



# **ON LINE REGISTRATION**

**2012-2013**

# NEW STUDENTS

- Forms will be available “on line” in PDF format.
- Parents can print and fill out, or
- Parents can fill out on line and print.
- With the exception of the enrollment card, the required forms for registration cannot be submitted electronically.
- New students to the district will follow the “traditional” hard copy registration format.



# RETURNING STUDENTS

## ○ Notification

- Phone out April 19, 2012
- Letters sent home on April 20, 2012 w/report cards
- District/Campus Websites will necessary links

## ○ April 30, 2012 – May 18, 2012

## ○ Home Access Center

- From a “personal” computer
- Access Student Information (not GradeSpeed)
- Verify “existing” information
- Submit
- Campus Registrar reviews & accepts/rejects
- Parent proves residence, pays fines/fees, updates immunizations, completes student health card

