

**Curriculum Subcommittee Meeting - Draft Minutes**  
**June 5, 2024, 5:30 p.m.**  
**Central Services**

Present:

Liz Barlow  
Monica Logan  
Karen Richmond-Godard  
Jennifer Parsons  
Cheri Burke

Absent:

David Peling

Member of the Public: N/A

Meeting commenced at: 5:42 p.m.

Meeting adjourned at: 6:49 p.m.

1. **Public Comment:** N/A
2. **Approve Minutes from the May 1, 2024 Curriculum Subcommittee Meeting:** A motion was made by Karen Richmond-Godard and seconded by Liz Bombard to approve the minutes from the May 1, 2024 Curriculum Subcommittee Meeting. This motion passed.
3. **Assistant Superintendent's Monthly Report:**
  - New teacher celebration - some teachers were celebrating finishing TEAM.
  - Much coordination with schedules across schools 2024-25, Language Arts pilot teachers need the same schedule for collaboration.
  - Attended a communications conference, reflected on communication tools and how to use AI. Will inform the subcommittee of planning moving forward.
  - District leaders met to discuss accomplishments and how to move forward - same with coaches.
  - Had professional development day on May 24<sup>th</sup> focused on vertical teams and choice sessions run by teachers. Kristen LaFlamme was announced as Teacher of the Year.
  - May bring composting to the middle school next year. Used grant funding for materials and it is \$170-\$190 to pick it up. Legislation may require composting by 2028 but at this point only doing it at the middle school, then those trained kids will move up to the high school
  - End-of-year meetings with those teachers that Jenn supervises.
4. **Student Achievement Update:** Up to 75 students enrolled in 3 weeks of summer enrichment classes for regular education students. This is a good increase in enrollment and a great was to engage students (art, music, strings, science, STEM, physical ed options) at Kelly Lane. Free for ESY (Extended School Year) students (Quality & Diversity and grant funds pay for this). ESY is all students K-11 and includes credit recovery. Intervention is Grades 1-5, as is the enrichment.
5. **Summer Curriculum Work:** By the fall the curriculum cycle will be set up. A lot of teachers have signed up to do curriculum work this summer. More information will be provided in the fall.
6. **Other:** N/A