

Board of Education Information

To: Board of Education
From: Matt Rich
Date: December 2, 2025
Re: Approve Change of Employment - Nuvia Hernandez

Recommendation:

It is the recommendation of the Superintendent to approve the change of employment for Nuvia Hernandez to District Administrative Assistant for Student Services & State Reporting and District Registrar effective December 1, 2025 at a salary of \$57,000 prorated for days worked.

Background Information:

Mrs. Hernandez joined Winfield School District in July of 2021 as our primary school administrative assistant and district translator. Over the years she has taken on additional responsibilities including student records, enhancing the registration process, and fee waivers. This new position will have her continue her work with student records and registration, expanding responsibilities for state reporting and student services.