

Minutes of Regular Meeting

The Board of Trustees Pasadena Independent School District

A Regular Meeting of the Board of Trustees of Pasadena Independent School District was held June 25, 2024, beginning at 5:30 p.m. in the board room of the Pasadena ISD Administration Building, 3920 Mickey Gilley Boulevard, Pasadena, Texas 77505.

I. Convene in a quorum and call to order; invocation and pledges of allegiance

Board president, Casey Phelan, called the meeting to order at 5:30 p.m. Board members present were Casey Phelan, Kenny Fernandez, Crystal Davila, Paola Gonzalez, Marshall Kendrick, Vickie Morgan, and Nelda Sullivan. Nelda Sullivan gave the invocation and Kenny Fernandez led the pledges.

II. Public Comments according to Policy BED (LOCAL) - Related to items on the open session portion of the agenda (30-minute allotment). There were no public comments.

III. Policy Update - *Presentation by Sandra Huhn, PISD General Counsel*

IV. Adjournment to closed session pursuant to Texas Government Code sections:

551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints of charges against a public officer or employee, unless the individual who is the subject of the deliberation or hearing requests a public hearing; concerning matters related to the superintendent's recommendation to hire administrative personnel; and/or the superintendent's recommendations related to renewals, non-renewals, and terminations of contracts for professional personnel

551.071 to consult with district attorneys concerning matters on which the attorney's duty to the District under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Act; to seek the advice of its attorney about pending or contemplated litigation or a settlement offer; and/or to consider legal advice regarding items specifically listed on the agenda

551.072 for the purpose of discussing the purchase, exchange, lease or value of real property

V. Reconvened in open session at 7:00 p.m.

VI. Consent Agenda

1. Minutes 05 28 2024
2. Minutes 06 11 2024
3. Informational Pages
4. Bid Items
 - A. Competitive Sealed Bids and/or Request for Competitive Sealed Proposals
 - Event Rental and Entertainment Services, RFP #24R-027LM
 - B. Contract Renewals
 - Reprographic Services, CSP #21P-027LP
 - School Climate Safety Program, CSP #22P-033TM

- C. Information Summary of Purchase Orders over \$10,000
 - May 1, 2024, through May 31, 2024
- D. Report on Cooperative Purchasing Fees Paid by Pasadena ISD for FY23
- 5. Quarterly Investment Report

Motion by Vickie Morgan, seconded by Nelda Sullivan to approve the consent agenda.

Motion passed by 7 to 0 vote.

VII. Personnel Section

1. Consideration and possible approval of administrative personnel. Motion by Paola Gonzalez, seconded by Kenny Fernandez to approve administrative personnel. Ms. Gonzalez introduced Donna Burns, SHHS Counselor, Kara Ross, DeZavala Counselor, Marilyn Cuello, SPED Educational Diagnostician, Sarah Dudley, SPED Educational Diagnostician, Laura Ramsahai, SPED Diagnostician, Jasmin Vazquez, LSSP, Andrew Eubanks, Bondy Assistant Principal, Stephanie Jaracz, CTHS Assistant Principal, Erin Richardson, Compliance Monitoring Coordinator, and Robin Cate, Morris Principal.

Motion passed by 7 to 0 vote.

2. Consideration and possible approval of restructuring two (2) prekindergarten district wide coaches to one (1) prekindergarten campus content specialist for a cost savings of approximately \$58,000. Motion by Marshall Kendrick, seconded by Vickie Morgan to approve restructuring two (2) prekindergarten district wide coaches to one (1) prekindergarten campus content specialist for a cost savings of approximately \$58,000.

Motion passed by 7 to 0 vote.

3. Certified personnel for the 2023-2024 school year - *For Information Only*

4. Support personnel for the 2023-2024 school year - *For Information Only*

VIII. Educational Section

1. Child Nutrition Spotlight - *Presentation by Mary Harryman, Director of Food Services*

2. Early College Spotlight - *Presentation by Becky Benner, Executive Director, Curriculum and Instruction*

3. Consideration and possible approval of the practicum/internship affiliation agreement with the University of Houston Clear Lake in the amount of \$41,985.00 for two BCBA graduate assistants. Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve the practicum/internship affiliation agreement with the University of Houston Clear Lake in the amount of \$41,985.00 for two BCBA graduate assistants.

Motion passed by 7 to 0 vote.

4. Consideration and possible approval of an interlocal agreement between Harris County Department of Education and Pasadena Independent School District in the amount of \$595,000. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve an interlocal agreement between Harris County Department of Education and Pasadena Independent School District in the amount of \$595,000 an interlocal agreement between Harris County Department of Education and Pasadena Independent School District in the amount of \$595,000.

Motion passed by 7 to 0 vote.

5. Consideration and possible approval of the 2024-2025 Student Code of Conduct and authorization for future changes made necessary by new legislation. Motion by Marshall Kendrick, seconded by Vickie Morgan to approve the 2024-2025 Student Code of Conduct and authorization for future changes made necessary by new legislation.

Motion passed by 7 to 0 vote.

6. Consideration and possible approval of the 2024-2025 Memorandum of Understanding between the Pasadena Independent School District and the Harris County Juvenile Board. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve the 2024-2025 Memorandum of Understanding between the Pasadena Independent School District and the Harris County Juvenile Board.

Motion passed by 7 to 0 vote.

7. Consideration and possible approval of the Optional Flexible School Day Program (OFSDP) for Tegeler Community School. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve the Optional Flexible School Day Program (OFSDP) for Tegeler Community School.

Motion passed by 7 to 0 vote.

