



Board Action Required X

No Action Required ☐

To: Coppell ISD Board of Trustees

From: Sid Grant

Date: October 27, 2014

cc: Dr. Mike Waldrip, Kelly Penny, Dr. Marilyn Denison, Larry Guerra, and Penny Tramel

Re: Stantec Proposal for Furniture, Furnishings, and Equipment Design Services

As part of 2013 bond election projects, \$9.2 million was included for campus learning upgrades and enhancements. These proposed upgrades included all campuses except Lee Elementary. While \$9.2 million will not fund significant building renovations and/or remodeling projects spread over fourteen campus, it will allow us to make needed upgrades in terms of furniture and equipment replacements on all of our campuses that will positively impact the learning environment.

Given the large scope of coordinating the design, decision, procurement, and installation of furniture and equipment over all of our primary and secondary campuses (excluding Lee), we propose to utilize Stantec Architecture, Inc. (formerly SHW Group) design services for this project. Stantec has a team that will work with our curriculum department, principals, and campus staff in finding unique 21st century design solutions to our furnishings and equipment needs. Stantec has the staff, the expertise, and an unlimited list of vendor resources to find furnishings that will meet our campus needs. Plus, they will competitively bid the ultimate decisions in order to maximize our economies of scale and savings, as well as, assist in the receiving and installation process. The goal is to have bids completed and furnishings ordered in time for installation the summer of 2015. Please see attached proposal from Stantec for the complete list of their services.

While we do not anticipate using the entire \$9.2 million on strictly furnishings, Stantec will assist our campuses in coming to consensus on our true furniture and equipment learning upgrade needs. Our curriculum department, purchasing department, and I will also be participating in this process to ensure our learning upgrade goals are met, while maximizing the value of dollars spent.

Stantec's fee for their services will be six percent (6%) of the final cost of furnishings ordered. Given the size and scope of the orders, the savings we will enjoy should more than offset their fee.

Approval of this proposal will require an amendment to our existing architectural contract with Stantec.

Recommendation:

That the Coppell ISD Board of Trustees approve at the October 27, 2014, Board meeting the amending of the July 23, 2012, AIA contract between Coppell ISD and SHW Group (now Stantec Architecture, Inc. to include furniture and equipment design services at a fee of six percent.