

**Minutes of the Organizational Governing Board Meeting  
Amphitheater Public Schools  
Tuesday, January 10, 2023**

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An Organizational public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, January 10, 2023, beginning at 6:00 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

**Governing Board Members Present**

Ms. Vicki Cox Golder, President  
Ms. Deanna M. Day, M.Ed., Vice President  
Dr. Scott K. Baker, Member  
Mr. Matthew A. Kopec, Member  
Ms. Susan Zibrat, Member

**Superintendent's Cabinet Members Present**

Mr. Todd A. Jaeger, J.D., Superintendent  
Ms. Tassi Call, Associate Superintendent for Elementary Education  
Mr. Matthew Munger, Associate Superintendent for Secondary Education  
Ms. Michelle H. Tong, J. D., Associate to the Superintendent and Legal Counsel  
Mr. Scott Little, Chief Financial Officer  
Ms. Elizabeth Jacome, Director of Curriculum and Assessment  
Mr. Richard C. La Nasa, Executive Manager of Operational Support  
Ms. Kristin McGraw, Director of Student Services  
Ms. Julie Valenzuela, Director of 21st Century Education  
Ms. Michelle Valenzuela, Director of Communications

**1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER**

President Cox Golder called the meeting to order at 6:00 p.m. and invited members of the audience to sign the guest register.

**2. PLEDGE OF ALLEGIANCE**

Superintendent Jaeger invited Tim Ripp, Principal of Mesa Verde Elementary School to present the students leading the Pledge of Allegiance. Mr. Ripp shared positive attributes of each student and introduced Ava, Alex, Bennett and Maggie. Mr. Ripp asked Nancy Cochiolo, K-2 special education teacher to talk about her class. She explained the students in her class were unable to attend the meeting, but they prepared a video of the pledge. Mrs. Cochiolo introduced classroom assistants, Shannon Priest and Erika Headley and praised them for their support in the classroom. The pledge video played and the students in attendance led the Pledge of Allegiance.

Dr. Baker asked if any of the students present wished to speak. Several of the students introduced their parents in the audience. The students were presented with a certificate of recognition from the Governing Board.

**3. RECOGNITION OF STUDENT ART**

Mr. Ripp introduced the Mesa Verde art teacher, Meredith Dale to talk about the artwork on display. She spoke about the impact of art in schools. Ms. Dale explained the importance of allowing students to express themselves through art, the confidence they learn, and the skills that they carry through life. She thanked the Governing Board for the opportunity to showcase art from Mesa Verde Elementary School, and for their continued support of art in the District.

Dr. Baker presented Ms. Dale with a certificate of recognition. A picture was taken with the Mesa Verde Elementary School students, Ms. Dale, Mr. Ripp, Ms. Cochiolo, Ms. Priest, Ms. Headley, the Governing Board, and Superintendent Jaeger to mark the occasion.

Superintendent Jaeger recognized and welcomed Tanya Wall. He explained that Ms. Wall, a former teacher and principal with the District is working on her internship and was in attendance.

#### **4. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT SPECIAL GOVERNING BOARD MEETING**

President Cox Golder announced that the next Special Governing Board meeting would be held on Tuesday, January 31, 2023 at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ, 85705, in the Leadership and Professional Development Center, SE Entrance and Parking.

#### **5. ORGANIZATIONAL MEETING**

##### **A. Administration of Oath of Office to Re-Elected Governing Board Members**

Superintendent Jaeger asked Ms. Tong to explain the process for the administration of the Oath of Office.

Ms. Tong stated that Arizona law requires that elected officers and employees of the state, including its political subdivisions, take a loyalty oath of office. This requirement includes individuals appointed or elected to school district Governing Boards. She acknowledged that our re-elected Governing Board members, Matt Kopec, and Susan Zibrat took the loyalty oath officially in December as their term officially began on January 1, 2023. They signed the Oath of Office document which was turned in to the Pima County Superintendent's Office, as required by law. She noted that tonight is for the constituents to be able to hear them take the Oath of Office for a Governing Board member of the Amphitheater School District.

Ms. Zibrat explained that her daughter was unable to attend to administer the oath as originally planned, so Superintendent Jaeger will administer the oath to her. Ms. Zibrat took the Oath of Office.

Mr. Kopec introduced Pima County Supervisor, Rex Scott to administer the oath. He commented that Mr. Scott has a long history with the District and was his high school principal. Mr. Scott stated that he was honored to be here to administer the oath. Mr. Kopec took the Oath of Office.

