

## **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve a contract to purchase a Microsoft campus agreement from Dell Marketing LP.

## **BACKGROUND**

The Microsoft campus agreement provides on-premise and cloud-based services, which includes operating systems, software, authentication services, and Office 365 with associated applications. This contract provides the Collin.edu email system and various Microsoft products for instruction and software used by faculty and staff.

Request for proposal (RFP) Number 4356 was issued to contract the purchase of a Microsoft campus agreement. Seven (7) responses were received and evaluated by a team consisting of Technology Services staff. The proposal submitted by Dell Marketing LP is recommended as the District's best value, based upon evaluation scores.

## **IMPACT OF THIS ACTION**

This contract will ensure campus-wide licensing compliance for desktop and server products, upgrades to the Windows operating system, and the use of the most current Microsoft software versions.

## **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$725,000 for three (3) years, which is budgeted in the Technology Services FY21 operating budget and subsequent years' budgets subject to Board approval.

## **MONITORING AND REPORTING TIMELINE**

The contract term will be three (3) years beginning January 1, 2021 through December 31, 2023.

## **RESOURCE PERSONNEL**

Mike Dickson, Chief Innovation Officer  
972-758-3832