DISTRICT CERTIFICATE OF 2025-2026 ACADEMIC YEAR IMPLEMENTATION  
(Implementation no later than October 31, 2025)  
(Form Due no later than October 31, 2025- Required for payment of \$300 District Stipend)

TO BE COMPLETED BY EXTERN (Please Print):

Extern's Name Cara Rodriguez

School District Brownsville ISD

I certify that I have taught the lesson plan developed during my RGV Summer Externship for Teachers experience and submit this document as a requirement to receiving the district's \$300 stipend.

☒ Lesson plan was taught on (date) 10-7-2025

  
Extern's Signature

10-7-25  
Date

TO BE COMPLETED BY EXTERN'S SUPERVISOR:

I certify that this teacher has taught the lesson plan developed during the RGV Intro to Externship for Teachers program and have forwarded this documentation to our district business office for payment of the \$300 stipend.

  
Signature of Authorized ISD Representative

Printed Name: Gabriel Rodriguez

Title: Assistant Principal

Date: 10/9/2025

IMPORTANT: Please email a copy of this signed certification to RGV LEAD at [lead@rgylead.org](mailto:lead@rgylead.org)

**EXTERNSHIPS FOR TEACHERS**  
**DISTRICT CERTIFICATE OF 2025-2026 ACADEMIC YEAR IMPLEMENTATION**  
*(Implementation no later than October 31, 2025)*  
*(Form Due no later than October 31, 2025 - Required for payment of \$300 District Stipend)*

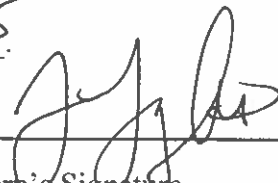
**TO BE COMPLETED BY EXTERN (Please Print):**

Extern's Name: Joanna Lyles

School District: Brownsville ISD

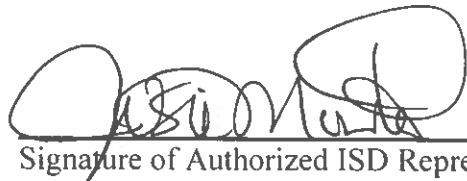
I, certify that I have taught the lesson plan developed during my Summer Externship for Teachers experience and submit this document as a requirement to receiving the district's \$300 stipend.

☒ Lesson plan was taught on (date) 8/15/25

 8/15/25  
Extern's Signature Date

**TO BE COMPLETED BY EXTERN'S SUPERVISOR:**

I, certify that this teacher has taught the lesson plan developed during the Summer Externship for Teachers program and have forwarded this documentation to our district business office for payment of the \$300 stipend.

  
Signature of Authorized ISD Representative

Printed Name: Josie Montes

Title: CTE Coordinator

Date: 08/15/2025

**IMPORTANT:** Please email a copy of this signed certification to RGV LEAD at [ycarez@rgvlead.org](mailto:ycarez@rgvlead.org)



**RGV INTRO TO EXTERNSHIPS**  
**DISTRICT CERTIFICATE OF 2024-2025 ACADEMIC YEAR IMPLEMENTATION**  
*(Implementation no later than October 31, 2024)*  
*(Form Due no later than October 31, 2024 - Required for payment of \$300 District Stipend)*

**TO BE COMPLETED BY EXTERN (Please Print):**

Extern's Name: Virginia Ramirez

School District: Lopez ECISD

I, certify that I have taught the lesson plan developed during my RGV Summer Externship for Teachers experience and submit this document as a requirement to receiving the district's \$300 stipend.

☒ Lesson plan was taught on (date) 11-5-24

 11-8-24  
Extern's Signature Date

**TO BE COMPLETED BY EXTERN'S SUPERVISOR:**

I, certify that this teacher has taught the lesson plan developed during the RGV Intro to Externship for Teachers program and have forwarded this documentation to our district business office for payment of the \$300 stipend.

  
Signature of Authorized ISD Representative

Printed Name: Perla Guerrero

Title: Asst. Principle

Date: 11-8-24

**IMPORTANT:** Please email a copy of this signed certification to RGV LEAD at [rgvlead@gmail.com](mailto:rgvlead@gmail.com)