

**Unadopted Minutes**  
**SPECIAL SCHOOL BOARD MEETING**  
**Albany Area Schools – ISD #745**  
**January 20, 2016**

**1.CALL TO ORDER**

The meeting was called to order by Chair Winkels at 7:00 p.m.

**2.ROLL CALL**

Present: Winkels, Hansen, Seiler, Gersch, Dirkes, Kreuzer, McLachlan, Seiler

Late: None                                      Absent: None                                      Student Representatives

**3.0 Public Forum**

**4.0 Agenda- Additions or Deletions**

Add:    8.8 Appoint a Surrogate Parent

          8.9 Designate an Albany School Board Member to the Minnesota High School League

**5.0 Approvals**

**5.1 Previous Meeting Minutes** Motion by Kreuzer, seconded by Hansen to approve the minutes from the January 6, 2016 regular meeting

Carried Unanimously

**6. Consent Agenda**

**AFT:**    Jennifer Hiltner, Lane Change MA to MA+15

          Angela Hayne, .63 FTE to .694 (addl Title hours)

          Laurie Hommerding, .757 FTE to .799 (addl Title hours)

**CONTRACT FOR NURSING SERVICES:** Patti Gersch

**AESP** Nicole Schneider, EA @ Albany Elementary

**LONG TERM SUBSTITUTE:** Arin Spindler

**Community Education:** Melissa Eisenschenk

**Kids Company:**        Makayla Bloch, Rebecca Bidney

**Resignations/Retirement:** Diane Simek, last day January 15, 2016

   Jill Urbanski, last day January 31, 2016

   Ted Nett, Junior High Baseball

Donations	From	Purpose	Receipt
\$500.00	Robot X 4-H Club	Robotics Program	52684
\$50.00	Anonymous	Family Outreach	52684
\$130.00	CMCU	ABBA Basketball Posters	52668
\$1,000.00	William & Brenda Scepaniak	Joshua Scepaniak Scholarship	52700
\$1,000.00	Albany American Legion	Trap League	52704
\$4,000.00	Albany American Legion	Scholarship Fund	52704
\$2,888.93	Albany Lions Club	Scholarship Fund	52705
\$188.00	Janice Kollar	Drywall Supplies	n/a

Motion from Hanson, seconded by Dirkes to approve the consent agenda.

Carried Unanimously -- Abstaining: Gersch

**Expenditures:**

The following checks were issued in paying claims: Wire transfers and checks 85623-85771

01 General Fund                      \$283,331.51

02 Food Services                      \$37,115.33

04 Community Services              \$15,232.96

08 Scholarships                      \$20,625.00

**7. Reports**

**7.1 Student Representative Report:**

**7.2Purple Pride**

- Joan Eibensteiner was recognized in her role at a Technology Integrationist and Media Specialist.

- Aileen Swenson was recognized for her work engaging students in the Tech Group and before and after school tech programs.
- Julie Stich created our digital presence for Avon Elementary by posting the many activities on Facebook, our website and twitter.
- Sheila Mitchell was recognized for her work for the district, her positive attitude and resourcefulness in assisting employees, School Board Members and Community Members.
- Mary Kalla was recognized in her work to renew, refresh and recharge the PBIS program at Avon Elementary.
- Dean Mitchell was recognized for his diligent work for the district and has been very helpful whenever needed.
- Scott Buntje was recognized for his effort in collecting over \$17,000 from the Albany Jaycees. The connection has been valuable for our District.
- The Cooks were recognized for their positive attitude and demeanor in working with our students.
- All Conference Band and Choir members were recognized: Eric Freyman, Scott Stephens, Alex Wege, Alex Maile, Carter Dobmeier, Travis Vanderweyst, Andrew Scherping, Travis Ramacher, Adam Van Overbeke, Katelyn Blonigen, Tiffany winter, Hailea Jonas, Maddie Eiyneck, Caitlyn Mohs, Shelby Desautel, Eric Rosen and Ray Ring.
- Erin Navratil was recognized for scoring her 1,000<sup>th</sup> point at Little Falls on January 11, 2016.
- Alex Evan was recognized for his flexibility with the District Schedule

### **7.3 MSBA Summary**

The Board shared their session experience (speakers, work based learning, Q-Comp as well as break-out sessions were discussed). The conference provided both educational opportunities as well as networking experiences. The conference was well attended by the Albany School District School Board (all attended). This is the only School Board Conference in the U.S. that is put on free of charge.

