

LOCAL PLANNING TEAM (LPT)

DRAFT - MEETING MINUTES

Wednesday, July 19, 2023 – 2:30 p.m.

Howard Male Conference Room

The Alpena County Local Planning Team (LPT) met on Wednesday, July 19, 2023 at 2:30 p.m. in the Howard Male Conference Room.

MEMBERS PRESENT: Chair – Alpena County Commissioner Burt Francisco
Alpena City Police Chief Eric Hamp
Alpena City Fire Chief Rob Edmonds
Alpena County Sheriff Sheriff Erik Smith
Michigan State Police Lt. John Grimshaw
NE Michigan Medical Control Gary Wregglesworth
Director of EM and E911 Services Kim Elkie
Assistant Director of EM & E911 Services Al Rapson

MEMBERS ABSENT: Alpena County Commissioner Robin Lalonde

OTHERS PRESENT: County Board Assistant Kim MacArthur

Chairman Burt Francisco called the meeting to order at 2:44 p.m.

APPROVE AGENDA: Motion was made by Sheriff Erik Smith with support by Chief Rob Edmonds to approve the agenda with the change of SOP to EOP. Motion carried.

APPROVE MINUTES: Motion was made by Lt. John Grimshaw with support by Sheriff Erik Smith to approve the minutes from the LPT meeting held February 15, 2023. Motion carried.

Director Elkie reported at the last meeting discussion was made to combine LEPC and LPT into one Committee and after speaking with Lt. deCastro, this is not allowed as each have very different missions and need to be kept separate.

EOP ANNEX REVIEW: Director Elkie presented the following Annexes for review and approval:

- Annex D – Finance
- Annex F – District Health Dept
- Annex H – Public Works
- Annex I – Law Enforcement
- Annex K – Warning Function

Motion was made by Lt. Grimshaw and supported by Chief Eric Hamp to accept the EOP Annexes as presented. Motion carried.

Each Annex has been reviewed and edited appropriately by the partner the Annex belongs to and does not need to go to the Board of Commissioners for approval.

MEMBERSHIP DISCUSSION: Director Elkie has not been able to locate bylaws for this Committee. She presented a list of required representatives, some of which are not on this Committee. The Committee agreed to leave the representatives as they are. Director Elkie will begin to look for a template of bylaws and bring back for approval.

The remaining Annexes will be presented at the next meeting for approval.

Motion to adjourn by Lt. Grimshaw and supported by Sheriff Erik Smith. Motion carried. The meeting adjourned at 2:58 p.m.

Burt Francisco, Chairman

Kim Elkie, Director of Emergency
Management and E911 Services

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