8. Consideration and possible approval of the partnership support agreement with Communities in Schools, Southeast Harris County for the 2024-2025 school year in the amount of \$386,000 in PISD local funds (included in the proposed budget for the 2024-2025 school year), \$252,000 in federal funds and \$56,000 in contributions from campus budgets for a total of \$694,000. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve the partnership support agreement with Communities in Schools, Southeast Harris County for the 2024-2025 school year in the amount of \$386,000 in PISD local funds (included in the proposed budget for the 2024-2025 school year), \$252,000 in federal funds and \$56,000 in contributions from campus budgets for a total of \$694,000.

Motion passed by 7 to 0 vote.

9. Consideration and possible approval of the Texas Education Agency 2024-2025 Stronger OST grant award in the amount of \$112,940. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve the Texas Education Agency 2024-2025 Stronger OST grant award in the amount of \$112,940.

Motion passed by 7 to 0 vote.

10. Non-professional services contract to Good Reason Houston, Inc. for collaboration, facilitation, and organizational assistance in strategic planning – *For Information Only*

11. Consideration and possible approval for the Sam Rayburn High School Choir, Orchestra, TexAnn drill team, and theatre and fashion design students to travel to and perform in New York City, April 9, through April 12, 2025. Motion by Kenny Fernandez, seconded by Vickie Morgan to approve the Sam Rayburn High School Choir, Orchestra, TexAnn drill team, and theatre and fashion design students to travel to and perform in New York City, April 9, through April 12, 2025.

Motion passed by 7 to 0 vote.

IX. Student Achievements - *For Information Only*

X. Policy Section

1. Consideration and possible revision of EIE (LOCAL) Academic Achievement Retention and Promotion. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve EIE (LOCAL) Academic Achievement Retention and Promotion.

Motion passed by 7 to 0 vote.

XI. Financial Section

1. Consideration and possible approval of the budget amendments for May 2024. Motion by Vickie Morgan, seconded by Kenny Fernandez to approve the budget amendments for May 2024.

Motion passed by 7 to 0 vote.

2. Consideration and possible approval of a 2% of mid-point salary increase for the 2024-2025 school year. Motion by Vickie Morgan, seconded by Kenny Fernandez to approve a 2% of mid-point salary increase for the 2024-2025 school year.

Motion passed by 7 to 0 vote.

XII. Operations Section

1. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. A-007 for the 2017 Bond Transportation Center Replacement Project in the amount of \$37,919. Motion by Marshall Kendrick, seconded by Vickie Morgan to approve

Allowance Expenditure Authorization (AEA) No. A-007 for the 2017 Bond Transportation Center Replacement Project in the amount of \$37,919.

Motion passed by 7 to 0 vote.

2. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 010 for the 2022 Bond Roof Replacements Package 1 Project in the amount of \$105,400.27. Motion by Kenny Fernandez, seconded by Vickie Morgan to approve Allowance Expenditure Authorization (AEA) No. 010 for the 2022 Bond Roof Replacements Package 1 Project in the amount of \$105,400.27.

Motion passed by 7 to 0 vote.

3. Consideration and possible approval of a Material Testing Services Agreement with Terracon Consultants, Inc. for the 2022 Bond New Jessup Elementary School Replacement Project in the amount of \$132,415. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve a Material Testing Services Agreement with Terracon Consultants, Inc. for the 2022 Bond New Jessup Elementary School Replacement Project in the amount of \$132,415.

Motion passed by 7 to 0 vote.

4. Consideration and possible approval of an HVAC Testing and Balancing Services agreement to Engineered Air Balance Co., Inc. for the 2022 Bond New Jessup Elementary School Replacement Project in the amount of \$130,745. Motion by Nelda Sullivan, seconded by Vickie Morgan to approve an HVAC Testing and Balancing Services agreement to Engineered Air Balance Co., Inc. for the 2022 Bond New Jessup Elementary School Replacement Project in the amount of \$130,745.

Motion passed by 7 to 0 vote.

5. Consideration and possible approval of a Material Testing Services Agreement with Terracon Consultants, Inc. for the 2022 Bond New Bailey Elementary School Replacement Project in the amount of \$127,950. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve a Material Testing Services Agreement with Terracon Consultants, Inc. for the 2022 Bond New Bailey Elementary School Replacement Project in the amount of \$127,950.

Motion passed by 7 to 0 vote.

6. Consideration and possible approval of an HVAC Testing and Balancing Services agreement to Engineered Air Balance Co., Inc. for the 2022 Bond New Bailey Elementary School Replacement Project in the amount of \$119,025. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve an HVAC Testing and Balancing Services agreement to Engineered Air Balance Co., Inc. for the 2022 Bond New Bailey Elementary School Replacement Project in the amount of \$119,025.

Motion passed by 7 to 0 vote.

7. Consideration and possible approval of an agreement with Direct Energy Business, LLC. for a voluntary Responsive Economic Dispatch (RED) to reduce energy consumption. Motion by Vickie Morgan, seconded by Kenny Fernandez to approve an agreement with Direct Energy Business, LLC. for a voluntary Responsive Economic Dispatch (RED) to reduce energy consumption.

Motion passed by 7 to 0 vote.

XIII. Construction Update - *For Information Only*

XIV. Miscellaneous Section

1. Public Comments according to BED (LOCAL) - Related to topics not listed on the agenda (30-minute allotment). There were no public comments.

2. Set date for next regular meeting; suggest Tuesday, July 23, 2024. Motion by Paola Gonzalez, seconded by Vickie Morgan to approve Tuesday, July 23, 2024, as the date of the next regular board meeting.

Motion passed by 7 to 0 vote.

XV. Adjournment at 7:58 p.m.

President or Vice President, Board of Trustees

Secretary or Assistant Secretary, Board of Trustees

Date Approved