

**MINUTES OF THE BOARD OF REGENTS  
FACILITIES COMMITTEE MEETING  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-202 – Moody Hall  
May 20, 2013  
7:30 a.m.**

At the Galveston Community College District Board of Regents Facilities Committee Meeting, duly held on Monday, May 20, 2013, in Room M-202 of Moody Hall, commencing at 7:30 a.m., the following Facilities Committee members were present: Dr. Paul J. Cunningham, Chairperson, Mr. Armin Cantini, Ms. Karen F. Flowers, and Mr. Florentino “Tino” F. Gonzalez. Other Regents present included Mr. George F. Black, Board Chairperson, and Mr. Raymond Lewis, Jr., Board Secretary.

Staff present included Dr. W. Myles Shelton, President, Ms. Carla Biggers, and Dr. Gaynelle Hayes.

- I. **CALL TO ORDER:** Chairperson Cunningham opened the meeting at 7:30 a.m. in Room M-202 of Moody Hall and determined a quorum was present.
- II. **CERTIFICATION OF POSTING NOTICE OF FACILITIES COMMITTEE MEETING:** Dr. Shelton confirmed that the notice of the Facilities Committee Meeting had been properly posted on May 16, 2013.
- III. **CONSIDER APPROVAL OF MINUTES FROM MAY 8, 2013 MEETING:** A reading of the minutes for the May 8, 2013 meeting was waived. Mr. Gonzalez moved to approve the minutes as presented; Ms. Flowers seconded. The motion passed unanimously.
- IV. **DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING CHARLIE THOMAS FAMILY APPLIED TECHNOLOGY CENTER COMMERCIAL SIGNAGE:** Dr. Shelton distributed revised drawings prepared by National Signs with adjustments to meet City of Galveston code requirements and based on the modifications requested at the previous Facilities Committee Meeting. The commercial signage with an LED display (Option #A2.1b) and approved by the Board was drawn to code. Its new dimensions are 199 square feet for the sign area and 7 feet 2 inches high by 13 feet 2 inches wide, or just under 92 square feet, for the display area. Below grade concrete has been added to the base. Cost for this signage remains \$178,000. Dr. Shelton gave a brief overview of the permitting process. “Galveston College” on this signage would be backlit push through channel lettering. Upon approval, the timeline to complete installation is four to six weeks.

Two revised drawings for the building signage approved by the Board were also presented aligning the wording closer together and with larger lettering for “Charlie Thomas Family Applied Technology Center” (CTFATC). Option #C1 has block lettering and Option #C2 is italicized/slanted. Dr. Shelton gave sizing information of the lettering

**IV. DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING CHARLIE THOMAS FAMILY APPLIED TECHNOLOGY CENTER COMMERCIAL SIGNAGE: (Continued)**

with the increase in size for the CTFATC portion from 11 inches to 15 inches on each line. National Signs did not recommend upper and lower case letters due to the amount of space some characters would require resulting in an overall reduction of all lettering. Dr. Shelton noted that increasing the size of the CTFATC lettering increased the price to \$27,000 from \$24,500 for both options. Mr. Charlie Thomas has agreed to pay for the building signage. Dr. Shelton added that members of the Charlie Thomas Family will be invited to attend the opening of the renovated facility planned for September 18, 2013.

Mr. Gonzalez moved to approve Option #C2 (Page 6 of 6 of the revised drawings) for the building signage; Mr. Cantini seconded. The motion passed unanimously.

Ms. Flowers moved to accept the commercial signage with digital display (Page 1 of 6 of the revised drawings) and the sign package including pricing as presented; Mr. Gonzalez seconded. The motion passed unanimously.

Note: At the Board of Regents Regular Meeting on May 8, 2013, authorization was given to the Facilities Committee to approve the final renditions and pricing for the commercial signage at the Applied Technology Center.

**V. ADJOURNMENT:** There being no further business to come before the Facilities Committee, the meeting adjourned at 7:50 a.m.

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Carla D. Biggers, Clerk

APPROVED AS CORRECT:

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Paul J. Cunningham, M.D., Chairperson