

INDEPENDENT SCHOOL DISTRICT NO. 283

January 9, 2024, at 6:30 PM Regular Board Meeting - Organizational Meeting MINUTES

The regular meeting of the School Board of Independent School District No. 283 of St. Louis Park, Hennepin County, Minnesota, convened at 6:33 p.m. on Tuesday, January 9, 2024, in the Central Community Center - District Office, 6300 Walker Street, Room 21, St. Louis Park, MN 55416. Present: Anne Casey, Colin Cox, Virginia Mancini, Sarah Davis, Abdihakim Ibrahim, Celia Anderson, Taylor Williams and Interim Superintendent Dr. Maguire. Also present were members of the Superintendent's Cabinet.

CALL TO ORDER

Board Chair Anne Casey called the regular meeting to order at 6:33 p.m. at the Central Community Center - District Office.

LAND ACKNOWLEDGEMENT

Board Chair Casey recited the Land Acknowledgement "We are gathered on the land of the Dakota and Ojibwe peoples. I ask you to join me in acknowledging the Dakota and Ojibwe community, their elders, both past and present, as well as future generations. St. Louis Park Public Schools also acknowledges that it was founded upon exclusions and erasures of many Indigenous Peoples, including those on whose land this school district is located. This acknowledgment demonstrates a commitment to dismantling the ongoing legacies of colonial power and the district's desire to support the ongoing work of local Indigenous communities to thrive in our schools."

OATH OF OFFICE FOR NEW SCHOOL BOARD MEMBERS

At the November 7, 2023 election, Celia Anderson, Colin Cox, Virginia Mancini and Taylor Williams were elected to a four year term as school board members. Board Chair Casey delivered the ceremonial oath of office to the members.

APPROVAL OF AGENDA

The regular board meeting agenda was presented for approval. *Motion by Cox, seconded by Mancini, to approve the meeting agenda. All in favor. Motion carried unanimously.*

ELECTION OF SCHOOL BOARD OFFICERS

Election of School Board Chair

Board member Ibrahim nominated Colin Cox to serve as Board Chair of the St. Louis Park School Board until the January 2025 Organizational School Board meeting. No other nominations were made. Cox accepted the nomination.

Elected Board Chair Cox presided over the following nominations and election of Vice Chair, Clerk and Treasurer.

Election of School Board Vice Chair

Board member Anderson nominated Abdihakim Ibrahim to serve as Board Vice Chair of the St. Louis Park School Board until the January 2025 Organizational School Board meeting. No other nominations were made. Ibrahim accepted the nomination.

Election of School Board Clerk

Board member Casey nominated Virginia Mancini to serve as Board Clerk of the St. Louis Park School Board until the January 2025 Organizational School Board meeting. No other nominations were made. Mancini accepted the nomination.

Election of School Board Treasurer

Board member Ibrahim nominated Celia Anderson to serve as Board Treasurer of the St. Louis Park School Board until the January 2025 Organizational School Board meeting. No other nominations were made. Anderson accepted the nomination.

SUPERINTENDENT REPORT

Dr. Maguire started her report by reading the St. Louis Park Schools mission statement. Dr. Maguire shared information on two upcoming events. The first event, taking place Monday, January 15, Martin Luther King Jr. day, at Westwood Hills Nature Center is to recognize a National Day of Racial Healing. The event is sponsored by a number of partners, including the school district. The program is free for all ages.

The next item was about a special opportunity for parents/caregivers of current 5th grade students to learn about the middle school experience. The event is 6th Grade Information Night (via virtual zoom). We aim to ease this transition and help students and families be confident about the middle school experience. Parents and caregivers of students who will enter grade 6 next school year have an opportunity to join the event on Thursday, Jan 25 from 6:30-7:30pm. Principal Melissa Kalinowski and teachers will share information about the 6th grade experience, about curriculum, and about other middle level opportunities. Several other orientation events will be taking place during the year to ensure a smooth transition to middle school.

