

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 9/13/16



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: 9/06/16

To: **John Rouse**
 Superintendent

From: Jason Andreas
Title: Executive Director

Subject: Tutoring at De La Salle - Title I Basic Program Requirement

Description: Jason Andreas, Executive Director, is requesting contract service agreements for Lennora Matt to provide tutoring services at De La Salle as a part of the Title I Basic program sharing requirement.

Lenore Matt - 27 hrs per week X 35 weeks X \$11.00 per hour = \$10,395.00 + 18% fringe = \$12,266.00

Financial Impact: \$12,266.00

Funding Source (Budget/grant, etc.): Title I Grant 115.48.420.1700.120.216

Attachment(s): Sample CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: September 13, 2016

Board Approval: _____

Contractor: Lenore Matt

Phone: _____

Address: Box
P.O. Box or Street Address

Browning MT 59417
City State Zip

Type of Project/Service (be specific): Contract will provided tutorial services to the children at the De La Salle Blackfeet School as a part of the Federal Programs Paricipation agreement with Browning Public Schools. Contract will work a maximum of twenty seven (27) hours per week for thrity five (35) weeks commencing on September 13, 2016 and ending on May 30, 2017. Contractor will provide bi-weekly timesheets to the Superintendent, or designee.

Contracted Dates: 9/13/16- 5/30/17

Rate per hour/per day: \$11 per hour X 945 # of Hours = \$10,395.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$ 10,395.00

Contract to be paid from:

Title I Basic Grant
115-48-420-1700-120-216

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Jerci Matt
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office