Collin County Community College District Board of Trustees

<u>2018-6-2</u>   June 26, 2018
Resource: Kim Davison
Sr. Vice President of Organizational Effectiveness

AGENDA ITEM:

Report Out of the Organization, Education and Policy Committee; Campus Facilities and Construction Committee; and Finance and Audit Committee and Approval of Local Board Policies

- BBF Board Members - Ethics
- BCB Board Internal Organization – Board Committees
- CDC Accounting Audits
- CHF Site Management - Weapons
- CR Technology Resources
- CS Information Security
- CT Intellectual Property

DISCUSSION:

The Campus Facilities and Construction Committee reviewed policy BCB at its meeting of June 19; the Finance and Audit Committee reviewed policies BCB and CDC also on June 19. The Organization, Education, and Policy Committee met on June 26 and reviewed all policies presented in this item. The Committee Chair will report out its recommendation at the June 2018 regular meeting of the Board of Trustees.

PROPOSED CHANGES:

As a part of the college's comprehensive review of all policies and with input from the Texas Association of School Board's Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **BBF Board Members – Ethics –** Modifications are recommended in response to a change in the statement of principles established by the Southern Association of Colleges and Schools Commission on Colleges that establishes an expectation that the Board of Trustees "defines and regularly evaluates its responsibilities and expectations. *(Board self-evaluation)*"
- **BCB Board Internal Organization – Board Committees –** Revisions are proposed to address

the organizational change associated with the Internal Audit function.

- **CDC Accounting Audits –** Revised to improve the description of the college's external audit process and expectations.
- **CHF Site Management – Weapons –** Revised to reflect a change in terminology from "illegal knife" to "location- restricted knife" as a result of HB1935. Other revisions include new language pertaining to ceremonial swords at Collin College-sponsored events.
- **CR Technology Resources** – Moved provisions addressing access of electronic information by individuals with disabilities from policy CS. Other revisions are to clarify provisions addressing the use of drones and to eliminate the reference to the "general information" shared email folder that no longer exists.
- **CS Information Security –** Provisions relating to access of electronic information by individuals with disabilities have been moved to CR(Local).
- **CT Intellectual Property –** Adds definitions of Incidental Use, Scholarly Works, and College District Time. Clarifies ownership of scholarly works produced with incidental use of college resources. Requires an employee to disclose planned projects with potential commercial value. Finally, clarifies that classroom lectures and materials are covered by the policy and are not available for distribution to the general public or for non-Collin College academic purposes.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the seven (7) Local Board Policies outlined above.

SUGGESTED MOTION: "Mr. Chairman, I make the motion that the Board of Trustees approves Local Board Policies as presented." (If a recommendation comes out of committee, it will come as a motion and second.)