

***Killeen Independent School District
Board Agenda Item Action Sheet***

Date: June 10, 2025

Agenda Item Caption: Consideration of Future Central Administration Building Renovation Project Commissioning Agent Contract Proposal

Purpose of Agenda Item: Action needed

Administrative Recommendation: Move to approve the Future Central Administration Building Renovation Project commissioning agent contract, as presented, and to delegate authority to the Superintendent or designee to execute the associated Task Request.

Background Information: On February 13, 2024, the Board approved the selection of Lackey de Carvajal Cx to provide mechanical, electrical and plumbing (MEP) commissioning services for the Future Central Administration Building renovation project. Lackey de Carvajal Cx is a member of the District's Professional Services Pool and recently provided MEP commissioning services for the Dr. Jimmie Don Aycock Middle School project.

The permitting and construction process for the Future Central Administration Building renovation project is planned to take approximately 14 months, with a targeted substantial completion date of July 30, 2026, followed by an additional month for district move-in.

Fiscal Analysis: Lackey de Carvajal's proposed MEP commissioning fee of \$63,340.82 is consistent with commissioning fees received for prior projects. This project will be funded using the Strategic Facilities Plan budget.

Regulatory Requirements: Board Policy CV (Legal): Facilities Construction

Contact Person for Additional Questions/Information:

Name: Adam Rich, Assistant Superintendent for Facilities Services

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Attachments: Task Request

Signature Requested: Yes (Superintendent)