

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of the Mahtomedi Public Schools was held **Tuesday, November 12, 2024**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. COMMENTS TO THE BOARD

Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.

None.

2. CALL TO ORDER

Meeting called to order by Chair Stacey Stout at 7:00 p.m.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL OF ATTENDANCE

Present: Ryan Domin, Paul Donna, Jenny Peterson, and Stacey Stout. Lucy Payne and Kelly Reagan were not present.

5. APPROVAL OF THE AGENDA

Donna motioned; Peterson seconded; Approval of Agenda. Carried 4-0.

6. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Peterson motioned, Domin seconded; Approval of Agenda. Carried 4-0

7. PRESENTATIONS/RECOGNITION

A. Recognition and discussion of the Zephyr Learning Showcase and School Board Walks

B. O.H. Anderson Elementary Teacher Recognition – Nick Merges

Principal Susie Prather, O.H. Anderson Elementary Principal, recognized 4th

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grade teacher Nick Merges for his outstanding leadership.

C. Community Education Update

Kate Anderson, Director of Community Education, presented to the School Board the 2023-2024 Community Education update. Included in the update was new programming, survey results and the new Community Education staff.

8. REPORT FROM STUDENT REPRESENTATIVE

A. Student Representative Report

Max Newcome reported from Mahtomedi High School that The Girl's Soccer won the state title and had a tabulated mock election on election day; they also celebrated anything but a backpack day where students were able to bring items such as carts. Wildwood Elementary had a mock election to name a pet fish. O.H. Anderson Elementary had themed election choices such as Bring in Your Stuffed Animal or Hat Day; Stuffie Day was declared the winner and will be celebrated that day later. Third-grade classes learned about animals and their camouflage mechanisms. A spelling bee is also being held for 4th and 5th; sign up by November 15. Wildwood and O.H. Anderson Elementary celebrated Fun Run fundraising with popcorn and movie day on or near Halloween. Mahtomedi Middle School Celebrated Veterans Day on November 11, 2024. Mahtomedi High School Student Council Turkey Bingo will be held prior to Thanksgiving.

9. SUPERINTENDENT'S REPORT

Superintendent Barbara Duffrin reported on the following around the district, including the Veterans events at O.H. Anderson Elementary and how the speaker was Wildwood Principal Scott Briske. Duffrin spoke about the School Board Walks, where the board engages in schools, and the Superintendent's Student Cabinet, where there is discussion around areas of growth for cultures in academics, personal belonging, and spirit/pride. The Globe Newsletter was distributed and also available on the Communications website. Duffrin congratulated all the teams and individuals that competed and won state competitions. Duffrin spoke about the Zephyr Service Project that starts November 1-November 30, where they collect gifts for families. DECA took the lead in this project, creating a student logo and building partnerships with area businesses to help raise more items. Community Education had its MahtoREADI event during the last board meeting, and Women Who Walk is a new opportunity that meets on Thursdays at 9 a.m. to walk the Lake-Link Trails. Duffrin spoke about the Academic Awards that were recently held and about Ada Thompson, who was recently selected for the American Choral Directors Mixed Honor Choir. 916 Students of the Month, including 2025 Students Lakken Decker and Addison Briske, were selected. Upcoming events include Midsummer Night's Dream, which will be held on November 17.

10. DISCUSSION/INFORMATION ITEMS

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A. Board Member Calendar of Events

School Board Member Calendar of Events was reviewed.

11. ACTION ITEMS

A. Approval of Donations/Grants from October 2024 Totaling \$18,197.85.

Domin motioned, Stout seconded; Approval of Donations/Grants from October 2024 Totaling \$18,197.85.

1. Private parties for Kindergarten special event to Wildwood Elementary - \$2181.00
2. Pluff Family for 3rd grade class donations to Wildwood Elementary - \$30.00
3. Private parties for Kindergarten special event to Wildwood Elementary - \$394.00
4. Private parties for 1st grade activity event to Wildwood Elementary - \$1762.00
5. Private parties for Girls Soccer Fundraiser event to Mahtomedi High School - \$3430.00
6. First Resource Bank for Girls Soccer Fundraiser event to Mahtomedi High School- \$250.00
7. Hanson & Efron P.A for Girls Soccer Fundraiser event to Mahtomedi High School- \$500.00
8. Gephart Electric for Girls Soccer Fundraiser event to Mahtomedi High School- \$500.00
9. The Dugout Bar for Girls Soccer Fundraiser event to Mahtomedi High School- \$250.00
10. Goldwold Kennels for Girls Soccer Fundraiser event to Mahtomedi High School- \$250.00
11. Heritage Clothing for Girls Soccer Fundraiser event to Mahtomedi High School- \$250.00
12. Spring Floral Design LLC for Girls Soccer Fundraiser event to Mahtomedi High School- \$100.00
13. Brian Roelofs Inc. for Girls Soccer Fundraiser event to Mahtomedi High School- \$250.00
14. Laurus Athletic Rehab & Performance LLC for Girls Soccer Fundraiser event to Mahtomedi High School- \$250.00
15. Private parties for HS Band Fundraiser to Mahtomedi High School- \$121.03

