Wharton County Junior College

Personnel Action Form
Human Resources

Banner ID #	Last Name	First	Middle Initial	Telephone
	Shagroni, Mahmoud			

Address	City	State	Zip

Part I: Check *all* that apply

Classification:
- ○ Administrative/Professional Staff
- ◉ Faculty
- ○ Support Staff

- ○ Temporary   ◉ Full-Time
- ◉ Regular   ○ Part-Time

- ☐ New Employee
- ☐ Extension
- ☐ Salary Adjustment
- ☐ Separation (date:_____)

- ☑ Other (explain)

change from temporary to regular full time.

Part II: Assignment/Accounting
Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person.

All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures.

Support Staff employees are at-will employees.

CURRENT Division/Unit:
Math and Physical Science

Job Vacancy No.: (if applicable)
1812 F 078

Job Title/Position:
Temporary Instructor of Mathematics

Specialized Area:
Mathematics

Budgeted Position? ◉ Yes ○ No

Funded in which FY? FY20

Budget Number: 1110-14305-6091-100

Position No. (NBAPOSN): MAT17T

Compensation: $ 57,550	◉ Annual ○ Hourly ○ Other (explain)	Sched FAC Grade 7 Step 11	Hourly Rate: (Part-time only) $ n/a per hr x n/a hrs/wk x n/a wks = $ n/a per year

Start Date: 06/01/19	End Date: n/a	○ At-will-employee ◉ Per contract	If temporary, anticipated termination date: 10/31/19

Position is funded for the following number of months/weeks:
◉ 9 months   ○ 10 ½ months   ○ 12 months   ○ Other (specify)

PROPOSED Division/Unit:
Math and Physical Science

Job Vacancy No.: (if applicable)
1909 F 050

Job Title/Position:
Instructor of Mathematics

Specialized Area:
Mathematics

Budgeted Position? ◉ Yes ○ No   **Name of Replaced Employee:** n/a

Funded in which FY? FY20

Budget Number: 1110-14305-6091-100

Position No. (NBAPOSN): MAT017

Compensation: $ 57,550	◉ Annual ○ Hourly ○ Other (explain)	Sched FAC Grade 7 Step 11	Hourly Rate: (Part-time only) $ n/a per hr x n/a hrs/wk x n/a wks = $ n/a per year

Start Date: 11/01/19	☐ At-will-employee ◉ Per contract	If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:
◉ 9 months   ○ 10 ½ months   ○ 12 months   ○ Other (specify)

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head	Date	Approved by Dean	Date
Yvonne Smith	9-27-19		
Approved by Division Chair	Date	Approved by Vice President	Date
Jenif March	9-27-19	*Lac*	10-8-19
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources	Date
		G J Jens	10-14-19
Budget Approval	Date	Approved by President	Date
B Kocian	10/14/19	*Betty A. McCrohan*	10-14-19

Reg. 821   HR Requisition Number ⌐ 1909 0053

RECEIVED
Vice President of [Instruction]
Initial TC