

# Memorandum



TO: Alpena County Courts and Public Safety Committee

CC: Alpena County Administrator Jesse Osmer,  
City Manager Rachel Smolinski, City Clerk/Treasurer/FD Anna Soik

FROM: Chief Rob Edmonds

SUBJECT: Reimbursement Request

DATE: January 13, 2025

Under the ambulance service agreement for the 2024 fiscal year between the County of Alpena and the City of Alpena there are provisions for reimbursement of drug box/drug kit restocking fees and disposable EMS supplies. The drug box restock fee reimbursement allows up to \$12,500.00 and disposable EMS supplies up to \$22,500.00 annually (Section 6 Ambulances and Medical Equipment subsections g and h).

The City of Alpena has incurred \$12,753.64 in drug box/drug kit restocking fees from MyMichigan Medical center pharmacy for patient care needs for the 2024 calendar year. Those fees are highlighted in the attached document.

Disposable EMS supply expenses are \$34,872.99 just for Bound Tree Medical (single vendor) for the 2024 calendar year. This does not include other sole source vendors we use for specialty disposable items. These supplies are utilized in patient care and also exchanged on a one-to-one basis with the area first responder agencies to aid in reducing the financial impact in performing patient care. *Disposable items are considered to have a shelf life of less than one year and are single use items.* These items are oxygen administration devices, bandages, airway supplies, c-collars, IV supplies, tourniquets, mass casualty dressings and various other patient care items.

At this time, I am requesting the Alpena County Courts and Public Safety Committee to authorize reimbursement amounts of \$12,500.00 for drug box/drug kit restocking and an additional \$22,500.00 for reimbursement of disposable EMS supplies to the City of Alpena.

Thank you for your time and consideration in this request for reimbursement.



*Provider of Fire, Rescue and Emergency Services for the City of Alpena  
and Advanced Life Support Ambulance for Alpena County*

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
1460	MY MICHIGAN MEDICAL CENTER ALPENA				
01/17/2024	INVOICE	752	SUPPLIES - EMS DISP	795.00	
01/17/2024	CHECK	3 79003			795.00
02/20/2024	INVOICE	761	SUPPLIES - EMS DISP	1,048.64	
02/20/2024	CHECK	3 79181			1,048.64
03/19/2024	INVOICE	771	SUPPLIES - EMS DISP	960.00	
03/19/2024	CHECK	3 79345			960.00
04/11/2024	INVOICE	777	SUPPLIES - EMS DISP	2,120.00	
04/12/2024	CHECK	3 79537			1,015.00
04/16/2024	CHECK	3 79504			2,120.00
05/28/2024	INVOICE	786	SUPPLIES - EMS DISP	1,200.00	
06/03/2024	CHECK	3 79748			1,200.00
06/26/2024	INVOICE	794	SUPPLIES - EMS DISP	930.00	
06/28/2024	CHECK	3 79927			930.00
06/30/2024	INVOICE	806	SUPPLIES - EMS DISP	1,275.00	
07/31/2024	INVOICE	H500495840000	EMPLOYEE PHYS - FIRE/EMS	249.00	
08/05/2024	CHECK	3 80094			1,275.00
08/05/2024	CHECK	3 80095			249.00
09/11/2024	INVOICE	815	SUPPLIES-EMS DISP	1,365.00	
09/16/2024	CHECK	3 80447			1,365.00
10/17/2024	INVOICE	833	SUPPLIES-EMS DISP	1,560.00	
10/21/2024	CHECK	3 81162			1,560.00
11/25/2024	INVOICE	840	SUPPLIES-EMS DISP	1,500.00	
12/02/2024	CHECK	3 81349			1,500.00
12/11/2024	INVOICE	112124	BLS CARD	66.00	
Total:				13,068.64	14,017.64
Net of 12 Invoices / 12 Checks					949.00
Grand Total 12 invoices and 12 checks f				13,068.64	14,017.64

