

## MEMORANDUM

**TO:** Board of Education

**FROM:** Taw Lindsey  
Superintendent of Schools

**RE:** ACTION ITEM

**Date:** December 9, 2025

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**Status:** Seeking Board approval to contract with Trane Technologies to provide annual maintenance & tuning on the three district fuel oil boilers in the amount of \$27,500.

• Cost for repair:	\$24,900
• Contingency 10%:	\$2,600
TOTAL Approval	\$27,500

**Option 1:** The Board may choose to approve the above action item as listed.

**Option 2:** The Board may choose to *not* approve the above action item as listed.

**Recommendation:** The Superintendent recommends the Board to approve the above action item as listed.

**Issue Summary:**

The main fuel oil boilers are in need of annual maintenance and fine tuning. This is a technical skill that needs to be done by a professional. We already contract with Trane for our heating control systems and they are familiar with our boilers. Without this maintenance, our boilers will not last the winter heating system.

Trane U.S. Inc.  
12101 Industry Way, Bldg. C1  
Anchorage, AK 99515  
Phone: (907) 267-7400  
Fax: (907) 563-4013

November 24, 2025

Annette Island School District  
PO Box 7  
Metlakatla, AK 99926-9992

**Site Address:**  
Annette Island School District  
4th and Milton, PO Box 7  
Metlakatla, AK 99926

**ATTENTION:** Taw Lindsey

**PROJECT NAME:** Boiler Maintenance

We are pleased to propose the following Trane services for the equipment listed. Services will be performed using Trane's exclusive service procedures provided by factory trained and experienced technicians. During our last inspection, we recommend following.

## EQUIPMENT LIST

### Annette Island School District

The following "Covered Equipment" will be serviced at Annette Island School District:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Boiler Elementary	1	Weil McLain	588	TBD	1
Boiler High school	1	Weil McLain	888	TBD	1
Boiler Middle School	1	Weil McLain	780	TBD	1

## SCOPE OF SERVICE

### Boiler Annual- Cleaning/Tuning

- Travel to Annette Island
- Notify customer of repairs/maintenance
- Boilers will be offline during work
- Shut Down Boiler
- Remove boiler skin
- Remove boiler clean out plates
- Remove burner from boiler for cleaning
- Brush out all heating passageways and vacuum, clean out combustion chamber
- Inspect section for leaks and note any issues
- Re-assemble boiler
- Remove burner nozzles and electrodes
- Replace all fuel nozzles and electrodes
- Clean flame retention assembly
- Test fuel pressure at burner/adjust and log
- Test vacuum of pump

- Replace fuel filter as needed.
- Start boiler and tune/setup
- Combustion analysis on each boiler, adjust as needed. Set to manufacture recommended settings
- Verify burner is at #0 smoke
- Cycle boiler and verify operation
- Note any issues with burner
- Clean up work area

## PRICING AND ACCEPTANCE

Annette Island School District  
PO Box 7  
Metlakatla, AK 99926-9992

Site Address:  
Annette Island School District  
4th and Milton, PO Box 7  
Metlakatla, AK 99926

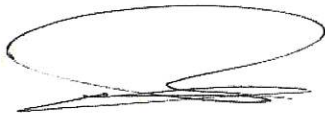
TOTAL PRICE: ..... \$ 24,900.00

### CLARIFICATIONS

- Applicable taxes are not included and will be added to the invoice.
- Any service not listed is not included.
- Customer to provide housing.
- 2-weeks needed for scheduling purposes.
- Damaged refractory not included.
- Fuel nozzle sizing based on factory recommendation.
- Replacement fuel nozzles for Riello burner are special order only- no lead time provided.
- Delays caused by weather will be billed separately.
- Any other deficiencies found will be quoted separately.
- No temporary services provided.
- Work will be performed during normal Trane business hours.
- This proposal is valid for 30 days from November 24, 2025

I appreciate the opportunity to earn your business and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,



Aaron Gard  
Service Account Manager  
E-mail: Aaron.Gard@trane.com  
Cell: (907) 231-7696



### TARIFFS

Trane shall have the right, at its discretion, to pass along any related increases should (1) its costs related to the manufacture, supply, and shipping for any product or service materially increase. This includes, but is not limited to, cost increases in raw materials, supplier components, labor, utilities, freight, logistics, wages and benefits, regulatory compliance, or any other event beyond Company's control and/or (2) any tariffs, taxes, levies or fees affecting, placed on or related to any product or service materially increases.

This agreement is subject to Customer's acceptance of the attached Trane Terms and Conditions (Quoted Service).

#### CUSTOMER ACCEPTANCE

  
\_\_\_\_\_  
Authorized Representative

M. Tan Linosey  
\_\_\_\_\_  
Printed Name

Superintendent  
\_\_\_\_\_  
Title

260592  
\_\_\_\_\_  
Purchase Order

12/2/2025  
\_\_\_\_\_  
Acceptance Date

#### TRANE ACCEPTANCE

Trane U.S. Inc.

\_\_\_\_\_  
Submitted By: Aaron Gard

Proposal Date: November 24, 2025

Cell: (907) 231-7696

Office: (907) 267-7400

License Number: CON5501

  
\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Title- Service Account Manager

\_\_\_\_\_  
Signature Date 11-26-25