DISCUSSION ITEMS

School Board Liaison Assignments

Director Casey spent time reaching out to each board member and talking with them about joining various boards/committees within the school district and community. School Board members have a number of opportunities to serve and gain exposure to different school programs and outside organizations. At the recommendation of Board Chair Cox, *Motion by Ibrahim, seconded by Casey, to approve the 2024 School Board Committee and Liaison Assignments. All in favor. Motion carried unanimously.*

School Board Policy 545 - Park Spanish Immersion Admissions - Second Reading

Director Davis, with the help of other School Board and district members, reviewed this policy and made several updates to make the policy easier to understand. The following sections were added to the policy: Purpose, General Statement of Policy, and Definition. These sections will be added to other policies as they are updated so all are consistent. This policy was discussed at length and Director Davis explained the rationale for each change. Policy 545 will be placed on the next school board agenda for action.

CONSENT AGENDA

At the recommendation of Board Chair Cox, *Motion by Davis, seconded by Williams, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

ORGANIZATION OF THE SCHOOL BOARD

A motion was made by Director Davis, seconded by Board Chair Cox, to approve the Organization of the School Board, as presented. For the purposes of organization of the Board, the Board was asked to authorize and re-designate the following:

1. Official Newspaper of the School District

State law requires publication of official Board proceedings and certain legal notices in the “official newspaper of the District.” The Sun Sailor is recommended as the official newspaper of the District.

2. The Board must designate depositories for legal purposes. Operating Account

Depositories It is recommended that the Board re-designate the following bank accounts for the July 1, 2023 through June 30, 2024 (FY24) and July 1, 2024 through June 30, 2025 (FY25):

- Associated Bank
- Citizens Independent Bank
- Capital One for escrow/purchase lease agreement

Investment Account Depositories

It is recommended that the following banks and savings and loan associations be designated the official depositories for investment:

- PMA Securities, Inc.
- MN Trust Community Investment

3. Electronic Fund Transfer Authorization

It is recommended that the Director of Business Services be authorized to use electronic processes to transfer funds.

4. Authority to Make Investments

It is recommended that the Superintendent or the Director of Business Services be authorized to make financial investments for Independent School District 283, St. Louis Park, for FY24 and FY25.

5. Authority to Disburse Salaries

It is recommended that the Superintendent or the Director of Business Services be authorized to make disbursements for salaries as provided for individual employment contracts, master employment agreements or School Board resolutions for fiscal years FY24 and FY25.

6. Authority for Early Claim Payments

It is recommended that the Superintendent or Director of Business Services pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, and such claims shall be reported to the School Board for FY24 and FY25.

7. Authorization to Purchase

It is recommended that the Superintendent or the Director of Business Services be authorized to lease, purchase, and contract for goods and services within the budget as approved by the Board, provided that any transaction in any amount exceeding the minimum amount of \$175,000 (M.S. 471.345.Subd.3) for which bids are required must first be specifically authorized by the Board and must fulfill all other applicable requirements in Section 123B.52.

8. Deputy-Clerk and Deputy-Treasurer

It is recommended that the Director of Business Services be appointed Deputy Treasurer, the Executive Leadership Partner or Executive Assistant to the Superintendent be appointed Deputy Clerk of Independent School District 283, St. Louis Park, for FY24 and FY25.

9. Check Signatures

It is recommended that any two of the Superintendent, Director of Business Services or designee be authorized to affix mechanical/digital signatures on payroll and accounts payable checks of Independent School District 283 on behalf of the School Board Chairperson, Clerk and Treasurer.

10. Appointment of School Attorneys

It is recommended that during the year 2024 the firms Dorsey & Whitney, and Kennedy & Graven be designated to provide the District's legal counsel. The School Board also authorizes the services of other legal counsel selected by the Superintendent, as necessary to conduct business and protect the legal interests of the School District.

RESOLUTION APPOINTING DISTRICT RESPONSIBLE AUTHORITY

An annual resolution is necessary to meet data privacy reporting requirements as set forth by the State of Minnesota.

