



MINUTES
FIRST 5 RIVERSIDE COUNTY
Commission Regular Meeting
Wednesday, May 8, 2024
2:00 PM

Commissioners Present: Zachary Ginder, Jose Campos, Kim Saruwatari, Stephanie Yost, and Angelica Hurtado

Commissioners Absent: Edwin Gomez, Elizabeth Romero, Supervisor V. Manuel Perez, and Charity Douglas

Administrative Staff Present: Tammi Graham, Executive Director; Yvonne Suarez, Assistant Director; Charna Widby, Deputy Director; Lynn Stephens, Executive Assistant IV; Patricia Perez, Administrative Services Manager II; Sean Pravica, Senior Public Information Specialist; Martina Guevara, Commission Coordinator; Victor Lopez, Administrative Services Analyst II; Jimmy Gutierrez, Support Services Technician; Larissa Wills, Regional Manager

Legal Counsel: Kristine Bell-Valdez, Supervising Deputy County Counsel

A. Call to Order – Zachary Ginder, Commission Chair

1. Pledge of Allegiance – Commissioner Yost
2. Roll Call – Lynn Stephens, Executive Assistant IV

B. Public Comments (for items not listed on the agenda) – Zachary Ginder, Chair

Kimberly Starrs, United Way Director provided an update on the Guaranteed Income Pilot and thanked the Commission for their support.

C. Commission and Advisory Committee Business – Zachary Ginder, Chair

1. Director's Report – Tammi Graham, Executive Director; Yvonne Suarez, Assistant Director; Charna Widby, Deputy Director.

Ms. Graham, presented department updates to the Commission. First 5 sponsored the annual Riverside University Health Systems Foundation's Pinwheels for Prevention's Celebration of Hope Campaign at the Title Sponsor level. Chair Ginder was a featured speaker at the event. First 5 Regional Manager Larissa Wills joined the Riverside County Child Support Services radio show to discuss Child Abuse Prevention Month. RivCo Public Health Officer, Dr. Geoffrey Leung presented on the Whole Person Health Score's (WPHS) elements and purpose at the First 5 all-staff meeting last month.

Ms. Suarez provided highlights on child care facility infrastructure projects funded by Prop 10 and federal ARPA funds.

Mr. Pravica presented a summary of the County Public Information Officers (PIO) meeting hosted by First 5 in March. Additionally, First 5 sponsored the Jurupa Valley Chamber of Commerce Mayor's Prayer Breakfast.

2. Advisory Committee Comments - Malinda Margiotta, Advisory Committee Chair
Ms. Margiotta presented a summary of the Advisory Committee meeting including details of First 5's participation in the Pinwheels for Prevention, Celebration of Hope event highlighting Chair Ginder's speech, a presentation on Riverside County Integrated Service Delivery Initiative progress, and the presentation of the First 5 Communications Plan draft.

3. Commissioner Comments
Commissioner Yost reported she was able to connect with Riverside County Office of Education to introduce a childcare program to families at the Idyllwild Community Center.

Commissioner Hurtado commended First 5 staff on the work being done in the county and how departments reducing silos improves services to families.

Chair Ginder thanked First 5 staff for all their work.

D. Presentations/Information – Zachary Ginder, Chair

1. **Information Only** - First 5 Riverside County 3rd Quarter Financial Highlights and First 5 Riverside County Vendors Over 25K List - **Receive and File**

E. Consent – Zachary Ginder, Chair (A copy of all action items and attachments can be viewed at www.rccfc.org and at the Commission Business Office)

1. Approve First 5 Riverside County Draft Commission Meeting Minutes – March 13, 2024 Session
2. **24-11:** Approve 2024 Champion for Children Nominee Helena Lopez as Recommended by the Advisory Committee
3. **24-12:** Adopt First 5 Riverside County 2024 Legislative Policy Agenda
4. **24-13:** Approve Contract with Riverside University Health System (RUHS) Medical Center for the Family Resource Center Network Specialist from July 1, 2024 - June 30, 2026 (**CONTRACT NO. CF24148**) [**\$200,000 PROP 10 FUNDS - FRC MATCH**]
5. **24-14:** Approve Salesforce License Renewal and Additional Licenses Using Salesforce Reseller Taborda Solutions, Inc. from July 1, 2024 - June 30, 2025 (**CONTRACT SLP-22-70-0063V**) [**\$98,611.82 - PROP 10 FUNDS**]

