

# MEMORANDUM

December 13, 2016

**To: Board of Trustees**

**From: Carlene Adamson, Supt/Board Secretary**

**Re: Dates to remember/Items of information**

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1. **Regular Scheduled Board Meeting** Tuesday, December 13, 2016 @ 12:00 p.m. Browning Middle School Library (lunch at 11:30 a.m.) **Reconvene at 5:00 p.m.**
  2. **Facilities Committee Meeting** Thursday, December 8, 2016 @ 5:00 p.m.
  3. **Christmas Schedules 2016:**
    - KW: Dec 15, 4 year olds begin @ 10:15
    - KW: Dec 16, Kindergarten 1st group 9 - 9:30 2nd group 9:30 - 10:00 and 3rd group 10:00 - 10:30
    - VC: Christmas program Dec 16, First Grade 1st group 10:30 - 11:00 2nd group 11:00 - 11:30 and 3rd group 11:30 - 12:00
    - BES: December 14, 2<sup>nd</sup> Grade @ 2:00 pm
    - December 15, 3<sup>rd</sup> Grade @ 2:00 pm
    - Napi: December 13 - 4th Grade @ 9:30-10:30; 5th Grade @ 1:00-2:00; 6th Grade @ 2:15-3:15
    - Babb: December 15 @ 6 pm
    - Glendale: December 15 @ 2 pm
    - Big Sky: December 15 @ 2 pm
    - BMS/BHS: December 14 @ 5:30 pm at Browning High School
  4. **Christmas Holiday** December 19, 2016 to January 3, 2017.
  5. **Next Regular Scheduled Board Meeting** January 10, 2017 @ 5:00 p.m. Administration Board room.