

Minutes of Study Session

The Board of Education Mahtomedi Public Schools

A **Study Session** of the Board of Education of Mahtomedi Public Schools was held **Thursday, May 25, 2017**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:02 p.m. by Acting Chair Julie McGraw.

2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Stacey Stout and Superintendent Mark Larson, ex officio. Absent: Lucy Payne; Judy Schwartz.

Also present: A.J. Fossen, Mahtomedi High School Technology; Jennifer Israel, Gifted and Talented Coordinator; Todd Netkze, Interim Director of Business Services; Kathe Nickleby, Mahtomedi High School Principal; Robert Pontious, Equity and MCP Coordinator; Beth Sneden, Professional Development and Special Education Supervisor; Lynne Viker, Director of Learning and Accountability and O.H. Anderson Elementary Third Grade Teachers: Katie Nestrud, Sarah Sadowski, Jodi Zemke.

3. APPROVAL OF THE AGENDA

Donovan moved to amend the agenda by adding Item 4.G. Indigenous People's Day. Chevalier seconded. Carried 4-0. Chevalier moved, Stout seconded, approval of the agenda. Carried 4-0.

4. DISCUSSION/INFORMATION ITEMS

A. Mahtomedi Commencement Plans

Kathe Nickleby, Mahtomedi High School Principal, and A.J. Fossen, Mahtomedi High School Technology, explained the June 10 commencement plans including the staff/student line up and seating and the processional and recessional process. Nickleby stated the school board members and administration should arrive at Aldrich Arena by 5:30 p.m.

B. Teacher Evaluation and Q-Comp

Robert Pontious, Equity and Mahtomedi Compensation Plan (MCP), Coordinator presented on the Mahtomedi Compensation Plan. Pontious reviewed the results of a survey sent to all participants for feedback on four areas: setting building-wide goals, participating in Professional Learning Communities (PLCs), setting PLCs goals, peer coaching and how they affect both personal professional practice and building-wide practice. MCP program review rubric covered three components: the teacher leader positions, job embedded professional development and coaching, all were considered proficient or exemplary. Two PLCs from each school under review were selected: Wildwood Elementary First Grade and Specialists PLCs and Mahtomedi Middle School Special Education and Health/Physical Education PLCs and all met their goal requirements. The plan is expected to be approved by the Mahtomedi Education Association (MEA) and will be on the June 8 school board meeting agenda for approval.

C. Gifted and Talented Services

Jennifer Israel, Gifted and Talented Coordinator, discussed with school board members the current gifted and talented services; the Growing Scholars program; the proposed 2017-2018 gifted and talented services; what services other similar and neighboring school districts provide and the number of staff they have to provide those services in comparison to the Mahtomedi School District. O.H. Anderson Elementary Third Grade Teachers: Katie Nestrud, Sarah Sadowski and Jodi Zemke explained the change for the 2017-2018 school year to have students stay with their homeroom teacher for literacy instruction. Small gifted and talented student clusters will be given appropriate skill level mini lessons/reading books. This also allows the teacher to see a student's progression of learning, what the next steps for the student should be and weave this into other subject areas such as Science and Social Studies. Additional 2017-2018 services include: the Ignite Program, additional What I Need Now (WIN) time and a 6-8 grade accelerated science program. School Board Director Stacey Stout suggested better communication on gifted and talented services to parents.

D. Budget Update

Superintendent Mark Larson and Todd Netkze, Interim Director of Business Services, reviewed and discussed budget assumptions for the 2018 fiscal year which included: staffing reductions/expenses, enrollment, revenues, expenditures and fund balance transfers.

E. 2017-2018 Open Enrollment (Window #3)

Superintendent Mark Larson discussed with school board members the current enrollment numbers, the updated projected 2017-2018 enrollment numbers, the budgeted enrollment numbers for the 2017-2018 school year and the recommended number of open enrollment applications to approve in June.

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F. Summer School Board Retreat Topics: Innovation, Sleep and Equity

Superintendent Mark Larson and school board members decided on the topics for the July 13 Summer School Board Retreat: innovation, sleep studies and school start times and equity work in the district.

G. Indigenous People's Day

Kevin Donovan, School Board Treasurer, discussed adding Indigenous Peoples' Day to the school district's calendar with board members and the administration. It will be added to the June 22 Study Session agenda for discussion with the full school board.

5. ADJOURNMENT

Donovan moved, Chevalier seconded, adjournment. Carried 4-0. Meeting adjourned at 9:05 p.m.

KEVIN DONOVAN, ACTING CLERK