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
2266	BOUND TREE MEDICAL LLC				
01/17/2024	INVOICE	85190945	SUPPLIES - EMS DISP	83.90	
01/17/2024	INVOICE	85187796	SUPPLIES - EMS DISP	264.92	
01/17/2024	INVOICE	85181292	SUPPLIES - EMS DISP	291.10	
01/17/2024	INVOICE	85181291	SUPPLIES - EMS DISP	32.45	
01/17/2024	INVOICE	85196748	SUPPLIES - EMS DISP	424.35	
01/17/2024	CHECK	3 78965			1,096.72
02/06/2024	INVOICE	85211108	SUPPLIES - EMS DISP	258.20	
02/06/2024	INVOICE	85207643	SUPPLIES - EMS DISP	20.45	
02/06/2024	INVOICE	85225719	SUPPLIES - EMS DISP	199.80	
02/06/2024	INVOICE	85217725	SUPPLIES - EMS DISP	1,675.50	
02/06/2024	INVOICE	85224135	SUPPLIES - EMS DISP	199.80	
02/06/2024	INVOICE	85224136	SUPPLIES - EMS DISP	1,222.87	
02/06/2024	CHECK	3 79056			3,576.62
02/20/2024	INVOICE	85228681	SUPPLIES - EMS DISP	1,061.98	
02/20/2024	CHECK	3 79142			1,061.98
03/05/2024	INVOICE	85242677	SUPPLIES - EMS DISP	32.45	
03/05/2024	INVOICE	85237899	SUPPLIES - EMS DISP	694.05	
03/05/2024	INVOICE	85233313	SUPPLIES - EMS DISP	320.78	
03/05/2024	INVOICE	85231589	SUPPLIES - EMS DISP	449.47	
03/05/2024	INVOICE	85253885	SUPPLIES - EMS DISP	332.99	
03/05/2024	INVOICE	85255419	SUPPLIES - EMS DISP	385.08	
03/05/2024	INVOICE	85247024	SUPPLIES - EMS DISP	965.44	
03/05/2024	CHECK	3 79235			3,180.26
03/19/2024	INVOICE	85255420	SUPPLIES - EMS DISP	142.11	
03/19/2024	INVOICE	85255421	SUPPLIES - EMS DISP	1,082.85	
03/19/2024	INVOICE	85269705	SUPPLIES - EMS DISP	45.58	
03/19/2024	INVOICE	85265328	SUPPLIES - EMS DISP	1,058.67	
03/19/2024	INVOICE	85260796	SUPPLIES - EMS DISP	226.80	
03/19/2024	CHECK	3 79301			2,556.01
04/02/2024	INVOICE	85284446	SUPPLIES - EMS DISP	31.98	
04/02/2024	INVOICE	85278678	SUPPLIES - EMS DISP	60.58	
04/02/2024	INVOICE	85282705	SUPPLIES - EMS DISP	1,758.13	
04/02/2024	CHECK	3 79388			1,850.69
04/10/2024	INVOICE	85295969	SUPPLIES - EMS DISP	1,545.79	
04/16/2024	CHECK	3 79464			1,545.79
05/01/2024	INVOICE	85307910	SUPPLIES - EMS DISP	1,533.17	
05/01/2024	INVOICE	85313671	SUPPLIES - EMS DISP	126.00	
05/07/2024	CHECK	3 79560			1,659.17
05/16/2024	INVOICE	85322918	SUPPLIES - EMS DISP	182.30	
05/16/2024	INVOICE	85325949	SUPPLIES - EMS DISP	758.85	
05/21/2024	CHECK	3 79652			941.15
05/28/2024	INVOICE	85345312	SUPPLIES - EMS DISP	246.47	
05/28/2024	INVOICE	85345311	SUPPLIES - EMS DISP	726.59	
05/28/2024	INVOICE	85333324	SUPPLIES - EMS DISP	842.78	
05/29/2024	INVOICE	85354469	SUPPLIES - EMS DISP	68.99	
05/29/2024	INVOICE	85352814	SUPPLIES - EMS DISP	763.58	
06/03/2024	CHECK	3 79727			2,648.41
06/13/2024	INVOICE	85360088	SUPPLIES - EMS DISP	247.98	
06/17/2024	CHECK	3 79793			247.98
06/25/2024	INVOICE	85369301	SUPPLIES - EMS DISP	45.79	
06/25/2024	INVOICE	85376331	SUPPLIES - EMS DISP	115.02	
06/28/2024	CHECK	3 79896			160.81
06/30/2024	INVOICE	85382879	SUPPLIES - EMS DISP	2,794.24	
07/15/2024	CHECK	3 79971			2,794.24
07/29/2024	INVOICE	85418165	SUPPLIES - EMS DISP	163.50	
07/29/2024	INVOICE	85404658	SUPPLIES - EMS DISP	1,102.42	
07/29/2024	INVOICE	85403009	SUPPLIES - EMS DISP	43.99	
08/05/2024	CHECK	3 80052			1,309.91
09/11/2024	INVOICE	85452730	SUPPLIES-EMS DISP	946.80	
09/11/2024	INVOICE	85465556	SUPPLIES-EMS	1,518.28	
09/16/2024	CHECK	3 80420			2,465.08
10/01/2024	INVOICE	85476048	SUPPLIES - EMS DISP	612.96	
10/03/2024	INVOICE	85473621	SUPPLIES-EMS DISP	1,225.92	
10/03/2024	INVOICE	85449275	SUPPLIES-EMS DISP	6.49	
10/03/2024	INVOICE	85450847	SUPPLIES-EMS DISP	987.68	
10/03/2024	INVOICE	85491389	SUPPLIES-EMS	961.13	
10/07/2024	CHECK	3 80866			3,794.18
10/15/2024	INVOICE	85499330	SUPPLIES-EMS	35.79	
10/21/2024	CHECK	3 81134			35.79
10/30/2024	INVOICE	85515831	SUPPLIES-EMS	914.43	
11/04/2024	CHECK	3 81204			914.43
11/13/2024	INVOICE	85530803	SUPPLIES-EMS	43.99	
11/13/2024	INVOICE	85532503	SUPPLIES-EMS	565.83	
11/18/2024	CHECK	3 81268			609.82
11/25/2024	INVOICE	85536975	SUPPLIES-EMS	34.50	
11/25/2024	INVOICE	85556532	SUPPLIES-EMS	402.59	
11/25/2024	INVOICE	85545043	SUPPLIES-EMS	175.96	

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
11/25/2024	INVOICE	85540397	SUPPLIES-EMS	44.50	
11/25/2024	INVOICE	85551778	SUPPLIES-EMS	666.85	
11/25/2024	INVOICE	85551779	SUPPLIES-EMS	229.00	
11/25/2024	INVOICE	85551777	SUPPLIES-EMS	870.55	
12/02/2024	CHECK	3 81327			2,423.95
Total:				34,872.99	34,872.99
Net of 62 Invoices / 20 Checks					
Grand Total 62 invoices and 20 checks f				34,872.99	34,872.99