##### **B. Nomination and Election of Governing Board President and Vice President**

*Arizona law, A.R.S. §15-521, requires that the Governing Board hold an organizational meeting annually between January 1 and January 15. The same section of Title 15 requires that the Board elect a president from among its members. The President of the Board presides over all meetings of the Board, in accordance with Arizona law and District Policies.*

*A.R.S. §15-521(D) provides that the Board must prescribe rules for its own governance. Governing Board Policy BDA, one of the Governing Board rules of governance, does require the election of a clerk, which the Board has traditionally designated as "Vice-President". The Vice-President presides over all meetings of the Board at which the President is not present.*

*The nomination of officers, under Roberts Rules of Order, may be done by open nomination. The President initiates this method by simply calling for nominations from the floor. Alternatively, any member could offer a motion that nominations be made from the floor. After passage of such a motion, or upon initiation by the President, the current President takes all nominations for the office of president first. Board members may, alternatively, move the nomination of a candidate, requiring a second and a passing vote for the nominee to be placed on the slate of candidates. This of course, adds an additional step to the election process and is not recommended for small bodies like the Board.*

*Nominees may decline their nomination prior to any vote. When it appears no further nominations are forthcoming, the President may close the floor to further nominations, or it may be closed upon a passing motion to do the same.*

*Under Roberts Rules, there are technically several ways of conducting the election of officers following the nomination process; those that are practicable and applicable to the election of Governing Board officers are described below. Secret balloting, for example, is permitted by Roberts Rules, but not by the Arizona Open Meeting Law. Once again, any one of the alternative methods below may be used – either upon selection of method by the current President or by motion (the latter of which controls in the event of conflict). If a voting method is selected, the chair should explain how the matter will proceed prior to the vote being taken.*

**Acclamation.** *If there is only one nominee for an office, the chair of the meeting can simply declare the individual is elected, rather than taking a vote.*

**Voice or Other Voting.** *Absent election by acclamation, a vote of the Board on nominees is required by voice, roll call, show of hands or rising (where Board members stand). Roberts provides that, unless a method of voting is selected upon motion, the chair will decide the method based upon the nature of the election, closeness of the expected vote, and the size of the group.*

*The current President announces the result of a vote formally, for the record. Until that announcement, Roberts permits any Board member to change their vote. In the event of a tie between nominees, the chair may call for a new vote to determine the tie.*

Superintendent Jaeger congratulated Mr. Kopec and Ms. Zibrat on their re-election and said he looks forward to their continued service for the Governing Board. He introduced the item and provided an overview of the Governing Board Officer election process (*as stated above*) beginning with the office of the Presidency and then followed by the Vice President (or Clerk), who serves in the absence of the President. Superintendent Jaeger stated the nomination of the Vice President is overseen by the newly elected President.

President Cox Golder began by asking if any Governing Board Members wished to offer a nomination for president. President Cox Golder nominated Deanna Day; all concurred. There were no other nominations and through acclamation, Ms. Day was declared President.

President Day asked for nominations for Vice President. Ms. Zibrat nominated Ms. Cox Golder for the Office of Vice President; all concurred. There were no other nominations and through acclamation, President Day declared Ms. Cox Golder as Vice President.

The Certificate of Election of Governing Board President and Vice President was signed by all Board members to be forwarded to the Pima County School Superintendent's office.

President Day called for a fifteen-minute break for a reception and the opportunity to congratulate the re-elected Governing Board members and their families.

*President Day reconvened the meeting at 6:39 p.m.*

## **6. INFORMATION**

### **A. Study of November 8, 2022 Election Results**

*For the PowerPoint presentation of the Study of November 8, 2022 Election Results see Exhibit 1.*

President Day asked Superintendent Jaeger to introduce the item. He asked Ms. Tong to review information of the broader election results and the local outcome.

Ms. Tong explained the election results are typically presented to the Governing Board prior to this meeting. She said now that the certification of the election results is complete, the data being presented is from the certified results (canvass), and the review will be by the numbers rather than the actual results.

Ms. Tong presented information about the state and county registered voters and voter turnout. She then reviewed Pima county voters, by party affiliation, early ballot requests and total ballots cast.

