

September 8, 2017

Mr. Phillip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Contract Award Recommendation for Environmental Consulting Bids
Garfield Community School

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of an Environmental Consultant for the Project listed above. This update represents the mutual efforts of PMC and LPS administration and staff (the Bond Team) to present a framework in order to identify, evaluate and recommend a Firm for this Project.

In the fall of 2013, an RFP was publically issued and after subsequent discussions and deliberations Nova Environmental and ETC Group were selected to be the Environmental Consultants for the 2014 and 2015 Projects. For the 2016 projects, the Environmental Consultant was re-evaluated at the upper elementary, middle, and high schools and the Bond Team made a change to have this work performed by Arch Environmental while having Nova Environmental complete the elementary schools. In 2017, Arch Environmental provided these services at Churchill High School.

The Bond Team does not see a continued need to have two separate Environmental Consultants in the District at this point in the bond. The Bond Team has been satisfied with the performance of Arch Environmental and is recommending they be re-engaged as the Environmental Consultant for Garfield Community School. Arch Environmental will be engaged via a contract change order totaling \$27,500.00 pending final review and approval of terms by district legal counsel. This cost is an estimate and will be tracked on a Time and Material basis.

The Project Team is available at the Board's convenience to answer any questions regarding this process and/or the recommendations of the Bond Team. Please direct all questions through me via email.

Sincerely,

PLANTE MORAN CRESA



Scott Smith, LEED AP
Senior Consultant

Enclosures: Budget Summary
Proposal Letter



D.2.

**ENVIRONMENTAL CONSULTING
BUDGET SUMMARY**

Building	Environmental Consulting Fees		
	Budget	Actual	Variance
Garfield Community School	\$ 27,500	\$ 27,500	\$ -
Totals	\$ 27,500	\$ 27,500	\$ -



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August 3, 2017

Mr. Harry Lau
 Administrator Facilities and Operations
 Livonia Public Schools
 15125 Farmington Road
 Livonia, Michigan 48154-5474
hlau@livoniapublicschools.org

RE: **Proposal#AE170559**
 2013 Bond Project – Request for Proposal, Environmental Consulting Services at Garfield Elementary School,
 Livonia Public Schools

Dear Mr. Lau:

Arch Environmental Group, Inc. is pleased to provide Livonia Public Schools with this proposal for the above referenced services. Our proposal includes the following materials for your review:

- Proposal (Scope of Work & Fee Schedule)
- Acceptance of Proposal
- Terms & Conditions (at <http://archenvgroup.com/news-and-reference/terms-and-conditions.htm>)

Arch Environmental Group, Inc. is looking forward to working with you and your team at Livonia Public Schools. If you have any questions regarding our proposal, please feel free to contact me at (248) 426-0165 ext. "306" [office] or (734) 320-2491 [mobile].

Sincerely,

Arch Environmental Group, Inc.
 Environmental Services

Gary C. Bosh
 Senior Consultant

Attach.

File: **AE170559**
 Livonia Public Schools, 2013 Bond Project, Request for Proposal Environmental Consulting Services

Arch Environmental Group, Inc.
PROPOSAL #AE170559
SCOPE OF WORK & FEE SCHEDULE

Arch Environmental Group, Inc. (AEG) is pleased to provide Livonia Public Schools with this proposal to provide "2013 Bond Project, Request for Proposal, Environmental Consulting Services at Garfield Elementary School". This proposal covers work summarized in the Scope of Work provided below.

Scope of Work

Arch Environmental Group, Inc. proposes to provide the following services in conjunction with the 2013 Bond Project, Request for Proposal, Environmental Consulting Services at Garfield Elementary School:

Please see the attached "*Livonia Public Schools – 2013 Bond Project, Request for Proposal, Environmental Consulting Services*".

Arch Environmental Group will provide all necessary asbestos consulting services to support planned abatement activities for Bid No. LPS.17.01 – Garfield Elementary School, Livonia Public School, Livonia, Michigan, including, but not limited to, project coordination with Livonia Public Schools, project coordination with abatement contractor, project coordination at site, project management, air monitoring, and air sample analysis and AHERA record keeping activities.

Fee Schedule

Arch Environmental Group, Inc. proposes to complete all of the identified activities at Garfield Elementary School, Holmes Middle School and Johnson Upper Elementary School at the following rate schedule:

All time will be billed per original proposal rates, see the attached "*Livonia Public Schools – 2013 Bond Project, Request for Proposal, Environmental Consulting Services*".

<u>Asbestos NESHAP Inspections, Abatement Specification Development & Bidding – Estimate</u>	
Garfield Elementary School	\$8,500.00

<u>Project Coordination, Management and Air Monitoring - Estimate</u>	
Bid No. LPS.17.01 – Garfield Elementary School (15 days)	\$19,000.00

Arch Environmental Group fee estimates for Project Coordination, Management and Air Monitoring at Garfield Elementary School is based on eighty-two and a half (15) days of asbestos abatement activities.

Project Conditions/Exclusions

The above referenced Scope of Work and Fee Schedule include the following Special Project Conditions/Exclusions:

- Please see the attached "*Livonia Public Schools – 2013 Bond Project, Request for Proposal, Environmental Consulting Services*"...

Schedule

The above referenced Scope of Work and Fee Schedule are based on completion of the project per the following Project Schedule:

- Please see the attached "*Livonia Public Schools – 2013 Bond Project, Request for Proposal, Environmental Consulting Services*"...

Alternate schedules and due dates can be discussed and the information provided above can be changed at the request of Livonia Public Schools as projects outlined in the attached "*Livonia Public Schools – 2013 Bond Project, Request for Proposal, Environmental Consulting Services*" are finalized.



ACCEPTANCE OF PROPOSAL

Project Summary

Proposal No.: AE170559
Client: Livonia Public Schools
Project Site: Garfield Elementary School
Project Summary: 2013 Bond Project, Request for Proposal, Environmental Consulting Services

Scope-of-Services

Arch Environmental Group, Inc.'s (AEG) proposed Scope of Work and associated Fee Schedules are based on AEG's understanding of the site conditions and Livonia Public Schools' needs and objectives. If, as a result of knowledge gained during an investigation or other information that becomes known, AEG feels that a change in level of effort or direction is warranted, AEG will inform Livonia Public Schools of the proposed changes in the Scope of Work so that negotiation can be accomplished.

Agreement

The undersigned agrees to the attached Proposal, AE170559, Livonia Public Schools – 2013 Bond Project, Request for Proposal, Environmental Consulting Services, and to the General Terms and Conditions associated with this project and are located at http://archenvgroup.com/news-and-reference/terms-and-conditions.htm.

Approval

Signature

Name

Title

Company ("Client")

Date of Acceptance of Proposal

Purchase Order # (If Applicable)

If this proposal and the General Terms and Conditions are acceptable, please return a signed copy (along with a purchase order which references this cost proposal in its entirety, if applicable) to:
via fax to (248) 427-0305 [or]
via email at proposals@archenvgroup.com

If you do not have access to the Internet to review our General Terms and Conditions, please contact our Administrative Support Group at (248) 426-0165 for a hard copy. By signing this document you are confirming that our General Terms and Conditions have been read and accepted.

