

**RECOMMENDATION FOR APPOINTMENT  
BACK-UP INFORMATION**

**NAME:** Anne Reid  
**ADDRESS:** Whitewright, TX  
**POSITION:** Executive Assistant  
**DEPARTMENT:** Campus Operations, CHEC

***SELECTED EXPERIENCE***

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Fujitsu	11/15 – 07/18	Executive Assistant
Fujitsu	02/07 – 11/15	Administrative Assistant
Hewlett-Packard	02/02 – 02/07	Administrative Assistant

***EDUCATION***

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Southern Methodist University	1993	M.A., Music
University of Tennessee	1991	M.A., Music
Weber State University	1988	B.A., Music