Ms. Tong gave a detailed breakdown of the voter results for the Amphitheater Public Schools Governing Board member election. She concluded by congratulating the re-elected Governing Board members Matt Kopec and Susan Zibrat.

## **7. PUBLIC COMMENT**

There were no comments.

## **8. CONSENT AGENDA**

*Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.*

*[Amphitheater Public Schools Public View - BoardBook Premier](#)*

*President Day asked if any items needed to be removed for further discussion.*

*Superintendent Jaeger requested Item A. be held for separate consideration.*

*President Day asked for a motion. Vice President Cox Golder moved for Consent Agenda Items 8. B.-X. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. Consent Agenda Items 8. B.-X. passed.*

Superintendent Jaeger recommended David Humphreys for the position of interim Principal of La Cima Middle School for FY 2022-2023. He spoke about Mr. Humphreys extensive history with the Amphitheater School District, his educational background and work experience.

To mark the occasion, a picture of Mr. Humphreys, the Governing Board and Superintendent Jaeger was taken.

*Vice President Cox Golder moved for Item 8. A. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. Consent Agenda Item 8. A. passed.*

### **A. Approval of Appointment of Administrative Personnel**

*Administrative personnel appointments were approved as listed in Exhibit 2.*

### **B. Approval of Appointment of Non-Administrative Personnel**

*Non-administrative personnel appointments were approved as listed in Exhibit 3.*

### **C. Approval of Personnel Changes**

*Certified and classified personnel changes were approved as listed in Exhibit 4.*

### **D. Approval of Leave(s) of Absence**

*Leave(s) of absence were approved as listed in Exhibit 5.*

### **E. Approval of Separation(s) and Termination(s)**

*Separations and terminations were approved as listed in Exhibit 6.*

### **F. Approval of Stipend for Coaching Volunteers**

*Stipend for Coaching Volunteers were approved as listed in Exhibit 7.*

### **G. Approval of Minutes of Previous Meeting(s)**

*The Governing Board approved minutes from the December 6, 2022 meeting as submitted in Exhibit 8.*

### **H. Approval of Vouchers Totaling and Not Exceeding Approximately \$4,939,393.50**

*A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 9.*

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1186	\$189,280.64	1187	\$34,540.31	1188	\$162,315.78
1189	\$48,029.61	1190	\$166,364.46	1191	\$676,245.64
1194	\$5,575.58	1195	\$5,905.58	1196	\$209,632.64
1197	\$135,320.45	1198	\$200,002.71	1199	\$353,049.88
1200	\$201,129.75	1201	\$145,455.07	1202	\$2,515.78
1203	\$541.47	1207	\$13,363.85	1208	\$16,946.31
1209	\$12,999.13	1210	\$33,060.03	1211	\$593,228.47
1212	\$145,068.16	1213	\$598,577.87	1214	\$77,759.24
1215	\$11,515.72	1216	\$58,949.48	1217	\$8,335.58
1218	\$1,204.21	1223	\$235,150.37	1224	\$14,364.89
1225	\$35,024.71	1226	\$15,076.59	1227	\$2,204.48
1228	\$384,787.09	1229	\$145,871.97		

**I. Acceptance of Gifts**

*Gifts were accepted by the Governing Board as submitted in Exhibit 10.*

**J. Receipt of October and November 2022 Report on School Auxiliary and Club Balances**

*The Governing Board approved the Receipt of October and November 2022 Report on School Auxiliary and Club Balances as submitted in Exhibit 11.*

**K. Approval of Parent Support Organization(s) - 2022-2023**

*The Governing Board approved CDO Mens Soccer Booster Club and Rio Vista FTO for the 2022-2023 school year as submitted in Exhibit 12.*

**L. Approval of Disposal of Surplus Property via PublicSurplus.com**

*The Governing Board approved Disposal of Surplus Property via PublicSurplus.com.*

**M. Award of Contract for Holaway Elementary School Administrative Renovation - Based Upon Responses to Request for Bids (RFB) 12152022H**

*The Governing Board approved Award of Contract for Holaway Elementary School Administrative Renovation Based Upon Responses to Request for Bids (RFB) 12152022H to A5 Des+Con, LLC.*

**N. Award of Contract for Ironwood Ridge High School Weatherization Phase II - Based Upon Responses to Invitation for Bids (IFB) 12192022IR**

*The Governing Board approved Award of Contract for Ironwood Ridge High School Weatherization Phase II - Based Upon Responses to Invitation for Bids (IFB) 12192022IR to Epic One Builders.*