### **7.4 Work Based Learning**

Mr. Wege and Mr. Stromme reported on work based learning. The District is looking at internships in this area. Paul Conrad and Steve Stromme were recognized for their efforts and input into the process. Work based learning is focused on real world opportunities in going to a business to learn and practice a career or trade. Work based learning is a national initiative and directly supports our efforts toward college and career readiness. Students apply for this position and go through an interview process to experience real life skills.

### **7.5 School Resource Officer**

Officer Matt Gannon spoke at the Board Meeting on the School Resource Officer's goals for 2015-16. Goals focus on building relationships with students and staff, emergency operation plan review, develop and implement a cyberbullying/digital citizenship for the 9<sup>th</sup> and 10<sup>th</sup> grade class. Officer Gannon spoke about his interaction with the students and acting as a guest speaker in the classrooms. Officer Gannon also spoke about future plans, training sessions and expanded services.

## **8. Business**

### **8.1 Board of Education 2016 Committee Assignments**

Discussion took place to the proposed committee assignments. The assignments show alignment within the pillars in the District's strategic plan. Meetings for the various committees will be held quarterly.

### **8.2 Junior High Registration Manual**

Principal Wege spoke about the registration manual. Changes to math had been discussed at a prior Board meeting. The FACS class (Family & Consumer Science) had been moved from seventh to eighth grade. No other material changes have taken place in the manual.

Motion by, Hansen second by Gersch to approve the Junior High registration manual.

Carried Unanimously

### **8.3 2016-2017 School Calendar**

The school board was presented with a recommendation for the 2016-17 school year. The recommendation is a school start date of August 29, 2016 with a tentative last day of school of May 24, 2017. This will allow approximately twelve additional days for construction management the summer of 2017. The Board will decide on the calendar at the Regular February Board Meeting.

#### **8.4 Resolution Directing Administration to Examine the Financial Conditions of the District**

##### **RESOLUTION DIRECTING THE ADMINISTRATION TO EXAMINE THE FINANCIAL CONDITION OF THE DISTRICT AND TO MAKE ANY RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE.**

Motion by Member Hansen to approve the following resolution:

WHEREAS, the financial condition of the school district may dictate that the school board must reduce expenditures, and

WHEREAS, this reduction in expenditure and must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 745, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member Seiler and upon vote being taken thereon, the following

voted in favor thereof: Dirkes, Hansen, Kreuzer, Winkels, Gersch, McLachlan, Seiler

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

#### **8.5 Wellness MOU**

Motion by Gersch, seconded by Dirkes to approve the Wellness MOU with AFT.

#### **8.6 Q Comp**

The Q Comp group in the District consists of 5 teachers and 3 administrators that put together a Q Comp proposed plan for the District. Q Comp contains career ladder/Advancement Options, Professional Development, Evaluation, Performance Pay and Alternative Salary Schedule. State Aid if approved can provide approximately \$169/student--\$287,000 for professional development. School districts may choose to levy and additional \$91/pupil--\$154,700. There are 3 potential positions (Q Comp Advisor, Peer Coaches and PLC Facilitators). The passage of a Q Comp program will also be a benefit in attracting teachers to our District. The District will need to apply to the state for approval.

### **8.7 AFT Seniority List 2015-2016**

Motion by Kreuzer second by Gersch to approve the AFT seniority list as presented.

Carried Unanimously

### **8.8 Appoint a Surrogate Parent**

A Surrogate parent was requested for a student whose parents are deceased.

Motion by Seiler, seconded by Gersch to approved the appointment of a Surrogate Parent

Carried Unanimously

### **8.9 Designate an Albany School Board Member as a representative to Minnesota High School League**

Motion by Kreuzer, seconded by Hansen to appoint Gersch as the Albany School Board Member representative to the Minnesota High School League. This will be posted on the website.

Carried Unanimously

### **9. Board Committee Reports**

Minutes available will be attached to Board Book

### **10. Superintendent's Report**

#### **10.1 Enrollment**

Enrollment numbers remain strong and consistent. There are 61% of our elementary students in Albany with 39% in Avon. Johnson discussed our Communications Consultant and asked for board involvement in a meeting on February 4<sup>th</sup> with our consultant.

#### **10.2 Facility**

The design continues to be worked on and is near completion. The community team is meeting on January 27<sup>th</sup> at 7:00 in the Albany Media Center.

### **11. Adjournment**

Agenda completed at 9:08 pm, a motion to adjourn was made by Hansen, seconded by Seiler.

Carried Unanimously

Dean Dirkes, Clerk

---

Greg Johnson, Superintendent