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16. Watertown-Mayer Public Schools for Volleyball fundraiser to Mahtomedi High School- \$150.00
17. Mahtomedi Volleyball Booster Club for Volleyball coach's donation to Mahtomedi High School - \$2918.00
18. Vertical Raise Trust for High School Choir donation to Mahtomedi High School - \$10.20
19. Timothy and Julie Faulkner for Girls Soccer Fundraiser donations to Mahtomedi High School - \$309.18
20. Private Parties for SLC Pink Out stand donations to Mahtomedi High School - \$622.59
21. Shutterfly for donations from school photos to Mahtomedi Middle School - \$1965.87
22. Lifetouch for donations from school photos to Wildwood Elementary - \$1703.98

B. Approval of Policies – Final Reading

Superintendent Barb Duffrin presented to the School Board the final reading of policies from Minnesota model policy revisions. These policies have been reviewed by the Policy committee and have been through two readings and are now in their final reading. Duffrin did explain to the School Board that Policy 806 did have a statement added from the district attorney regarding active shooter drills.

Donna motioned; Peterson seconded; Approval of Policies. Carried 4-0.

1. Policies for review due to MSBA Legislative Updates

- a. Policy 208 – Development, Adoption and Implementation of Policies
- b. Policy 506 – Student Discipline (Annual Review)
- c. Policy 507 – Corporal Punishment
- d. Policy 524 – Technology and Cell Phone Acceptable Use, and Safety Policy
- e. Policy 721 – Uniform Grant Guidance Policy Regarding Federal Revenue Sources

2. Policy for Annual Review

- a. Policy 806 – Crisis Management

C. Approval of Resolution Canvassing Return of Votes of the School District General Election and Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Duties.

Peterson motioned, Donna seconded; Approval of Resolution Canvassing Return

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of Votes of the School District General Election and Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Duties. Carried 4-0.

D. Approval of Resolution Relating To Authorizing The State's Safe Routes to School Application

This resolution was brought last year to submit an infrastructure grant for a sidewalk that goes from Stillwater Road to the Middle School entrance. Mahtomedi did not receive the grant, but this approval is to resubmit another resolution. Mahtomedi will be responsible for the soft costs, including engineering and planning, which would be around \$35,000 to \$45,000. MnDOT did mention that the chances of receiving the grant look better this year.

Domin motioned, Peterson seconded; Approval of Resolution Relating To Authorizing The State's Safe Routes to School Application. Carried 4-0.

12. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Superintendent Duffrin reported that Commissioner Brown gave a report about a new department for children, youth and families; and spoke how the department is organized. Various superintendent's spoke on their work on Portrait of a Graduate.

B. Mahtomedi Area Educational Fund (MAEF)

MAEF did not have a meeting since the last school board meeting. Chair Stacey Stout did remind the School Board of the Fall Fund Drive and reminding those about contributions.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Director Jenny Peterson did not have a report.

D. Northeast Metro 916 Board

No Report

E. Other Items/Reports

Curriculum Advisory Committee – Chair Stacey Stout reported that the advisory committee met on November 4. The group heard about two new courses for the high school that are being proposed: Introduction to Computer Science and Data Science. They also heard about a K-12 grant to improve computer science for students.

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13. ADJOURNMENT

Peterson motioned, Domin seconded; Adjournment. Carried 4-0. Meeting was adjourned at 8:21 p.m.

14. CONSENT AGENDA ITEMS (Items Approved Under #6)

A. Approval of Minutes

1. October 28, 2024 – Regular Meeting

B. Approval of Treasurer’s Report

C. Approval to Pay Bills

1. AP Check Register – Check No. 421443 to 421730 and 9800015170 to 9800015271

D. Approval of Wire Transfer Transactions

E. Personnel

1. Approval of Contracts and Work Agreements

- a. Kara Nelson – Lunch/Recess Paraprofessional – Wildwood Elementary (10-28-24)

2. Approval of Leaves of Absence

- a. Shana Hughes – Paraprofessional – O.H. Anderson Elementary (10/21/2024-11/26/2024)

- a. Beth Johnson – Teacher – Wildwood Elementary (11/26/2025-12/23/2024)

F. Approval of Student Overnight Trips

1. Boys Hockey Scrimmages, Duluth, MN, November 15-16, 2024

_____, CLERK