**O. Award of Contract for Prince Elementary School Renovation Building "C"- Based Upon Responses to Request for Bids (RFB) 12132022**

*The Governing Board approved Award of Contract for Prince Elementary School Renovation Building "C"- Based Upon Responses to Request for Bids (RFB) 12132022 to Epic One Builders.*

**P. Approval of School Facilities Oversight Board (SFOB) Grant for Ironwood Ridge High School Classrooms and Library Mold Remediation**

*The Governing Board approved School Facilities Oversight Board (SFOB) Grant for Ironwood Ridge High School Classrooms and Library Mold Remediation as submitted in Exhibit 13.*

**Q. Approval of School Facilities Oversight Board (SFOB) Grant for Ironwood Ridge High School Lecture Hall Mold Remediation**

*The Governing Board approved School Facilities Oversight Board (SFOB) Grant for Ironwood Ridge High School Lecture Hall Mold Remediation as submitted in Exhibit 14.*

**R. Approval of School Facilities Oversight Board (SFOB) Grant for La Cima Middle School Mold Remediation**

*The Governing Board approved School Facilities Oversight Board (SFOB) Grant for La Cima Middle School Mold Remediation as submitted in Exhibit 15.*

**S. Approval of School Facilities Oversight Board (SFOB) Grant for Wilson K-8 School Design Services to Replace Underground Hot Water Pipes**

*The Governing Board approved School Facilities Oversight Board (SFOB) Grant for Wilson K-8 School Design Services to Replace Underground Hot Water Pipes as submitted in Exhibit 16.*

**T. Designation of Student Suspension and Expulsion Hearing Officers to Hear Evidence, Prepare a Record and Bring Recommendations to the Board, Pursuant to A.R.S. §15-843(F)(2)**

*The Governing Board approved Designation of Student Suspension and Expulsion Hearing Officers to Hear Evidence, Prepare a Record and Bring Recommendations to the Board, Pursuant to A.R.S. §15-843(F)(2).*

**U. Approval of Intergovernmental Agreement with Pima Community College District Regarding the Upward Bound Program at Amphitheater High School Pursuant to A.R.S. §§ 11-952 and 15-342**

*The Governing Board approved Intergovernmental Agreement with Pima Community College District Regarding the Upward Bound Program at Amphitheater High School Pursuant to A.R.S. §§ 11-952 and 15-342 as submitted in Exhibit 17.*

**V. Revisions to Governing Board Policies GDL (Support Staff Workload), GCCA (Professional Staff Sick Leave), and GCCH (Professional/Support Staff Bereavement Leave), as well as to the Budget-Neutral Leave Buy-Back Program for Classroom Teachers with Approval to Continue It as a Pilot Program in FY 2022-2023**

*The Governing Board approved Revisions to Governing Board Policies GDL (Support Staff Workload), GCCA (Professional Staff Sick Leave), and GCCH (Professional/Support Staff Bereavement Leave), as well as to the Budget-Neutral Leave Buy-Back Program for Classroom Teachers with Approval to Continue It as a Pilot Program in FY 2022-2023 as submitted in Exhibits 18-21.*

**W. Approval of Revision to the 2022-2023 Governing Board Meeting Schedule**

*The Governing Board approved Revision to the 2022-2023 Governing Board Meeting Schedule as submitted in Exhibit 22.*

**X. Approval of Out of State Travel**

*The Governing Board approved requests for Out of State Travel as submitted in Exhibit 23.*

**9. PUBLIC COMMENT**

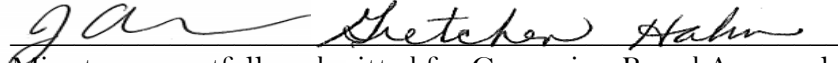
There were no comments.

**10. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no requests.

**11. ADJOURNMENT**

*President Day asked for a motion to adjourn. Vice President Cox Golder moved to adjourn. Mr. Kopec seconded the motion. There was no discussion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. The meeting adjourned at 6:49 p.m.*



Minutes respectfully submitted for Governing Board Approval  
*Jennifer Anderson, Executive Assistant to the Superintendent & Governing Board  
Gretchen Hahn, Secretary III, Governing Board Office*

January 25, 2023

*Date*

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*Deanna M. Day M. Ed, Governing Board President*

January 31, 2023

*Date*