

INDEPENDENT SCHOOL DISTRICT NO. 709
Duluth Public Schools
Historic Old Central High School - 215 N. 1st Avenue E.
Tel. (218) 336-8738 Duluth, Minnesota 55802-2069 Fax (218) 336-8777

MEMORANDUM

To: Cathy Erickson, CFO/Executive Director of Business Services
From: Tony Kelekovich,^{TK} Supervisor of Purchasing
Subject: Bid-1274 Food Requirements
Date: April 29, 2019

Bid requests for Food Requirements were advertised and sent to six (6) known vendors for supplying district-wide food requirements for the period July 1, 2019 through June 30, 2021.

Two (2) vendors responded with the following results:

Indianhead Foodservice Distributor	\$ 810,432.25
Upper Lakes Foods	\$ 819,933.00

It is recommended that the bid as submitted by Indianhead Foodservice Distributor, in the amount of \$ 810,432.25, be accepted. (See the attached letter from Child Nutrition.) This amount reflects a representative price for sixty-five (65) market basket (high usage) items that were bid.

The amount of \$ 810,432.25 will be part of an estimated total annual expenditure of \$1,680,000.00 for food requirements. The total two (2) year contract estimated expenditure is \$ 3,360,000.00.

Fund: 02-770-(site)-701-000-149001

Fund Custodian: Cathy Erickson/Pam Bowe

Program: Child Nutrition

INDEPENDENT SCHOOL DISTRICT NO. 709

VENDOR LIST/RECAP

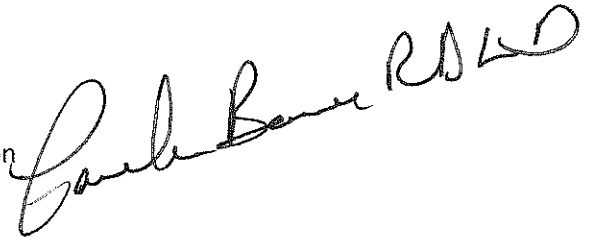
BID 1274

FOOD REQUIREMENTS

Indianhead Foodservice Distributor Eau Claire WI	\$ 810,432.25
Performance Foodservice Rice MN	No Response
Reinhart Foods Rogers MN	No Bid
Sysco Minnesota Lake Nebagamon WI	No Response
Upper Lakes Foods, Inc. Cloquet MN	\$ 819,933.00
U.S. Foods Plymouth MN	No Bid

April 18, 2019

To: Anton Kelekovich, Supervisor Purchasing
From: Pamela Bowe, R.D.L.D. Supervisor Child Nutrition
Subject: Food Bid Requirements #1274



The Food Bid Requirements #1274 was sent to the following companies: Indianhead Foodservice Distributor, Performance Foodservice of Minnesota, Reinhart Foods, Sysco Minnesota, Inc., Upper Lakes Foods Inc., and U.S. Foods.

Two (2) bids were received back from Indianhead Foodservice and Upper Lakes Foods.

Food Bid Requirements #1242 is recommended to be awarded to Upper Lakes Foods, Cloquet, MN.

Distributors were asked to complete pricing on sixty-five (65) market basket items that would be purchased next year. The list of products with dollar amounts was calculated.

Indianhead Foodservice Distributor \$810,432.25

Upper Lakes Foods \$819,933.00

For our budgeting purposes, the estimated purchasing cost of groceries is \$35,000 weekly. Actual purchasing weeks are approximately forty-eight (48).

The estimated value of this bid is \$1,680,000.00.

The Child Nutrition Department continues to strive to find the lowest cost on goods while still providing the highest quality products as well as buying local when available. The Child Nutrition Department is also a member of the MSFBA (the Minnesota School Foodservice Buying Association) which is a group of school districts that have organized to utilize their group buying power to achieve better pricing on select products for the school meals program.