***BE IT RESOLVED**, pursuant to the provisions of MN Statutes, Section 13.02 Subdivision 16, Katherine Maguire, Interim Superintendent is hereby appointed Responsible Authority for St. Louis Park Public Schools, ISD #283.*

***BE IT FURTHER RESOLVED**, Katherine Maguire, Interim Superintendent of Schools, is hereby authorized to take all actions necessary to assure that all programs, administrative procedures and forms used within St. Louis Park School District #283 are administered in compliance with the provision of Minnesota Statutes Section 13, as amended, and with Rules as lawfully promulgated by the Commissioner of Administration as published in the State Register, by the Office of Revisor of Statutes, State of Minnesota.*

ACTION AGENDA

At the recommendation of Board Chair Cox, *Motion by Mancini, seconded by Casey, to approve the 2024 School Board compensation, as presented. All in favor. Motion carried unanimously.*

**2024 SCHOOL BOARD SALARIES
APPROVED JANUARY 9, 2024
EFFECTIVE for JANUARY 30, 2024 – DECEMBER 31, 2024 PAYCHECKS**

BOARD OF EDUCATION POSITIONS AND ANNUAL SALARIES

The annual stipends are paid over 23 pay dates on the 15th and last days of the month starting January 30th through December 31st

<u>School Board Position</u>	<u>2024 Stipend</u>
Chair	\$6,518
Vice Chair	\$5,975
Clerk	\$5,975
Treasurer	\$5,975
Directors	\$5,423

Note: Additional posted meetings that take place **not** on regular school board meeting days are paid at \$57.00 for each posted meeting. These meetings’ attendance will be recorded by the Executive Leadership Partner/Secretary to the School Board and submitted quarterly. Chair, Vice Chair, Treasurer, and Clerk officers are elected every January at the Organizational meeting.

These rates will be adjusted each January based on the State of Minnesota funding formula percentage to K-12 public education revenues for that school year July1-June 30th.

At the recommendation of Board Chair Cox, *Motion by Ibrahim, seconded by Davis, to approve the School Board meeting dates for the 2024-25 school year, with changes in April 2024 dates, TBD. All in favor. Motion carried unanimously.*

At the recommendation of Board Chair Cox, *Motion by Anderson, seconded by Williams, to approve the 2024-25 and 2025-26 school year calendars, as presented. All in favor. Motion carried unanimously.*

At the recommendation of Board Chair Cox, *Motion by Casey, seconded by Ibrahim, to approve the 2023-25 labor agreement for Park Association of Teachers, as presented. All in favor. Motion carried unanimously.*

COMMUNICATION AND TRANSMITTALS

Clerk Mancini promoted the National Day of Racial Healing on Monday, January 15. Director Williams mentioned the Superintendent Hiring Survey is still open to the community until January 18. Director Davis spoke about the PSI Imagination Fair and the great experience she had. She also mentioned the high school baseball team (over winter break) put on two days of clinics for little league students. Vice Chair Ibrahim congratulated all elected board members and thanked Director Casey for her leadership as Board Chair. Director Casey spoke about the last AMSD meeting she attended and indicated there was a good presentation on the state longitudinal data systems and using

data to expand access to students and learning in the context of career and college readiness. She also noted that AMSD's legislative platform is out and position papers are out on a number of topics. The legislator preview will be at the February AMSD meeting. Director Casey also mentioned the high school play taking place next weekend. Chair Cox also mentioned the Imagination Fair being really inspiring and creative; it was good to see students expressing themselves and things they are passionate about. He also expressed his appreciation for the leadership of former Board Chair Casey.

ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:22 p.m.

The next regular meeting will be held on January 23, 2024, at 6:30 p.m. in the Central Community Center - District Office, Room 21.

Submitted by
Barb Mumm,
Temporary Executive Assistant to the Board

Signed:
Clerk _____

Date _____

Chair _____

Date _____