

Geneva Community Unit School District 304



Office of Human Resources
Personnel Report

September 12, 2016



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: September 12, 2016 Personnel Report
DATE: September 8, 2016

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/22/16	Warren, Tricia	GHS	Guidance Counselor	.40

II. Resignations

None

III. Reappointments

None

IV. FTE Adjustment

Start Date	Name	School	Subject/Grade	Current FTE	New FTE
8/22/16	Glinke, Mary	GHS	Math	1.0	1.20

Due to our inability to retain a teacher who is willing to teach one Math class a day, I am recommending that Mary Glinke, who already teaches Math at GHS, assume the teaching responsibility for this one class during the **first semester** (9/6/16 - 12/16/16) of the 2016-2017 school year.

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
11/1/16 - 1/17/17	Slocum, Cindy (Emily Laski)	MCS	Social Worker	.50

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Falls, Megan	FES	Special Education	8/25/16 - 9/6/16	1.0
Gyllborg, Amy	FES/FS	Psychologist	8/30/16 - 9/12/16	1.0
Hoselton, Elizabeth	WES	Reading Teacher	Intermittent Days	1.0
Duppler, Erica	GMSN	Guidance Counselor	2/5/16 - 6/5/16	1.0
Cotter, Jordyn	HSS	Grade 2	3/21/16 - 6/5/16	1.0

VII. Retirement

Name	Effective Date	School	Subject/Grade	FTE
Grissinger, Louise	12/16/16	GHS	Art	1.0

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
8/26/16	Steuart, Cathy	Garage	Special Education Bus Monitor	9 month
8/29/16	Walden-Mather, Jamie	GHS	Special Education Assistant	9 month
8/31/16	Poniatowski, Scott	CO	District Network Specialist	12 month
9/6/16	DeGrado-Conforti	WAS	Special Education Assistant 3 hrs day	9 month
9/6/16	Smith, Julie	Garage	Bus Driver	9 month
9/6/16	Sopha, Jeramie	GHS	Special Education Assistant	9 month
9/7/16	Talarico, Kathleen	GMSS	Reading Lab Assistant	9 month
9/15/16	Rush, Laura	CO	Administrative Assistant- Facilities	12 month

II. Resignations

Name	School	Position	Effective Date	School Year
Oneal, Tricia	Garage	Bus Driver	8/17/16	9 month
Contreras, Victor	GHS	Security	8/23/16	12 month
Manimbo, Jeff	GHS	Technology Assistant	8/30/16	12 month
Vandermeij, Jill	MCS	Reading Tutor	10/1/16	9 month

III. Reappointments/Reclassifications

Name	Position	School Year
Brennan, Cheryl	Effective 8/22/16 - From Special Education Assistant at HSS, 15 hrs week to same position	9 month
Campana, Gary	Effective 8/22/16 - From In School Suspension Supv at GHS 21 hrs a week to ISS Supv at GHS 35 hrs a week (3 days to 5 days week)	9 month
Mainzinger, Elaine	Effective 9/6/16 - From Reading Lab Assistant at GMSS to Special Education Assistant at GMSS	9 month

IV. Family and Medical Leave

None

V. Retirement

Start Date	Retirement Date	Name	School	Position	School Year
9/15/14	9/30/16	Bumbar, Joan	FES	2nd Shift Custodian	12 month