

**Business****Gifts, Donations, and Bequests**

A gift, bequest or donation is defined as any money or property freely given to the Board of Education with no expectation on the part of the donor for public acknowledgement or recognition in return, or as a condition of, the gift, bequest or donation.

The Board of Education may accept on behalf of and for the schools any bequest, donation, or gift of money or property for a purpose deemed by the Board of Education to be suitable, and to utilize such money or property so designated.

Requests for donations shall be the responsibility of the Superintendent of Schools.

The Superintendent of Schools shall determine the criteria to be met in the acceptance of gifts and the procedure for examining and evaluating offers of gifts to the district.

All gifts, donations, or bequests shall be accepted for the school district as a whole and not for a particular school. At the discretion of the Superintendent, the gift may be used in a particular school.

Legal Reference: Connecticut General Statutes

[7-194](#) Powers

[10-9](#) Bequests for Educational Purposes

**Policy Adopted: July 6, 1994**

**Policy Revised: September 16, 1998**

**Policy Revised: November 8, 2000**

**Policy Affirmed: June 5, 2019**

BRISTOL BOARD OF EDUCATION

Bristol, Connecticut

**Regulation****Business****Gifts, Donations, and Bequests****Regulation:**

A letter must accompany any gift presented to the school district from the donor identifying the subject and purpose of the gift and any restrictions that may apply for official action and recognition by the Board of Education. Valuation shall be the responsibility of the donor.

To be accepted, a gift or bequest must satisfy the following criteria:

1. has a purpose consistent with that of the school district;
2. requires no increase in district personnel;
3. requires no increased funding by the school district;
4. places no restriction on the school program;
5. implies no endorsement of a business or product;
6. is not in conflict with any provision of the school code or public law; and
7. meets standards established by the Superintendent.

The Superintendent shall have the sole responsibility of requesting gifts and bequests. All gifts and bequests shall become the sole property of the Bristol Public Schools. A letter of appreciation from the Superintendent of Schools shall be sent to the donor.

### **Crowdfunding**

Staff who request funds from a “Crowdfunding” organization must adhere to the following requirements:

1. Must meet the acceptance criteria above.
2. Must receive administrator approval of all postings before they are requested.
3. Only crowdfunding sites that send proceeds and/or items directly to the schools, not the individual employee may be used.
4. Ensure that proceeds/items obtained through crowdfunding fulfill stated purpose.
5. All crowdfunding activities, as well as activities being funded, be fully compliant with board policies.
6. Cash may not be sent to staff. Checks must be made out to the school.
7. Gifts become the property of the school district.

**Regulation Approved: July 6, 1994**

**Regulation Revised: September 16, 1998**

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