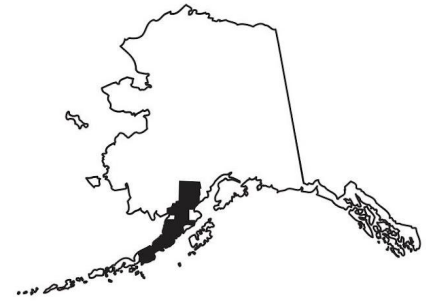


# THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive  
King Salmon, AK 99613  
907-246-4280

1617 S Industrial Way #1  
Palmer, AK 99645  
907-745-7090



**Date:** February 2, 2023

**To:** LPSD School Board Members

**From:** Bill Cornell- Director of Personnel

**Re:** January-February Human Resources Report

## Updates:

### → Student Teacher and Tutoring so far...

- ◆ We have five student teachers (LAK, IGI, KHK, NON, and PTA), and five Tutors (PVL, PTH, KOK, NEW, and PTA) who have joined us for the spring. We met with most of these individuals January 6-9 in Anchorage for training, shopping, and orientation. They are quite the crew! Tutors will stay with us through early April, or May; most of the student teachers will stay with us through mid-March.
- ◆ A big "Thank You!" to Chugach School District to allow us to utilize their facility for our orientation and training.

### → COVID Updates

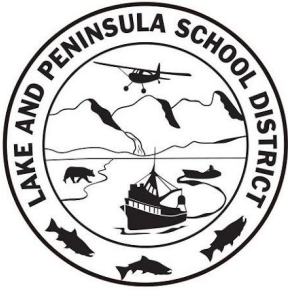
- ◆ The LPSD COVID Advisory Team met on January 18 to revisit and revise LPSD's COVID Response Plan. Updated documents have been added to LPSD's website.
- ◆ I would like to emphasize:
  - The desire to keep healthy students and staff in school continues to be a priority, but if a person is ill, due to COVID or otherwise, they should stay home.
  - If a person has tested positive for COVID and should be in isolation, they should not be in the school. This applies whether it is during, or after, school hours.
  - We are moving into a period of time in the year with a lot of travel, making it even more important to follow basic guidelines to help keep our communities healthy.

### → LSAC Handbook Revision

- ◆ We have been working on updating the LSAC Handbook. The format has shifted to better reflect Board policy. A draft will be ready for your review and approval at the March meeting.

### → FY24 Calendar

- ◆ We are proposing bringing back five days into the FY24 calendar as inservice days. The thought behind this is that there would be minimal cost in bringing back these days, but we could see a direct benefit to student achievement through a better trained staff.



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## **Recruitment:**

- There are some individuals who have expressed their intent to leave LPSD for the coming school year. We appreciate the early communication from these individuals, allowing us to start the recruiting process for positions earlier.
- We will have a team attending the Alaska Teacher Placement (ATP) Anchorage Job Fair in late February, as well as potential other job fairs, depending on staff turnover.
- I have been in contact with our current and last semester's student teachers and tutors (14 in total!). My hope is that we will see some of these faces returning in August!

## **Contract Adjustments:**

- FY 22/23 contracts, contract adjustments, and salary schedule movement are outlined on the Personnel Approval List.
- FY24 List of Contracts is included on the Personnel Approval List