

Browning Public Schools
Board Agenda Request
Meeting To Be Held: February 8, 2022



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: February 2, 2022
To: Corrina Guardipee Hall **From:** John E. Salois
 Superintendent of School Human Resources Director

Subject: Substitute Eligibility Roster 2021-2022

Description: The substitute list is generated from our Personnel Management System and shows all eligible substitute teachers and temporary substitutes.

To provide substitutes for our schools, Substitute Workshop Facilitators will conduct Substitute Teaching workshops Ms. Wilson will facilitate future trainings/sub workshops to be used throughout the school year. Trainings will consist of preparing, presenting, recording, editing, and finalizing workshops Right to Know Workshops for Custodian and Food Service substitutes, Food Handlers Workshop for Food Service Workers and assistant in obtaining CDLs for Bus Drivers are also provided. Those who complete the training, paperwork, background check, drug & alcohol testing are added to the list. Some who sign up, however, choose not to substitute or find regular jobs. In order to maintain the list, the Human Resources Department has sent notices to all who were on the list requesting they return the notice if they wished to continue on our substitute list. The attached list indicates those that have returned the notice requesting to remain on the substitute list. We will be updating our list from time to time as new substitutes become eligible. Substitutes are paid according to the Temporary Compensation Plan. Adopted by the Board of Trustees.

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): 2021-2022 Substitute/Temporary List

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

#	Last Name	First Name	Phone #	Approved Subbing Location
1	Tatsey	Tina	406 845-6031	Teacher, Teacher Assistant, Child Care, PCA (Pending successful Background Check)
2	Begay	Christina	406 845-2615	Teacher, Teacher Assistant, (Pending successful Background Check)
3	King	Grace	406 209-7722	Teacher, Teacher Assistant, (Pending successful Background Check)
4	Billedeaux	Verna	406 470-4979	Teacher, Teacher Assistant, Clerical/ Secretarial (Pending successful Background Check)
5	Marceau	Jacob	406 845-4033	Teacher, Teacher Assistant, Child Care, PCA, (Pending successful Background Check)
6	AfterBuffalo	Wilson	406 338-4049	Custodian (Pending successful Background Check)
7	Hannon	Shirley Kay	406 845-2437	Teacher, Teacher Assistant, Clerical/Secretarial, Warehouse Supply Clerk (Pending successful Background Check)
8	White	Kayla	406 850-4809	Teacher (Pending successful Background Check)
9	Trombley	Lynette	406 450-4838	Teacher (Pending successful Background Check)
10	Grant	Cheryl	406 845-5650	Food Service (Pending successful Background Check)
11	Arnoux	Carl		Extra-Curricular (Pending successful Background Check)
12	RunningCrane	Sarah	406 845-2852	Teacher, Teacher Assistant (Pending successful Background Check)
13	Jimenez	Yvette	406 338-7271	Teacher Assistant, Child Care, PCA, Extra-Curricular, Food Service (Pending successful Background Check)
14	Thomas	Danikqua	406 301-3659	Teacher Assistant, Extra-Curricular