



Geneva Community Unit School District 304

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Memorandum

To: Dr. Kent Mutchler, Superintendent

From: Mary Dunmead, Director of Transportation

Date: May 25, 2018

Re: Leases of Two 14 Passenger Chevrolet-Collins Activity Buses

The District began leasing buses for Special Education transportation in 2014-2015. The lease for the 4-27 passenger buses is a one-year lease with possible extensions of three or more years. At the end of the leases, we evaluate the cost effectiveness of either continuing to lease each vehicle, update a vehicle on lease, or possibly purchase the busses.

The leases on most of our activity busses continue to be the most efficient means for us to transport students. In addition, we are continuing leases for four of our 27 passenger school busses (#61-64), the lease of one of our activity busses, and requesting to purchase four of the 27 passenger busses. As presented as part of the Transportation Budget to the Finance Committee and to the entire Board, I am recommending the following:

In order to bring our fleet up-to-date in an efficient manner, I am recommending a lease for one-year for the 2018-2019 school year of activity bus five for a cost of \$7,461 per year through Midwest Transit Equipment and the Santander Bank Municipal Lease Program. I am also recommending a three year lease of 2017 or 2018 activity bus of \$9,862 per year from Midwest Transit and Santander in order to replace an older bus.

Recommendation:

I recommend that the Geneva 304 Board of Education approve a one-year lease plan for activity bus #5 (2013) for the 2018-19 school year for a cost of \$7,461 for the year and a three year lease of activity bus #4 (2017 or 2018) for a three year lease at \$9,862 per year. The equipment will consist of 14 passenger activity busses through Midwest Transit Equipment with financing through the Santander Bank Municipal Lease Program.