

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 12, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide


Date: 08/06/25

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Assistant Cook-Napi Elementary

Description: Dalaina Grant is recommending the following individual for hire pending successful completion of pre-hire process:

 Brent StillSmoking; Assistant Cook, Napi Elementary

Financial Impact: \$17.85, L1/S0 (\$18.70, L1/S2 – after successful completion of 90-working-day probationary period)

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position Assistant Cook		Applicant Recommended Brent StillSmoking	
Department/Location Napi		Supervisor Sicily Bird/Dalaina Grant	
Type of Position Classified	Starting Date 08/25/25	Term 2025-2026 SY	

Recruiting.	Date Posted: 07/15/25	Re-advertised:	Closing Date:
Comments:			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Franks, Kimberly	07/25/25	Yes	07/31/25
	NewRobe, Justin	06/16/25	Yes	07/31/25
	StillSmoking, Brent	On File	Yes	07/31/25

Interview Committee	Title	Name	Title
Dalaina Grant	Food Service Director		
Sandra Rivas	Finance Director		
Teri DeRoche	Secretary		

Recommendation: Brent has two years' experience as an Assistant Cook at BPS. He will be able to hit the ground running and help Napi's kitchen get off to a great start.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	08/04/25	Yes	OK
State & Federal Criminal background check	08/04/25	No	Pending
Tribal Background check	08/05/25	No	Pending

Salary: \$17.85/\$18.70	Placement: L1/S0; L1/S2	Contract Days: 187 Days
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Prepared by: Bev Sinclair Date 08/05/25 Approved by: _____ Date: _____