



## Consent Item

**Date:** December 8, 2025

**Division:** Finance

**Subject:** Consider Approval of the Final Completion and Authorize Administration to Pay the Final Retainage on the Griffin Middle School STEM Academy Signage and Graphics Project

**Background Information:**

- Upon completion of a construction project, Board Policy CV (LOCAL) requires that work be accepted by the Board of Trustees prior to final payment.
- The following project is complete:
  - Griffin Middle School STEM Academy Signage and Graphics
  - This project was funded from the 2017 Bond. Casteel Sign was the contractor, and all the design and documentation were done in-house. Estimated pricing of \$30,000 was approved by the Board of Trustees at the May 13, 2024, Regular Board Meeting.

**Administrative Consideration:**

- The project was completed below the estimated price approved by the Board of Trustees. Actual cost of the work completed for the project is as follows:
  - Griffin Middle School STEM Academy Signage and Graphics
    - Approved estimated amount - \$30,000
    - Actual Cost - \$24,326.72
    - Surplus of \$5,673.28
- Upon acceptance and approval by the Board of Trustees, this project will be closed out, all final documents processed, and any remaining retainage payments will be paid to the contractor. All associated project expenditures will also be paid.

**Recommendations:**

- That the Lewisville ISD Board of Trustees approves the Final Completion for the Griffin Middle School STEM Academy Signage and Graphics Project and authorizes Administration to pay the final retainage on this project.

**Timeline/Report:**

- Effective upon approval