



Board of Education

TO: Board of Education
FROM: Executive Director of Business & Operations, Karen Apostoli
DATE: May 8, 2025
RE: 2025-26 School Treasurer

This memo is:

- ☐ Information only.
☒ Information with a recommendation, and a request for Board consent.
☐ Information with a recommendation, and a request for Board approval by vote.

Date by which a Board decision is needed: 05/22/2025

Previous memos on this topic can be found:

- ☒ in previous Board packet(s) dated. 05/02/2024
☐ or attached to this memo

Basic information:

Section 8 - 1 of the Illinois School Code provides that each Board of Education shall elect one of its members to serve as treasurer without salary for a period of one year or appoint someone, not a member of the board, as its treasurer to serve at the pleasure of the board.

Section 8 - 2 requires that the school treasurer be properly bonded and that these bonds be filed in the office of the Regional Superintendent, who must submit to the State Board of Education by September 1 of each year an affidavit that school treasurers are properly bonded.

Background or historical information:

Previously, Board of Education members have appointed Chad McLean to serve as District #33 school treasurer.

Previous decisions, actions or parameters that relate to this topic or issue: (Options) 3 options

Both the Board of Education Policy (2:110) and the Illinois School Code provide for a Board member or other individual to be appointed as Treasurer. The District auditing firm and the Commercial Liability Insurance carrier recommend the appointment of a Board member or another individual to further implement the separation of duties of the treasurer from the financial and operational responsibilities of the Department of Business and Operations.

It is the recommendation of the administration to appoint a board member as Treasurer for the time period from July 1, 2025, to June 30, 2026, without any additional compensation.

Qualifications for this position per the D33 Board Policy Manual are:

1. Be at least 21 years old.
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

Recommendations: (Recommendations) and (Evaluate)
District 33 Administration recommends the appointment of board member Chad McLean to serve as treasurer for the term of July 1, 2025, to June 30, 2026.
Other questions? What else does the Board wish to know?: