

**Mid-Valley Special Education Cooperative**  
Executive Advisory Board Meeting  
Wednesday, January 6, 2016  
1304 Ronzheimer Avenue  
St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, January 6, 2016 at the Mid-Valley Special Education Cooperative, Administration Building.

**Call to Order**

Dr. Schlomann, Superintendent D303, Board Chairman called the meeting to order at 8:59 a.m.

**Roll Call**

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Fuchs, Associate Superintendent, D302 for Dr. Leden, Superintendent D302; and Dr. Mutchler, Superintendent D304. Absent was Dr. Stirn, Superintendent D301.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

**Approval of Agenda**

Dr. Schlomann called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Hichens seconded the motion. Approval of the Agenda was confirmed by unanimous vote.

**Public Comment**

None

**Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, December 2, 2015
- 4.2 Approval of Bills, December, 2015
- 4.3 Approval of Payroll, December, 2015
- 4.4 Approval of the Financial Report, December, 2015
- 4.5 Approval of the Waubensee Community College Contract for Spring Semester, 2016

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Hichens seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

## **Information**

### **5.1 Student and Staff Enrollment, December, 2015**

Dr. Cumblad reported to the Board the Student and Staff enrollment, December, 2015. Enrollment is slightly lower due to Twelve Plus students transitioning out of the program. An additional 10 students are anticipated to start next month. Staffing where it is expected to be.

### **5.2 Administrative Liaison Meeting Minutes, December 14, 2015**

Dr. Cumblad shared the minutes from the Administrative Liaison Meeting on December 30, 2015. Highlights included: PowerIEP and projections, professional development, Speech and Language Pathologist committee, ESY dates and ESY options for New Directions students.

### **5.3 Finance Committee Meeting Minutes, December 17, 2015**

Nancy Sporer shared minutes from the Finance Committee meeting on December 17, 2015. Highlights included: IDEA excess costs, ALOP funding, Medicaid, and budget parameters.

### **5.4 Reduction of Force Guidelines, 2015-16**

Dr. Cumblad shared a copy of the RIF Committee Guidelines that were created in a joint MVSEA/MVSEC committee.

## **For Discussion**

### **6.1 Board Workshop Date**

The Board workshop will be held on March 2, 2016, starting no later than 10:30-1:30 at the Mid-Valley Administrative Offices.

### **6.2 ESY Dates**

Dr. Cumblad shared with the Board that 2015 ESY program will be held from July 11- August 4, Monday-Thursday, 8:00-12:00. Locations are Mades-Johnstone Center, Shelby, and Munhall Elementary in St. Charles.

### **6.3 Executive Director's Goals**

Dr. Cumblad reviewed the Executive Director Goals with the Board. Discussion included goals that have been completed and are in the works.

### **6.4 High School Autism Program**

Dr. Cumblad shared information regarding the high school autism program. Dr. Mutchler has offered to explore the option placing the program at Geneva High School. More information will be available by the end of the month.

### **6.5 Permanent Substitute**

Nancy Sporer discussed with the Board the recommendation of hiring a permanent substitute. A monthly list of absences was presented. The Board agreed to the hiring of a permanent teaching assistant.

### **6.6 Interagency Agreement with Juvenile Justice**

Dr. Cumblad shared with the Board Mid-Valley has been contacted by the Illinois Department of Juvenile Justice to determine if there is technical assistance that can be provided for the St. Charles facility. Dr. Cumblad will be meeting with them in mid-January. If appropriate, and Interagency Agreement with Juvenile Justice would be created that outlines specific duties and financial obligations.

## **For Action**

### **7.1 Approval of the Revised Personnel Report, December, 2015**

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of the Revised Personnel Report, December, 2015. Motion was passed with unanimous roll call vote.

### **7.2 Approval of the Resolution Authorizing the Destruction of Certain Verbatim Records of Closed Board Meeting**

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of the Destruction of Certain Verbatim Records of Closed Board Meeting. Motion was passed with unanimous roll call vote.

## **Adjourn to Closed Session**

*2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)*

Motion to move to Closed Session: Motion was made by Dr. Hichens and seconded by Dr. Mutchler at 9:43a.m.

## **Closed Session**

Dr. Schlomann called for a motion to return to Open Session.

## **Return to Open Session**

Open Session began at 10:04. Motion made by Dr. Mutchler and seconded by Dr. Hichens. By consensus the motion carried 4-0 Ayes.

## **Action Possible**

None

## **Adjournment**

Motion made by Dr. Mutchler and seconded by Dr. Hichens. By consensus the motion carried 4-0 Ayes.

The meeting adjourned at 10:05 a.m.

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Chair of the Mid-Valley Board