

## Staff Development Notes

Wednesday, December 21st

Members Present: K. Coughlin, K. Becker, J. Dietz, K. Berg, S. Buhlmann, J. Skjveland, A. Armbrust, R. LaBlanc, J. Strom, M. Gindorff, C. Lipski.

### Grounding Principles:

1. Listen to understand and see different viewpoints, not reply.
2. Be positive in your intentions and assume others are doing the same.
3. Remember our guiding objectives:
  - a. To be the most effective instructors
  - b. Foster and promote professional growth
  - c. WBWF, curriculum-driven instruction, and principal-identified needs.
  - d. Relicensure requirements
4. Good enough is the enemy of greatness!

### Topics of Discussion:

1. Welcome: Mike Gindorff
2. ACP Update
  - a. The deadline for new applications was December 6th 2022. The next deadline is February 14th 2023
  - b. Meetings for the 2022-2023 School year are scheduled for:
    - i. Tuesday, December 13th: **Rescheduled for Monday, January 9th 2023.**
    - ii. Tuesday, February 21st
    - iii. Tuesday, May 9th
3. WBWF Goals:
  - a. June Data Retreat
  - b. Teams will be meeting this fall and presenting next spring.
    - i. Group #1 has already presented. A reminder email has been sent to the rest of the staff.
  - c. Final document link: [WBWF Goals](#)  
  
**\*Group #5 ("All Students Graduate from High School") will be presenting at the School Board meeting in January.**
4. Relicensure Information: Proposed Schedule
  - a. PBIS: **2023**
  - b. Mental Health: **2023 Before School**
  - c. Suicide Prevention: **2024 Before School**
  - d. Cultural Competency: **2024**
    - i. Model of sustainability: PLC talking points
    - ii. Plan for all employees?

- e. ELL Instruction: **2023 Spring Early dismissal (if needed)**
  - f. Accommodating, modifying, and adapting materials: **2022 Before School**✓
  - g. Reading: **2022 Fall Early dismissal: October 19th** ✓
  - h. Infinitec: Mike and Jessica
5. Mentoring Program update: Jessica
- a. Rate of pay for mentors: New budget (for 2023-2024) matches this idea.
  - b. Other needs: Classroom management training (Catalyst/Envoy training?)  
\*Staff Development funds for Mentor/Mentee Night Out?  
(Can we include this in the budget in future years)?
6. Technology Needs: Update: James and Nicole:
- a. Staff with technology **device requests** should be submitted directly to Carmen.
  - b. Staff with technology **training needs** should be submitted directly to the staff development representatives. HS: James Fort and CRES: Nicole Schmitt:
7. Curriculum Cycles:
- a. New Google sheets format
    - i. Feedback has been positive overall, and many positive comments about our pace. Curriculum Track will be gone in 2023. (December 2023)  
\*Make this known so that teachers can get needed materials/info from the site before the end of next year.
  - b. HS: On your own/August Workshops. January 23rd: Will try to find some time for this.
  - c. CRES: January Workshop
8. ALICE Training: Jen Strom
- a. SRO is out due to an injury, so this is on hold.  
\*Will need to include a space for this in August 2023 Workshop Week.  
\*This would be for ALL C-I Staff. (Similar to the Cultural Competency in October 2021).
9. Dr. Skjeveland
- a. Model Schools Conference  
\*Ten teachers to attend in Orlando over the summer. Will cost \$30,000. (Has been included in the 2023-2024 proposed Staff Development budget, linked below).  
\*If other teachers are interested, please reach out and we can revisit/approve more funds as needed.
10. Edgenuity program to replace Acellus: Jen Strom
- a. Updates?  
\*Waiting for the training session to start in February.  
\*2023-2024 will be fully replacing Acellus. However, we will be looking to initially start with this Edgenuity program this summer.  
\*A few staff will receive this initial training.
11. Wellness Committee Update: Sue Buhlmann

a. Funding?

\*Nothing currently in the budget for the Wellness Committee.

\*Would this be an acceptable use for Staff Development funds?

12. Early Dismissal Schedule: 🇺🇸 22-23 Early Dismissal/Workshop Schedule

13. Other items?

\*Calendar: Still room for innovation, especially for the 2024-2025 school year.

14. ECFE Rep will be Anna Ernst when Nathan returns from deployment:

🇺🇸 Staff Development Committee 22-23

15. Budget for 2023-2024: This will officially start in January 2023.

a. First Draft: 🇺🇸 23-24 Staff Development Proposed Budget

16. Schedule for opening days workshops 23-24: We will start working on this in the spring of 2023.

a. HS: Jen

b. Mentoring: Jessica and Wendy

c. CRES: Kurt

d. AFTT: Kurt

e. Opening Days: August 28th-30th, 31st, 2023

i. WBWF Goals and Teams

ii. Blood Borne Pathogens: IEA

iii. Right to Know: IEA

iv. Mental Health: TBD

v. ACP: Jody Rakow

vi. Back to School: HS: August 29th and CRES: August 30th

vii. Curriculum Day: August 31st 2023.

17. Next meeting: January 18th, 2023

**21-22 Staff Development Budget**

HS Workshops/Training	40000
CRES Workshops/Training	40000
District PLC's	30000
Mentorship Program	5100
Staff Development Committee	5000
Coach/Advisor Training	4000
CIS Graduate Credits	5000
HS Site Team	3000
CRES Site Team	3000
PBIS	5000
Chair of SD	1000
Secretary/Treasurer of SD	500
Misc	3500
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	145100

Budgeted Amount	135000
(+/-)	-10100
Reserve	127000
Remaining Balance	116900

**22-23 Staff Development Budget**

HS Workshops/Training	40000
CRES Workshops/Training	40000
District PLC's	30000
Mentorship Program	5100
Staff Development Committee	6500
Coach/Advisor Training	4000
CIS Graduate Credits	5000
HS Site Team	3000
CRES Site Team	3000
PBIS	5000
Chair of SD	1000
Secretary/Treasurer of SD	500
Calendar Committee	200
Misc	3300
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	146600

Expenditures	146600
Budgeted Amount	145000
(+/-)	-1600
Reserve	242,000
Remaining Balance	240,400

**23-24 Staff Development Budget**

HS Workshops/Training	40000
CRES Workshops/Training	40000
District PLC's	30000
Mentorship Program	7500 Increase in mentor pay
Staff Development Committee	8500 Full committee attending every meeting
Coach/Advisor Training	4000
CIS Graduate Credits	5000
HS Site Team	3000
CRES Site Team	3000
PBIS	5000
Chair of SD	1250 from notes regarding last year's budget
Secretary/Treasurer of SD	750 from notes regarding last year's budget
Misc	3300
Model Schools Conference	30000
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	181300

Expenditures	181300
Budgeted Amount	150000
(+/-)	-31300
Reserve	290,000
Remaining Balance	258,700