



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:**        **September 11, 2018**

**TITLE:**        **Award of Contract for Outsource Printing Based Upon Responses to Request for Bid (RFB) 08-22-2018**

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**BACKGROUND:**

Request for Bid 08-22-2018 was e-mailed to 14 contractors, a notice of the published RFB was e-mailed to contractors with the printing service commodity code via Procure AZ (Arizona State Bidder's List), and published on the District's website. The solicitation asked for bids for outsource printing on an as needed/as required basis. Five contractors responded with responsive bids; see attached spreadsheet and the categories below.

Certificates	-	QuikPrint
Envelopes	-	Alphagraphics CPS
NCR	-	Alphagraphics CPS
Folders	-	Alphagraphics CPS
Business Cards	-	QuikPrint
Vinyl Banners	-	QuikPrint
Coil Binding	-	Alphagraphics CPS

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**RECOMMENDATION:**

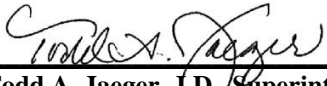
It is the recommendation of the Administration that the Governing Board determine that a single award is not advantageous to the District and award multiple contracts to Alphagraphics CPS and QuikPrint based on the above categories and each contractor's bid response to RFB 08-22-2018. This contract will be for the remainder of fiscal year 18/19 and expire on June 30, 2019 with the option to renew for four additional fiscal years.

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**INITIATED BY:**

  
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Scott Little, Chief Financial Officer

Date: August 27, 2018

  
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Todd A. Jaeger, J.D., Superintendent