*Commissioner Yost moved to approve consent items 1-5 as presented. Commissioner Hurtado seconded the motion. **Absent:** Commissioners Douglas, Gomez, Perez, and Romero. **Motion Carried unanimously.***

F. Presentations/Action Items – Zachary Ginder, Chair (A copy of all action items and attachments can be viewed at www.rccfc.org and at the Commission Business Office)

1. **24-15:** Approve and Adopt Fiscal Year 2024/2025 Annual Budget of First 5 Riverside County Children & Families Commission - Yvonne Suarez, Assistant Director, and Patricia Perez, Administrative Services Manager II

Ms. Suarez presented the next fiscal year budget. Ms. Perez presented on the FY 24/25 Summary Budget and Revenue.

Revised May Action Item 24-15:

Contracts – Fund 25800 (\$24,115,018): Reflects a net increase of approximately \$4.5 million from the prior fiscal year. Approximately, \$7.6M (31%) of the contract allocation is supported by reimbursement of external funding. Additionally, \$6.1M (25%) is allocated from the previously approved Committed Fund Balance. The remaining \$10.4M (44%) will be covered by current revenue.

*Vice Chair Campos moved to approve action item 24-15. Commissioner Yost seconded the motion. **Absent:** Commissioners Douglas, Gomez, Perez, and Romero. **Motion Carried unanimously.***

Chair Ginder noted his conflict with action item 24-16. He exited the Commission room at 2:36 p.m. and was not part of the discussion or vote. Vice Chair Campos called for motion for action item 24-16.

2. **24-16:** Approve, Ratify and Amend Contract Template with Loma Linda University Children's Hospital for Help Me Grow Inland Empire (HMGIE) from July 1, 2023 - June 30, 2025 (**CONTRACT NO. CF24126**) [**\$1,128,762 - PROP 10 FUNDS**] - Charna Widby, Deputy Director

*Commissioner Saruwatari moved to approve action item 24-16. Commissioner Hurtado seconded the motion. **Conflict:** Chair Ginder **Absent:** Commissioners Douglas, Gomez, Perez, and Romero. **Motion Carried unanimously.***

Chair Ginder returned to the meeting at 2:40 p.m. He noted conflicts for Commissioner Campos and Commissioner Saruwatari on action item 24-17. Commissioners Campos and Saruwatari left the Commission room at 2:42 p.m. and were not part of the discussion or vote.

3. **24-17:** Authorize Prop 10 Funding for Continuity of Home Visiting Services [**\$200,000 PROP 10 FUNDS**] - Charna Widby, Deputy Director

*Commissioner Yost moved to approve action item 24-17. Commissioner Hurtado seconded the motion. **Conflicts:** Vice Chair Campos and Commissioner Saruwatari; **Absent:** Commissioners Douglas, Gomez, Perez, and Romero. **Motion Carried unanimously.***

Commissioners Campos and Saruwatari returned to the meeting at 2:43 p.m.

G. Future Agenda Items:

1. Health Assessment and Research for Communities (HARC)
2. First 5 Riverside County Family Resource Centers Presentation
3. First 5 Riverside County 2024 Communications Plan
4. Riverside County Office of Education (RCOE) Presentation

- H. Adjournment:** Adjournment at 2:44 p.m. to the next Regular Meeting of the Riverside County Children and Families Commission to be held on July 10, 2024 beginning at 2:00 p.m. at:

First 5 Riverside County Children and Families Commission Office
585 Technology Court - Conference Room A
Riverside, CA 92507

Meeting Minutes Recorded by Lynn M. Stephens, Executive Assistant IV.