



Donation (Cash / Property) to the Madison Public Schools

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. The school principal may approve gifts to a school that are valued at \$500 to \$,1000 and meet criteria established by the administrative regulations established in accordance with this policy. Donations valued in excess of \$1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: 9/22/2023

Organization / Individual Making Donation: Ryerson PTO

Address: 982 Durham Road, Madison, CT 06443

Phone #: 860-930-8014

Description of Donation / Gift and intended use: Funding For Ryerson In-House Field

Experiences _____

Approximate Value: \$5,485.00

Recipient(s) name: Ryerson Elementary School

Acknowledgements: (optional)

In honor/memory of: _____

Acknowledgement Contact: Ryerson PTO

Acknowledgement Address: 982 Durham Road, Madison, CT 06443

This request cannot be acted up on before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name/signature of the person who was consulted.

Signature of Person Consulted: Shirley M. Farmer

Are there conditions of use attached to the gift/donation: **Yes** No

If yes, please explain conditions: Use for Ryerson In-house Field Experiences for 2023-2024 school year

Are there installation, site preparation, labor, or equipment costs needed for installation, etc.? **Yes** No

If yes, who is responsible for the costs? _____

What is the annual maintenance cost of the donation, if any? **Yes** No

Are there any other additional costs to the District? **Yes** No

Erasmutter
(Signature of Donor)

- For Central Office Use Only

Accepted by Superintendent: [Signature] 9/27/23
Signature Date

Accepted by Board of Education on: _____
Date